



**P O Box 62, Hales Corners WI 53130**  
**www.whitnallparkrotary.org**  
 rotarycraftfair@yahoo.com

**December 5, 2026 CRAFT FAIR ENTRY FORM**

Name to printed in program \_\_\_\_\_

Personal name \_\_\_\_\_

Email address \_\_\_\_\_ Phone \_\_\_\_\_

*Include stamped, self-addressed envelope **IF no email***

**Temporary Events form S240** (new in 2024) Whitnall Park Rotary Club (WPRC) is required by sec 77.52(19) & 73.03(38) & Tax 11.53 & WI Administrative Code to identify all vendors selling at this event. To comply, please, complete the WI Temporary Event Seller Information form included with this application & return it with your application. If we do not have this information, you will not be able to participate in the WPRC Craft Fair. All vendors are required to supply the information on form S240 regardless of whether you sell taxable items or not. If you do not have a Seller's Permit number & are claiming your sales are tax exempt, check the box in part C line 9 of the form. Additional information — WI Dept. of Revenue.

**Booth:** # \_\_\_\_\_ at \$60 per booth. We reserve the right to assign booths. Booth sizes are approximately 75-80 square feet. Dimensions approx. 10 x 8 (A1-4, C, E, F) or 5x15 (A5-17, B, D, G, H, R).

Preference: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

**Craft/Art:** handmade/ crafted (or significant crafter work using purchased materials) items.

**NO COMMERCIALY CREATED ITEMS!**

Please, describe your craft for the program listing in **35 letters, spaces, and characters** or fewer.

example: f l o r a l \_ a r r a n g e m e n t s \_ & \_ w r e a t h s \_ \_ \_ \_ \_  
 \_ \_ \_ \_ \_  
 \_ \_ \_ \_ \_

My art/craft, described above, is truly handmade or crafted by me or by members of my family. If I/we use purchased materials, there is SIGNIFICANT crafter work using those materials to produce the items for sale. **The items are not commercially produced.**

I acknowledge and agree that neither Whitnall Park Rotary Club nor Rotary International nor Whitnall School District nor any of their employees, volunteers, agents, members or other representatives or affiliates shall be in any way responsible for any loss or damage which I may incur related to the Whitnall Park Rotary Craft Fair.



\_\_\_\_\_   
 signed

\_\_\_\_\_   
 date

**Attach your check**, payable to Whitnall Park Rotary Club, to your application. Mail them, plus WI Temporary Events form S240 to WPRC Craft Fair, Box 62, Hales Corners WI 53130

\*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\* \_ \*\*

**Office use only      Do not detach      Office use only      Do not detach**

Received \_\_\_\_\_, 26 by \_\_\_\_\_ Amount \$ \_\_\_\_\_ State Form \_\_\_\_\_