

Funding Application Form

Application Instructions

Moncton West Rotary Charities supports local not-for-profit registered charitable organizations. This application helps us understand what you need funding for, who will benefit, how the funds will be used, and what difference the project will make. Short, clear answers are encouraged. Most written answers can be completed in one or two short paragraphs.

Before you begin, please have ready:

- the amount you are requesting;
- your project or program budget;
- a brief description of who will benefit;
- your most recent reviewed or audited financial statement, if available;
- any optional documents that help explain your request.

What we look for:

- a clear community need;
- a practical plan;
- a realistic budget;
- meaningful benefit to the community;
- an organization able to carry out the work;
- a simple way to report back on results.

A. Organization Information**1. Organization name *****2. Charitable registration number****3. Primary contact - name, title, email, and phone number *****4. Website or social media, if applicable****5. Briefly describe your organization mission and the community you serve *****B. Funding Request Summary****6. Project or program name *****7. Amount requested from MWR Charities *****8. Total project or program budget *****9. Project or program timing *****10. Is this request for ***

A new project

An existing program

Expansion of current work

A one-time event or initiative

Other

If other, please specify

C. Project or Program Description

11. Briefly describe the project, program, or activity for which funding is requested *

Please include what will happen, where it will happen, and who will be served.

12. How does this request fit with one or more of the following areas? *

- Children and youth programming

Low-income families

Development of character or personal responsibility

Other
- Healthcare

Community enrichment

Enriching experiences for participants

13. Please briefly explain the fit selected above *

D. Community Need and Impact

14. What community need does this project or program address? *

15. Who will benefit, and approximately how many people will be served? *

16. What difference do you expect this project or program to make? *

E. Use of Funds and Budget

17. What specific costs would MWR Charities funding support? *

18. What other funding has been confirmed or requested for this project or program? *

Please include amounts where known.

19. If MWR Charities can only provide partial funding, how would that affect the project or program? *

F. Organizational Capacity and Sustainability

20. Briefly describe your organization's ability to deliver this project or program *

You may mention staff, volunteers, partnerships, previous experience, or community support.

21. Is this a one-time project or ongoing program? If ongoing, how will it continue after this funding period? *

G. Measuring Results and Follow-up

22. How will you know whether the project or program was successful? *

Examples: number of participants served, feedback, service usage, completion of activities, testimonials, or other practical measures.

23. If funded, what information can you provide back to MWR Charities after the project or program? *

H. Previous MWR Charities Support

24. Has your organization previously received funding from Moncton West Rotary Charities? *

Yes

No

Not sure

25. If yes, please provide the year, amount, project name, and whether a follow-up report was submitted

I. Required Uploads

Please attach the following documents with your submission.

Project or program budget

Most recent reviewed or audited financial statement, if available

Optional supporting document, such as annual report, letter of support, project plan, impact report, or partnership confirmation

J. Declaration

Please review and complete the declaration before submitting your application.

I confirm that the information provided is accurate to the best of my knowledge and I am authorized to submit this request on behalf of the organization.

If funding is approved, the organization agrees to provide follow-up information about how the funds were used and what impact was achieved.

26. Name and title of authorized representative *

27. Date submitted *

Confirmation message for website or email submission

Thank you for submitting your funding application to Moncton West Rotary Charities. Your application will be reviewed by the Board. If additional information is required, we will contact the primary contact listed in the application.

Submit the application and documents to:
applications@charitiesmwr.ca