

Westbrook-Gorham Rotary

2019-2020 Board Planning Meeting Minutes: May 21, 2019

Board Members:

Present: President Deb Shangraw, Secretary Christine Johnson, Interact & Club Protection Dave Rolfe, Past President Bill Chadwick, Vocational Chair Judith Reidman, Treasurer & PE Mike Foley, VP Kathi Perkins, Foundation Steve Rand

Absent: Srgt at Arms Carlo Giraulo, VP-Elect Scott Linscott

Quorum present? Yes Others Present: No

Proceedings:

- *Meeting called to order* at 3:01PM by President-Elect Mike Foley.
- *Secretary's Report:* Secretary's report will be approved at next regular board meeting.
- *Treasurer's Report:* Treasurers report will be presented at the next regular board meeting

Announcements/President Updates

- None - Defer to next regular board meeting.

Committee Reports

- Defer to next regular board meeting.

Unfinished Business

- None

New Business

- By-laws state that we need to elect the Sargent-at-Arms each year. Tabled until Mike can speak with Carlo.
- Mike presented the list of new Board of Directors. Mike Foley President, Deb Shangraw Immediate Past President, Scott Linscott VP. Kathi Perkins will become Youth Services chair in addition to President-Elect. Many of the roles remain the same as past year with Judith Reidman Vocational, Bill Chadwick International, Steve Rand Foundation, Protection Dave Rolfe, Christine Johnson Secretary and Club Service. We currently do not have a Community Services chair.
- Programs: Christine will develop a sign-up list to better engage members in securing speakers for our meetings. This will be available by the next club assembly in June. She will work to identify a program chair to manage the list and update the website.
- Membership Chair: This is an important role that we really need to fill. With the focus on growing our club, engaging new members when they do come in, looking at ways to engage folks in Gorham.
- Vocational: Judith and Steve will Co-chair the House sub-committee. The Plummers are involved in this committee from the aspect of scholarship selection. Possible additions to the committee are Al Junewicz, Woody Beach and Bruce Saunders. Judith reported on House status at Dale Ave. Heavy equipment operator instructor Toby has said the road is ready to pave, but they can't get someone to quote at this time. He will continue to pursue. Sidewalks are in, they will plant the trees. Declaration Dr will not be ready to sell before Fall. Possibly by end of October. Electrical has just gone in. Lots of finishing work left. A piece of land for the next house has been identified on West Pleasant St so that prep work can begin this summer.
- Community Service: Chair is TBD. Possibly co-chairs to expand this area. Literacy subcommittee chair Christine Johnson. Other areas are Road Race (Owens McCullough), Hunger Prevention (Food Drive, TLP), other area TBD.
- International Service: Proposed committee Bill, Ariana, Steve, Carlo and Kathi.
- Idea from Deb: Let's make a list of members who are not assigned to any committee and specifically ask them to participate.
- Youth Services: Kathi Chair, RYLA and Youth Exchange; Dave Rolfe Co-Chair and Club Protection. Ethan Johnson GHS InteractvLiaison. Deb Shangraw WHS Liaison. Questions

were raised regarding scholarships outside of the Vocational. Right now, GHS Most improved have been awarded fairly regularly. WHS not as often, but there is historical precedence. Kathi will work with the schools to establish common criteria so we can be more involved with selection and presentation.

- Board Meetings: Mike proposed bi-monthly board meetings on the second Tuesday of each month at 10AM in WRVC Conference Room. Should emergencies arise, we can organize short meetings ahead of a regular meeting or a virtual meeting. Proposed Dates: Aug 13, Oct 8, Dec 17, Feb 11, April 14 and June 9. It was recommended that committees meet in between board meetings.
- It was suggested that Committee Reports or requests to the Board should be provided to the President by the Thursday before a Board meeting so they can be included in the agenda, if needed, or included with the meeting minutes if applicable. This would also provide an opportunity for board members to review and understand needs prior to voting on any items.
- Club Assembly: Proposed for third Tuesday of most months. Starting with August 20, Oct 15, Nov 19 (brief assembly prior to tree sale set up), Dec 17, Jan 21, Mar 17, May 19, June 16. Skip July, Sept, Feb and April due to Lobster Bake, Golf Classic, and school vacations.
- Rotary Night Out: When there is a fifth Tuesday of the month. Evening planned dates: July 16 Lobster Bake, Oct 29, Dec 10 Christmas Party, March 31 at WRVC and June 30.
- Dues Structure: Discussed increasing dues to help cover increase in costs (district dues, meals, speaker meals, etc, that fall on the club expense side). Mike proposed that we increase annual dues from \$190 to \$220 with new member dues set at \$120 annually for two years. This will be brought to the full club for discussion during club assembly on June 4.
- May 28 meeting was to carry agenda to discuss 2019-2020 key items, like the dues increase. However, it was later determined that an external speaker had been scheduled for May 28. Discussions deferred to June 4.
- Foundation Match: Mike proposed to continue Foundation match up to \$100 for each member.
- New proposed program: Each member can use up to \$50 each to match donations by a member to a cause or charity of a member's choosing.
- New proposed program: \$100 to a new member for any project of their choosing.
- Reviewed the proposed a Charities Budget. Mike will make a few adjustments and we will review and vote at an upcoming Board meeting.

Other business: None

Meeting adjourned following completion of business at 5:17 PM.
Minutes submitted by Christine Johnson Club Secretary

Next regular Board meeting June 4 at **10:00AM** at WRVC.
Notice: No Board meeting in July planned at this time.