

Rotary Club of Saco Bay 2013-2014



President: Greg Cloutier
Past President: Ted Gauthier
Pres-Elect: Chris Jacques (2014-2015)
Vice President: Sam Anagnostis (2015-2016)
Treasurer: Gary Hammond
Secretary: Lucie Hatch

Directors: Connie Minervino (2013-2016)
Andrew Laduke (2013-2016)
Judy Morin (2013-2015)
Jeff Slaton (2013-2015)
Leo Menard (2013-2014)
Larry Littlefield (2013-2014)

Board Meeting of July 10th, 2013

Operations:

Call to Order: 0700

Four Way Test: Chris

Secretary's Report: Lucie

- __62__ members, inducted Rae Ann Smith, terminated Andrea Otis-Higgins, Jake Mulligan, Norm Garcia
- Average attendance %_75.85 June
- ___4 of 4__ meetings held

Approval of Minutes: board minutes of June 3rd and special board meeting of June 6th

- A Motion was made by L Menard and seconded by J Morin to approve the board minutes of June 3rd and special board minutes of June 6th. The motion passed with 12 in favor, none opposed.

Operations Treasurer Report: Doc

See handout

- Cash down because RI dues, not all checks received
- Currents assets of \$25,712.02
- Moving operations account from YCFCU to Biddeford Savings Bank
- Foundation account remains at Saco & Biddeford Savings Inst.
- Phil will write a check to operations for \$2800
- No monies was spent on international conference last term

Motion to file treasurer's report was made by T Gauthier and seconded by L Littlefield to file the operations report. The motion passed with 12 in favor, none opposed.

Annual budget for fiscal year 2013-2014, revised after receiving the auction check of \$18,000 is \$32,500.

Committee Reports;

- Membership- C Jacques
 - President Elect will be the membership chair each year with continuity in the committee's members. Presently they are D Robillard, N Kelley, J Williams. Will ask I Collins and C Minervino. Include vice pres S Anagnostis and past pres T Gauthier.
 - Include in responsibilities; orientation of new members, assignment of mentors, fireside chats, monitor classifications,
 - Assign one task to each committee member
 - Induct AJ Villandry July 11th – Property and Casualty Insurance
 - Potential prospects: Reid Scher of St. Andre's Health Care, Paul Crossman, Vicki G and Mary Beth still up in the air.

President Greg requests that all committee chairs write up a summary of duties to be handed down to his/her successor each year. Enter into Policies and Procedures.

- Public Image
 - K Kirchner is the web master, but in the event that she is unable to continue her duties, Greg asks that 2-3 others be trained to take over the task.
 - "Google Drive" houses meeting notes/minutes
 - Rotary Facebook is public
 - Need to keep our members informed.

Old Business: Highlights of Greg's first speech

- Want 100% participation to the foundation before the governor's visit 9/12/13; need to educate the members on its importance.
- Cancer Awareness Night at Raging Tide Baseball Game 7/30/13. Phil explains that they are not a 501C3; checks written will be to the cancer society. Gallos will be asked to present this event at a club meeting.
- Joann Landry went to a district conference at her expense – A Motion was made by AChris and seconded by C Jacques to reimburse J Landry \$65 for the cost of registration. The motion passed with 12 in favor, none opposed.

Motion to close operations made by L Menard seconded by C Jacques at 7:39 The motion passed with 12 in favor, none opposed.

Foundations Meeting

Call to Order: 7:39am

Treasurer's Report: Phil; see handout

- Cash balance of \$26,710
- Potential rollovers of \$1200
- Charlie Snow Scholarship presently has a balance of \$53,994; at 4% interest, is funding 4 of 5 scholarships. CD is due for renewal 1/14 at S&B Savings Inst.

- Regarding Charitable Giving; whatever is approved today for June's requests will be backdated to June 30th.
- RYLA – Phil paid for 12 students plus D Laduke when we sent 14 plus Dru. Dru adds that there were several no-shows at RYLA – he will speak to them regarding the balance.

A Motion was made by L Menard and seconded by C Jacques to approve the first budget. The motion passed with 12 in favor, none opposed.

A Motion was made by C Jacques and seconded by S Anagnostis to approve the revised budget – the motion passed with 12 in favor, none opposed.

P Hatch is the auction treasurer for the year 2013-2014. There are still some checks outstanding for the quickie boards at the 2013 auction. (possibly \$1200, to be split between the 2 clubs) Phil has spoken with Dan Cote regarding notifying businesses who have not yet paid.

