



## Lake Arrowhead Rotary Foundation Community Grant Request

Name of Organization \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email \_\_\_\_\_ Amount of Request \_\_\_\_\_

Project/Program Title \_\_\_\_\_

**Please provide a detailed explanation of how funds will be used. Attach a list of proposed expenses. Include who and how many people it will benefit.**

How will RCLA donation be recognized? \_\_\_\_\_

Has your Organization received funding from RCLA in the past? \_\_\_\_\_

# of paid staff \_\_\_\_\_ # of volunteers \_\_\_\_\_

Is your organization a Non-Profit 501c3? \_\_\_\_\_ Provide a copy of the IRS 501c3 letter.

Federal Tax ID # \_\_\_\_\_

Signature of President of Organization \_\_\_\_\_ Date \_\_\_\_\_

### RCLA Guiding Principles

For many years the Rotary Club of Lake Arrowhead (RCLA) has provided service and philanthropy to our mountain community and beyond. Through our charitable donations The Lake Arrowhead Rotary Foundation is committed to supporting community, educational, cultural, recreational and international activities that subscribe to Rotary ideals as expressed by the Rotary "Four Way Test": 1-Is it the truth?, 2-Will it be fair to all concerned?, 3-Will it build goodwill and better friendships?, 4-Will it be beneficial to all concerned? We are especially committed to promoting clean water and sanitation, vaccination and disease control, mother's and children's medical services, economic development, literacy and education and peace everywhere in the world. Donations are made to non-profit groups for specific projects rather than general support of an organization. RCLA and it's Foundation have established guiding principles when considering requests for donations. The following is a list of those principles:

- Such projects must be non-political and non-sectarian
- Funds are not granted to organizations that practice any form discrimination
- Funds are not granted for salaries
- Funds are not granted to meet normal operating expenses (rentals, office supplies, vendor or legal fees, entertainment, transportation, meals, etc.)
- Funds are intended to support sustainable activities rather than special events
- Funds are not granted to benefit individuals except for scholarships, which must be designated as awarded by RCLA either solely or in partnership with another grantor
- For international projects, wherever possible, RCLA partners with a local Rotary club to administer contributions
- No continuing grants are made. Annual contributions must be applied for and approved severally.

Enclose all required documentation and return to **Rotary Club of Lake Arrowhead,**  
**Attn: Community Grant Request, PO Box 686, Lake Arrowhead, CA 92352.** The Board meets on the third Tuesday of every month. Following review of your submittal, additional financial or other information may be requested.