

Westbrook-Gorham Rotary

Board Meeting Minutes: September 15, 2020

Board Members:

Present: President Kathi Perkins, Secretary Christine Johnson, Foundation Chair Steve Rand, Interact & Club Protection Dave Rolfe, Vocational Chair Judith Reidman, Sergeant at Arms: Michael Fandell

Absent: Treasurer Mike Foley *Quorum present?* Yes *Others Present:* No

Proceedings:

- *Meeting called to order* at 10:20 AM by Kathi Perkins
- *Secretary's Report:* August 18th meeting minutes were approved and will be posted on website.
- *Treasurer's Report:* Mike sent out treasurer's report ahead of meeting. Our line of credit will allow us to finish the house. Golf tournament income is shown as of Sept 14 mail and is looking pretty good.

Committee Reports

- *Golf – Website* is up-to-date with commitments for players and hole sponsors. Gross to date is approx. \$13,400. Additional income is expected from “games” at the tournament. 13 teams have registered.
- *Declaration Dr – Plumbing* to be started Thursday and should be done this week. Concrete step ordered with delivery Sept 28. Driveway and lawn to be done soon after Sept 28. Once plumbers are done, house must be cleaned. We will organize a Rotarian work detail, possibly Saturday the 26th. Kathi will send out request for help. There are still some odds and end to be addressed. Electrical panel still must be marked and Peter Wilson is supposed to handle this. Additional painting is required prior to paying the painting contractor. We hope to have the house on the market by mid-October.

Unfinished Business

- *Grant Update – District Grant* and club funds have been sent to Romania. They are in the process of purchasing the laptops and printers. The local club is purchasing the software. WMS has started, but we'll need to wait to get the exchange program running on this end until the kids and teachers have settled into their hybrid school schedule.

New Business

- *Gorham Food Drive – Kathi* contacted Neile about holding a drive for the Gorham School pantries in conjunction with Interact. Neile is excited about the idea, but would like to wait until school has been in progress for 3 weeks or so before moving forward with a plan.
- *Bylaws – Kathi* pulled the old Bylaws from the website in pdf and converted to Word. She sent out the original in Word, RI suggested Bylaws, and a Word file with her suggested edits in red for our club. The Board reviewed these edits. We noted the Club Protection officer needs to be specifically added to the board. Kathi and Christine will pull together some updated language and changes for the board to review prior to the next meeting. Proposal will be to eliminate some articles and update others to better match how we have been doing business.

For Future Meetings

- *Bylaw finalization* (October)
- *New Membership Categories and Membership Ideas* (October)
- *Community Needs Assessments* for Westbrook and Gorham?
- *Club Visioning? Strategic Plan?*

Other business: None

Meeting adjourned following completion of business at 11:41 AM.

Minutes submitted by Christine Johnson Club Secretary

Next Board meeting October 20, 2020 at 10:15AM via Zoom.