

# *Adele DeLeeuw Scholarship*

## Parent and Student Checklist 2016

Parents and Students:

- Complete each section in the application completely.
- Use checklist below to help organize your application.
- Incomplete applications will be returned.

✓ Check item when completed.

1.            **Adele DeLeeuw Application**

- a. Complete "Personal Information/Contact" section.
- b. Complete Sections 1-7 and 9.
- c. **Returning Scholars only: complete Section 8**

2.            **Prepare an Essay - Scholastic Aptitude and Interest**

Reference Section 2 of Application

3.            **Attach a signed copy of 2015 IRS Form 1040 Form (Pages 1 and 2)**

**NOTES:**

- a. Reference Section 4.6 of Application
- b. 2014 IRS Form 1040 may be submitted if the 2015 tax return is not completed.
- c. **Tax return submitted with application must be a SIGNED copy; i.e., signed by the taxpayer(s).**
- d. IRS Form 8879 (e-file signature form) may also be attached to show signatures.

4.            **Request Official Transcript of Grades**

Student must request an official, **sealed** transcript and mail it with the application or request the school mail the transcript directly to the address provided for the Adele DeLeeuw Scholarship Fund (see Page 1 of application)

**Please Note:**

This requirement applies to both High School students as well as Adele DeLeeuw Returning Scholars.

5.            **Other Attachments**

Student may attach a prepared document for any Section in which he/she needs more space. Please reference the Section number of the Application on the attachment page.

# *Adele DeLeeuw Scholarship*

A Fund of the Plainfield Foundation

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*This application package is provided by Rotary Plainfield-North Plainfield, Inc., a non-profit corporation of the Rotary Club of Plainfield-North Plainfield. The corporation is authorized by the Plainfield Foundation to select recipients and award Adele DeLeeuw Scholarships.*

*The Adele DeLeeuw Scholarship is governed by the following restrictions:*

- 1. The student must graduate from a public, private or parochial high school in the Plainfield area, defined as the communities of Plainfield, North Plainfield, South Plainfield, Fanwood, Scotch Plains, Edison, Watchung, and Warren.*
  - 2. The student must be a high school senior accepted to attend an accredited college or university, or be an Adele DeLeeuw scholarship recipient currently in college. Previous Adele DeLeeuw scholarship winners may re-apply by submitting a new application. **All applicants must submit application with a complete, official transcript of grades.***
  - 3. The student must principally engage in further education in one or more of the following areas of study: art, poetry, writing, journalism, and engineering. The student must demonstrate the scholastic aptitude and interest to pursue such study.*
  - 4. The student must demonstrate financial need.*
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*Application for consideration may be made only through completion of this Application for Adele DeLeeuw Scholarship which should be sent to the address below.*

- Upon consideration of the application, the applicant may be requested to appear for an interview before the selection committee.*
- The completion of an application and any subsequent interview does not automatically assure the applicant of success in achieving an award, which will be competitive in nature and within the limits of funds available in any calendar year.*
- If awarded, funds will be paid by the Plainfield Foundation to the college or university for credit to the recipient's account, to be used during a specified academic period.*
- Any award under this program will be made without discrimination toward race, sexual orientation, national origin, religion, or handicap.*

*Early completion and submittal of this application is strongly encouraged.*

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*Application for academic year: 2016-2017*

*Questions: (908) 755-8098*

**Application Deadline: Postmarked no later than Friday, March 11, 2016**

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*Mail application with attachments to:*

*Adele DeLeeuw Scholarship Fund  
c/o Johanna Salvemini, Scholarship Administrator  
613 Ayres Avenue  
North Plainfield, New Jersey 07063-1639*

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*Attach additional pages as necessary – Reference applicable Section Number from Application on each page.*

**Application for  
Adele DeLeeuw Scholarship  
Academic Year 2016-2017**

(Please Print Legibly. Fill In Each Section Completely)

