**Fond du Lac Morning Rotary Club**

***Leave of Absence Request Form***

Article X, Leave of Absence, of the Bylaws of the Fond du Lac Morning Rotary Club states:

Section 1: *Upon written application to the board, setting forth good and sufficient cause, a leave of absence may be granted excusing a member from attending the meetings of the Club for a specified length of time (generally in increments of 3 or 6 months).*

Section 2: *During a leave of absence, a member is obligated to continue to pay RI and District dues but is not obligated to pay for missed meals.*

All members in good standing of the Fond du Lac Morning Rotary Club who desire a Leave of Absence must complete the request form below and submit it to the Club Membership Chair for Board of Directors review.

**Leave of Absence Request**

I request a Leave of Absence from the Fond du Lac Morning Rotary Club from the first of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 202\_\_ to the last day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 202\_\_. The reason(s) for my request are as follows: *(complete the following section or attach a letter explaining the reason(s) for your request)*

I understand that I will be excused from attendance and payment for all regular meetings during the time of the Leave of Absence. I understand that should I attend a regular meeting during this time, I will have to pay for the meal at the time of the meeting. I also understand that I will be obligated to continue to pay RI and District dues during the time of my leave of absence. If the board grants this request, I agree to make those payments.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Date