Phil is relinquishing the foundation treasurer's duties to Gary Hammond, who will assume both operations and foundations. The foundation accounts will remain at Saco Biddeford Savings Inst.: new resolutions and signature cards will be filed. Janet Davis, past president and Phil Hatch will be removed from check signing authority, Greg Cloutier and Gary Hammond will be added, Lucie Hatch's name will remain. Copy of approved minutes will be provided to Saco Bidd Savings as Janet Davis is unavailable to sign.

Electronic Recycling; D Laduke stresses that we need to focus on community service and fellowship, not fundraising, and that the budget should reflect a \$0 budget for this service. Dru asks that the board acknowledge this.

A Motion was made by Sam and seconded by Chris to file the foundation treasurer's report. The motion passed with 12 in favor, none opposed.

Chris thanked Phil for all his hard work as treasurer for the past 6 years, stressing Phil's willingness to stay on when no one wanted the position. Phil then wished Doc the best with both operations and foundation reports.

Charitable Giving Requests; J Slaton gave the CGC recommendations for June requests

1. Project Aware –summer film institute for youth, goals are to raise awareness on issues affecting our youth. \$545
2. Michael Goulet Foundation - \$500
3. Rotaplast - \$600
4. Run for the Fallen - \$250
5. Camp Sebago - \$470
6. Our Father's House – request declined as we gave them monies in December.

A Motion was made by C Jacques and seconded by L Menard to accept the CGC recommendations for a total of \$2365. The motion passed with 12 in favor, none opposed. Let it be known that there will be a rollover of \$441.

Charity of the Month:

- July is cancer
- August – Student of the month
- Sept is TBD
- October is typically Thanksgiving Turkey Baskets
- November is usually Toys for Tots

Phil has an updated list of all monies and charities that we funded for the past 6 years.

*Fishing Tournament; L Menard

- \$1000 in prizes this year, \$400 last year
- Ordered shirts, hats were donated
- Need to sell more raffle tickets
- Add a fellowship for \$20 pp, breakeven
- 2 \$500 sponsorships have been received, Bangor Savings sponsorship is still outstanding, expected \$750 this year of the \$4000 requested.
- ½ club members have taken raffle tickets, half of those were sold.

*Tri-City Golf Tournament: P Hatch

- On the agenda July 18th, Phil will be travelling but Chris and John B. will present to the club
- Need to sell signs

Committee Reports:

- Community Service: Sam (Will no longer be the chair as he is Vice President this year)
 - TA gazebo painting – fellowship, TBA
 - Dyer Library – trim hedges, date is TBA
 - Congrats to Jeff Slaton who will be inducted as a trustee of the Dyer Library
 - Greg's Project: Cascade Falls Project; will require heavy lifting, no financial participation has been requested at this time but we would be willing to use board unrestricted funds if asked.
 - OOB Historical Society – wants a new bathroom. Will require a plumber ,no details at this time.
 - Ask the club to form a committee for community service – requires trades people.
 - Sam wants more info on projects before he presents it to the board/club.
- Vocational Service
- International Service Nigerian Grant for KK Stepping Stone Grant that KK will develop. Greg is asking for a grant committee to be formed.
- Rotary Foundation- only D Robillard, P Hatch and D Laduke are well informed with the rotary foundation. Greg wants to form a committee for improved continuity and education.

Old Business:

New Business: The Permanent Fund

- Tim Murphy is the chair but is on vacation. Phil is also on the committee but prefers that Tim present it to the club. This is an endowment concept, a process for creating a legacy.
- Greg welcomes Connie Minervino to the board.

- Brian Mula-Howard is due back July 18th – he will resume his position as UNE liaison and also be on the Public Image committee.
- Another request presented was for \$400 for lights at the ballpark. Lots of discussion regarding funding charitable giving funds for a for-profit org. It is the city's responsibility to fix the lights, the ballpark was expected to be self sufficient.
- Greg is asking Ted to make the award presentations at the club meeting tomorrow.

Motion to Adjourn the foundation meeting was made by D Laduke at 8:42am seconded by L Hatch.

The next board meeting will be held August 7, 2013 at 7:00am at Prime Toyota, 783 Portland Road, Saco.

Submitted by Lucie Hatch
Club Secretary
July 10, 2013