

Westbrook-Gorham Rotary

Board Meeting Minutes: February 2, 2016

(Prior to our regular meeting at the Westbrook Regional Vocational Center)

Board Members:

Present: President Christine Johnson, Treasurer Bill Gowen, Dave Rolfe, Paul Emery, President-Elect Jason Beaver and VP Bill Chadwick .

Absent: Secretary Michael Foley, Jack Kivus, Past-President Steve Rand, Julie Hamm, Judith Reidman.

Quorum present? Yes

Others Present: none

Proceedings:

- *Meeting called to order* at 10:36AM by President Christine Johnson
- *Secretary's Report:* (Last month's minutes) No Objections to last month's minutes.
- *Treasurer's Report:*
 - *The club account has loaned the house account \$20,000 to allow completion of the house rather than take a bank loan. This loan will be repaid once the house is sold.*
 - *501c3 - Bill submitted all paper work to Steve Rand for his review and action. Christine will contact Steve to request status update*
 - *Balance Sheets & Fiscal YTD for Club and Rotary House Trust reviewed as well as working cash position*

Announcements:

- *MPTC – Need 1 volunteer to cook with Mike on Feb 12, contact Deb Shangraw or Steve Rand*
- *Next meeting will be at American Legion. WRVC dining room is not available to us on 2/9*

Committee Reports:

- *Charitable giving - Committee has not yet met. Jason has reviewed requests and has created general working rules to make giving decisions. AG Toni Wagner provided guidelines that the South Portland club uses. These are largely in alignment with what Jason has developed. A budgeted number was discussed. \$6000 target to include DECA and others we traditionally support. RYLA and Gorham Scholarship will be in addition to this amount. Special Note: Stroudwater Church recently started a food pantry. They are now serving over 200 families, many from Westbrook. Bill will send Jason information about this organization.*
- *Literacy Project – Julie provided info prior to the meeting. She delivered two full crates of books to Westbrook Community Center on 2/1 and will be swapping out crates at Gorham on Friday 2/5. Excess books are now stored in the closet at WRVC and will be moved to Desmond&Rand as there is room in their storage area. We believe there is a need to promote distribution in some way and are looking for ideas on how best to do that.*

Old Business:

Dale Ave – mold remediation –provider quotes: Octagon - \$4473; Bios - \$4615; Servpro - \$5718. Review of bids shows need to dig further. We will ask Owens McCullough to review and investigate. We will ask bidders to provide three references before final selection. Board is concerned that pre and post testing be included or accounted for to insure mold is fully remediated. Jason will submit claim to our insurance carrier and will contact the school about their filing a claim with their carrier.

New Business:

- *Honorary Paul Harris Fellows. Proposed – 1 in spring, 1 in fall. Jonathan Ayers – CEO of IDEXX proposed for spring; possible Donna Dwyer for fall.*
- *American Legion situation as potential summer venue – The financial situation of American Legion is such that we should reconsider amount per member and negotiate a minimum commitment to see if that will make it work for the AL. Christine will pursue with Bev Preston.*

Meeting adjourned following completion of business at 11:30 AM

Minutes submitted by Christine Johnson