Name: \_\_\_\_\_

Social Security # \_\_\_\_\_ ☐ Male ☐ Female

Home Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Home Phone No.: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

(Please list most preferred contact address)

Your Phone No.: \_\_\_\_\_ This number is ☐ Cell Phone ☐ Other \_\_\_\_\_

**Previous Adele DeLeeuw Scholarship Recipients Only (if a resident on campus):**

College Name: \_\_\_\_\_

Your Campus Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

College E-mail address: \_\_\_\_\_

**NOTE:** The Adele DeLeeuw Scholarship is offered competitively to students (1) who have graduated from a public, private, or parochial high school in Plainfield, North Plainfield, South Plainfield, Fanwood, Scotch Plains, Edison, Watchung, or Warren; (2) who previously won an Adele DeLeeuw Scholarship and currently attend college; (3) who will engage primarily in one or more of the following fields of study—art, poetry, writing, journalism, engineering; (4) who can demonstrate scholastic aptitude and interest in the selected field; and (5) who can demonstrate financial need.

**IMPORTANT!!!** Consideration will only be given to students who submit **complete applications with supporting documentation on or prior to Friday, March 11, 2016. Submit Early!!**

**1 Current Academic Status**

1.1 Graduate of \_\_\_\_\_ High School

1.2 Date of Graduation: \_\_\_\_\_ Rank: \_\_\_\_\_ in Total Class of \_\_\_\_\_

1.3 College Status: ☐ Accepted ☐ Enrolled (returning applicants only)

1.4 College Name: \_\_\_\_\_

1.5 College Address: \_\_\_\_\_

1.6 Elected Major \_\_\_\_\_

1.7 Minor(s) \_\_\_\_\_

[See Section 8 for additional academic information for matriculated students.]

**2 Statement of Scholastic Aptitude and Interest** To determine your standing competitively with other applicants in the same field of study, please prepare a one page essay or narrative which demonstrates the specific aptitudes and interests which lead you to pursue study in the chosen field. This is not intended to duplicate answers you have given elsewhere in this application, but to be convincing that you are the best qualified candidate for this scholarship award. You may use examples or samples of your prowess in any way you believe will be to your advantage.

Attach additional pages as necessary – Reference applicable Section Number from Application on each page.

**3 Student Financial Need Data (for the academic year subject of this application)**

Note: High School Seniors – if you applied to more than one college, list costs and scholarships of additional colleges on a separate sheet of paper.

3.1 Tuition \$ \_\_\_\_\_ Room \$ \_\_\_\_\_ Meals \$ \_\_\_\_\_

3.2 Books \$ \_\_\_\_\_ Transportation \$ \_\_\_\_\_

3.3 Other Expenses \$ \_\_\_\_\_ Describe: \_\_\_\_\_

3.4 List all Scholarships received; indicate duration.

3.4.1 \$ \_\_\_\_\_ Award From: \_\_\_\_\_ For: \_\_\_\_\_ year(s)

3.4.2 \$ \_\_\_\_\_ Award From: \_\_\_\_\_ For: \_\_\_\_\_ year(s)

3.4.3 \$ \_\_\_\_\_ Award From: \_\_\_\_\_ For: \_\_\_\_\_ year(s)

3.4.4 \$ \_\_\_\_\_ Award From: \_\_\_\_\_ For: \_\_\_\_\_ year(s)

3.5 Work/study income expected: \$ \_\_\_\_\_ for (Year) \_\_\_\_\_

3.6 Your income in prior four years (most recent year first): 1<sup>st</sup> Year: 2015 \$ \_\_\_\_\_

2<sup>nd</sup> Year 2014 \$ \_\_\_\_\_ 3<sup>rd</sup> Yr: 2013 \$ \_\_\_\_\_ 4<sup>th</sup> Yr: 2012 \$ \_\_\_\_\_

