

Rotary Club of Saco Bay 2013-2014



President: Greg Cloutier
Past President: Ted Gauthier
Pres-Elect: Chris Jacques (2014-2015)
Vice President: Sam Anagnostis (2015-2016)
Treasurer: Gary Hammond
Secretary: Lucie Hatch

Directors: Connie Minervino (2013-2016)
Andrew Laduke (2013-2016)
Judy Morin (2013-2015)
Jeff Slaton (2013-2015)
Leo Menard (2013-2014)
Larry Littlefield (2013-2014)

Board Meeting of October 16th, 2013
Operations:

Excused: Judy Morin, Larry Littlefield
Non board members in attendance: Phil Hatch, Dennis Robillard
Call to Order: 7:01am
4 Way Test: L Menard

Secretary's Report: L Hatch

- __67__ members, 2 new inductees Ron Sevigney (9/19) and John Provost (9/5)
- Average attendance %_85.14 August
- __4 of 4__ meetings held

A Motion was made by Jacques and seconded by Laduke to approve the secretary's report.
The motion passed with 10 in favor, none opposed.

Approval of Minutes: board minutes of Sept 11th and special board meeting of Sept 19th .

A Motion was made by T Gauthier and seconded by D Laduke to approve the minutes of Sept 11 and Sept 19th. The motion passed with 10 votes in favor, none opposed.

Operations Treasurer Report: G Hammond, please refer to report

- The conversion to Quick Books is complete
- Operations Balance Sheet; \$32,245.63 in assets/liabilities
- Due to RI - \$2898, will be sent this month
- Auction committee is considering buying a camera for the auction – it is to be stored under lock and key in the Galley's Rotary closet.
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A Motion was made by C Jacques and seconded by J Slaton to file the operation's report. The motion passed with 10 in favor, none opposed.

Membership Committee: C Jacques

- Committee chair will induct the new member Dave LePauloue in 2 weeks
- Fireside Chats has been scheduled Oct. 22nd from 6-8pm at Captain's Galley (C Minervino & D Hooper)
- Vicki Grososke is still pending
- Mark Brown, owns All State, former member of Biddeford/Saco Club
- A Yearly satisfaction survey will be conducted. National survey has been done out west, Rotary is looking to do one in the North East – they are finding that clubs are not listening to their members' complaints.
- RLI will be attended by C Jacques and L Menard 10/19
TED – Tech-Education-Design is a new movement around the world;
Looking for committee guides to be placed in policies and procedures, meeting next week.

A Motion was made by C Jacques and seconded by G Hammond to post Mark Brown for membership. The motion passed with 10 in favor, none opposed.

Public Relations:

- Starting Twitter
- Issues with the newsletter is resolving
- L Hatch reported that 2 members complained about some outgoing emails were fraught with grammatical mistakes, misspellings and generally very poorly written. Emails within the club are less of an issue than those who go out to large numbers outside the club, i.e. Louise Reid's contact list. ***It was decided that outgoing emails outside the club will be reviewed by the PR committee.
- T Gauthier – TA Interact is working on a film for next year's auction; this video will summarize their accomplishments.

Audit Committee: members are John Hart, chair, Phil Hatch and Peter Bishop –

Paul Harris Fellow:

- Judy sent T Gauthier an eloquently written letter describing her reasons for her choice for PHF, how we look at PHF, how to express what we want to say. Ted will use this as a baseline for other PHF nominees.
- Guidelines for nominating PHF will be discussed at the next assembly meeting.

New Business

- lobster funds from the lobster bake fellowship (operations). D Laduke stated that there was a net gain of approximately \$500. He added that C Scamman believes lobster bakes should be fundraisers. Based on donations and \$20 cost pp for each meal, we netted \$500.

A Motion was made by Dru and seconded by T Gauthier to take the proceeds of the lobster bake fellowship and create a line item (operations) for the Nigeria trip. The motion passed with 10 in favor, none opposed.

A motion was made by D Laduke and seconded by C Jacques to close the operations meeting and open the foundation meeting at 7:48am. The motion passed with 10 in favor, none opposed.

Foundations Meeting

Call to order; 7:48am

Treasurer's Report: G Hammond

- Balance of foundation funds is \$97,103.55, \$54,000 of which is the Charlie Snow Scholarship Fund.
- \$4400 unrestricted rollover from previous years
- Fishing Tournament: net \$3400, \$750 is outstanding from Bangor Savings
- Quito Ecuador Elder Project – 3rd of 5 year project, \$800 due in Nov.
- Tri-City – net \$4200 approximately
- P Hatch will create a requisition form for reimbursement of authorized expenses
- D Robillard asks what “other” is under Fishing Tournament. Doc explains that provided protocols were not used by committee members, the provided spreadsheet was not used and consequently \$5200 in cash collected remains unaccounted. Heather also handed cash which is unaccounted for.
- Who is responsible for chasing sponsorships? Bangor Savings \$750 remains uncollected.

Charitable Giving Requests; J Slaton The Charitable Giving Committee discussed the following requests:

1. Junior Achievement- CGC approved \$500 but the cost of a classroom is \$750

A motion was made by D Laduke and seconded by T Gauthier to increase the award to \$750, all from the Charitable Giving Funds. The motion passed with 10 in favor, none opposed.

2. Bon Appetit- requested \$1000, Biddeford Saco awarded them \$1000. They will be our December charity of the month, approximately \$500 in collections.

A Motion was made by D Laduke and seconded by T Gauthier to accept the CGC recommendation of \$500, plus the proceeds from Dec. charity of the month will be supplemented with board discretionary funds to achieve a total of \$1000. The motion passed with 10 in favor, none opposed. *This is consistent with the motion approved last month.

(A Motion was made by Ted and seconded by Leo to make Bon Appetit December's Charity of the Month, rounding up to \$500 minimum.)

3. Food Pantry – OOB food pantry (3rd) submitted a request for a new phone (\$50) and printer (\$250). The question was raised as to why there is a 3rd pantry – Jeff replied that the other 2 are religion-based, the funds go to the Methodist Church and the church decides how much \$ goes to the pantry. Jeff adds that the place is very well organized, mostly canned foods, patrons can only go twice per month, records are well kept. Since no real request was made, and since the woman in charge is speaking at our club Nov. 21st, the request will be tabled for now.

Charity of the Month:

- August – Student of the month
- Sept is Salvation Army Thanksgiving Turkey Baskets, to coincide with the induction of B. Brian Smith
- October is Toys for Tots
- November is fuel oil fund via YC Realtor's 501 C3 (already established)
- December – Bon Appetit

Old Business:

*Fishing Tournament; L Menard

- Next year's chair TBA
- Requisition slips must be used next year for accurate accounting
- P Hatch adds that the audit committee will create the requisition slips.
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*Tri-City Golf Tournament: P Hatch

- 1 uncollected sign (Doug Willett) will chase it down
- \$4200 net –
- 53 signs sold, numbers declining the past 2 years
- Golfers fees did offset expenses
- More golfers played this year – Deep Brook was not used, good PR, good weather
- John Bouchard will follow up with the jr clinic bill, which was much higher than previous. JB says the junior clinic is very weak and poorly advertised.

Committee Reports:

Community Service:

- Cascade Falls – the greater plan may be a 3-4 year project
- Grant money provides gravel and lumber
- We will assist transporting the inventory in the spring
- \$1200 check has been received

Vocational Service:

International Service: KK plus one person (Susan Schmit) are scheduled to go to Nigeria

Rotary Foundation-

- we have gotten back \$5200
- anyone who gives to the foundation online needs to notify Doc for the funds to be matched.
- Money needs to be sent in for the first half of the year
- Add education about the foundation at next club assembly.

New Business:

1. Shari MacDonald is looking for volunteers to help for the OOB 365 Field of Screams
2. (Not on the agenda is the following:) Leo explained the Biddeford and TA's schools did not pass the Good Shepherd's inspection for food storage. Short discussion regarding funding storage units will be voted on per protocol at next board meeting.
3. Uganda- applications to go to musically inclined Rotarians, something like the GSE.

Motion to Adjourn the foundation meeting was made by L Menard and seconded by D Laduke at 8:39am.

The next board meeting will be November 13th, 2013 at 7:00am at Ocean Communities Credit Union in Biddeford.

Submitted by Lucie Hatch

Club Secretary

October 17 th, 2013

