

ROTARY CLUB OF NORTH HAWAII

P.O. Box 1997 Kamuela, HI 96743



APPLICATION FOR A COMMUNITY GRANT

Please complete all sections of this application. Organizations may attach additional pages as needed.
Applications must be postmarked no later than March 31, 2018.

1. PROJECT DESCRIPTION

1. How will this project meet the needs of the community?

2. How will your organization and partners work together to implement this project?

2. COOPERATING ORGANIZATION

If another organization is directly involved in this project by providing technical expertise and/or staff, please ensure the organization is reputable and registered to work within the community.

3. Projected Budget.

Include a complete itemized budget for the entire project. Please use separate pages if necessary.

	Items to be purchased	Cost
a.	_____	_____
b.	_____	_____
c.	_____	_____
d.	_____	_____
e.	_____	_____
f.	_____	_____
g.	_____	_____
	Projected Budget Total	_____

4. PROPOSED FUNDING SOURCES

Please list all sources	Amount Contributed
Your Organization as Sponsor _____	\$ _____
Partnering Organization _____	\$ _____
Partnering Organization _____	\$ _____
Sub-Total,	\$ _____
Amount Requested from North Hawaii Rotary Club for this Grant	\$ _____
\$2,000 Maximum	
Funding from Additional Sources _____	\$ _____
Total financing from all sources	\$ _____

Note: The total must equal the total on the proposed Budget.

5. COORDINATING THE PROJECT

Your organization _____ is assuming total responsibility for the project as Project Sponsor.

Organization _____ President _____
Please Print *Please Print*

Project Committee: It is the committee's responsibility to coordinate the project locally, monitor funds, and provide financial accounting to the Rotary Club of North Hawaii in accordance with the Terms and Conditions of this agreement for the duration of the project.

Primary Contact Name: _____

Position/Title: _____ Email: _____

Mailing Address: _____

Primary Phone: _____ Secondary Phone: _____

Fax Phone: _____ Cell Phone: _____

Additional Contact Name: _____

Position/Title: _____ Email: _____

Mailing Address: _____

Primary Phone: _____ Secondary Phone: _____

Fax Phone: _____ Cell Phone: _____

6. AGREEMENT FORM

This Application and Agreement are entered into between the identified project sponsor organization and The Rotary Club of North Hawaii. In applying for and accepting Project Funding, the project sponsor agrees:

- 1. To utilize the Project Funds to target: health, human services or youth activities as outlined in this application. The project must benefit the North Hawaii Community on the Island of Hawaii. (Honokaa, Kamuela, Waikoloa and/or Kohala. Funds provided by the The Rotary Club of North Hawaii will not be used for any purposes other than those described in the Terms and Conditions of this Grants Program.
- 2. To defend, indemnify, and hold harmless The Rotary Club of North Hawaii, their respective Directors, Officers, and committee members from any and all damages, losses, judgments, costs, fines, awards, liabilities, and or expenses, including without limitation reasonable attorney's fees and costs of litigation, asserted or recovered from The Rotary Club of North Hawaii, that result or arise directly or indirectly, from the implementation of this project.
- 3. That this agreement may be cancelled for any reason without notice upon the failure of the sponsor organization to abide by the terms set forth herein. The sponsor organization agrees to return any grant funds, in their entirety including any interest earned, should funds be misused or used for ineligible purposes.

7. REPORT

Although all cosponsors are also ultimately responsible for completing the final report, the Rotary Club of North Hawaii requires that the sponsoring organization take responsibility for submitting the required report to the Rotary Club of North Hawaii Grants Committee. The president of the organization accepting the responsibility of submitting the interim and final reports must sign this application. **The final report deadline is due no later than completion of project or by April 30, 2019. If project is not completed within this time please submit an interim report explaining the reason for needing additional time by April 30, 2019 and a completed report when the project is fully completed.**

By signing below, I certify that we acknowledge and accept the terms of this Agreement and agree to abide by the stipulations set forth therein.

Sponsoring Organization : _____

President: _____ Date: _____

Signature: _____

NOTE: Retain a copy of this application for your files and send the original to The Rotary Club of North Hawaii, Grants Committee Chairperson: P.O. Box 1997 Kamuela, HI 96743.

(-----DO NOT WRITE BELOW THIS LINE-----)

Rotary Club of North Hawaii Committee approval:	
Date: _____	
Approved by: _____ <small>Print Name</small>	_____ <small>Signature</small>
Approved for payment: _____, Committee Chair	
Check Number: _____	Amount: \$ _____ Date issued: _____