3.7 Other income source: \_\_\_\_\_ Amount \$ \_\_\_\_\_

Other income source: \_\_\_\_\_ Amount \$ \_\_\_\_\_

3.8 Student loan balance: \$ \_\_\_\_\_ Bank: \_\_\_\_\_

Student loan balance: \$ \_\_\_\_\_ Bank: \_\_\_\_\_

**4 Family Information (for all other members of your household; do not include yourself)**

4.1 Father \_\_\_\_\_ Occupation \_\_\_\_\_

4.2 Mother \_\_\_\_\_ Occupation \_\_\_\_\_

4.3 Spouse \_\_\_\_\_ Occupation \_\_\_\_\_

4.4 Partner \_\_\_\_\_ Occupation \_\_\_\_\_

4.5 Other family members in college: # \_\_\_\_\_ brothers and/or sisters; # \_\_\_\_\_ sons and/or daughters

4.5.1 Name: \_\_\_\_\_ College: \_\_\_\_\_

4.5.2 Name: \_\_\_\_\_ College: \_\_\_\_\_

4.5.3 Name: \_\_\_\_\_ College: \_\_\_\_\_

4.5.4 Name: \_\_\_\_\_ College: \_\_\_\_\_

4.5.5 Others' total non-reimbursed expenses \$ \_\_\_\_\_

4.5.6 How are their college expenses being met? \_\_\_\_\_

Attach additional pages as necessary – Reference applicable Section Number from Application on each page.

- 4.6** ***Family Adjusted Gross Income for 2015 reported on line 37 of filed IRS Form 1040. Attach copies of return(s) with signatures.*** (You may use income reported on the 2014 IRS Form 1040 (line 37) if Form 1040 for 2015 has not been completed.)

\$ \_\_\_\_\_ from the tax return of \_\_\_\_\_  
(Name)

\$ \_\_\_\_\_ from the tax return of \_\_\_\_\_  
(Name)

\$ \_\_\_\_\_ from the tax return of \_\_\_\_\_  
(Name)

- 4.7** Other family members' unpaid student loans: \$ \_\_\_\_\_

- 4.8** Family total assets (net of loans identified above) \$ \_\_\_\_\_

Items included are: \_\_\_\_\_

\_\_\_\_\_

- 4.9** Personal assets (not included in above) \_\_\_\_\_

\_\_\_\_\_

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**5 Academic Achievement**

- 5.1** SAT scores: Critical Reading \_\_\_\_\_ Math \_\_\_\_\_ Writing \_\_\_\_\_

Date taken: \_\_\_\_\_

- 5.2** List any other achievement test names, scores, dates taken, and describe tests:

\_\_\_\_\_

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**6 Academic Honors (List Chronologically)** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**7 Awards for meritorious achievement in the field selected in Section 2 on this application**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**8 Previous Adele DeLeeuw Scholarship Recipients Only****8.1** Amount(s) and year(s) of prior Awards:

First Award \$\_\_\_\_\_ Year \_\_\_\_\_

Second Award \$\_\_\_\_\_ Year \_\_\_\_\_

Third Award \$\_\_\_\_\_ Year \_\_\_\_\_

**8.2** Major course of study when first awarded scholarship: \_\_\_\_\_**8.3** Minor course(s) of study when first awarded scholarship: \_\_\_\_\_**8.4** Current major: \_\_\_\_\_**8.5** Current minor(s) \_\_\_\_\_**8.6** Current grade point average: \_\_\_\_\_ as of \_\_\_\_\_ semester**8.7** Official transcript attached for semester ending : \_\_\_\_\_

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**9 Certification**

*I certify that the information contained in this application is complete, accurate and true. I understand that completing this application entitles me only to equal consideration along with other applicants for a competitive award, and that decisions of the selection committee based on this application and any ensuing interview are final.*

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

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**THIS APPLICATION WILL NOT BE CONSIDERED IF SUBMITTED WITHOUT ALL OF THE INFORMATION AND ALL REQUIRED ATTACHMENTS.**

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