

BASIC INFORMATION

Full legal name of organization:

Name of contact person responsible for this application:

Telephone number(s):

Office

Cell

Other

Email address:

Mailing address:

Location for site visit:

(if different from mailing address)

Number of years in operation:

Federal tax ID number:

Website address:

What is the size of your organization's staff:

Full time

Part time

YOUR STAFF AVAILABLE TO SPEAK TO OUR GROUP, IF REQUESTED

Name:

Telephone number(s):

Office

Cell

Other

Email address:

MISSION

Please state the primary mission of your organization.

YOUR ORGANIZATION

What is the total annual budget for your organization and chapter if different.

Organization: \$

Chapter: \$

Describe the population your organization serves as well as the number impacted annually.

What are the current sources of funding for your organization? Please include all grants, foundation gifts, benefits in the organization's honor, fundraising events, endowments and other sources.

PROJECT INFORMATION

Project name:

Total cost of project: \$

Amount requested from the Rancho Santa Fe Rotary Foundation: \$

Provide a description of the project including anticipated number of people served by the proposed project and address how the project aligns with the Rancho Santa Fe Rotary Club's areas of interest (see guidelines).

What community need does the project intend to address?

Timeline for Action Plan of Implementation.

Specific activities to be funded and outcomes expected.

Project Budget – Breakdown of how the funds will be spent including operating and program support.

SUPPORTING DOCUMENTATION

Provide as separate attachments in PDF form:

- Copy of current budget for the organization with projections if prior year
- IRS Tax determination letter for 501(c)3 status
- State Tax determination letter 23701
- Current filed IRS 990 form
- Current Board of Directors

OTHER

How did you learn about the Rancho Santa Fe Rotary Foundation?

Have you been selected as a grant recipient by the Rancho Santa Fe Rotary Foundation, or any other Rotary Club or Rotary Foundation, in the past three years? If so, which organization(s), when and how much grant money where you awarded.

Additional information (if any) you would like to share with us to be utilized in making our grant decision?

SUBMITTED BY:

Name:

Signature:_____

Title:

Date: