



## Whitnall Park Rotary Club

P O Box 62

Hales Corners, WI 53130

<http://www.whitnallparkrotary.org>

## CRAFT FAIR

**Saturday, March 21, 2026**

9 a.m. – 3 p.m.

Whitnall High School (5000 S. 116<sup>th</sup> St, Greenfield)

Do **NOT** call the high school!!! This is a Whitnall Park Rotary Club's event; NOT the Whitnall School District's.

### MERCHANDISE

- Our fair features handmade/ handcrafted items or items with significant artist/crafter work when purchased materials are used. Purchased items MUST have significant work by the crafter/ artisan.
- **ALL items in the booth must be handmade/ handcrafted. NO items purchased from catalogs, etc. are to be sold at the Craft Fair. NO home party merchandise.**
- If you are planning to display commercially produced items or items that you and/ or your family have not created, do **not**.
- We reserve the right to limit the number of booths displaying a type of craft or item (e.g. jewelry).

### SET-UP

- NO need to check-in. Just go to your assigned booth. Set-up **begins at 7:00** a.m. Saturday. No set-up Friday evening.
- Main level booths A, B, C, D: Main entrance #1 west side at end of C; Band entrance #30 west side at the end of B; Library entrance #27 south side at the end of A; Southeast corner #24 at the end of D; East side/crafter parking #23 in middle of D.
- Lower level booths E, F, G, H: Courtyard near east end of F, Delivery dock east side--use the lift platform. NOTE the elevator near the loading dock only goes **UP**. Requires a special fob to go down. You can use the elevator to go up to D20-34.
- Set-up must begin before 8:00 a.m. Failure to begin set-up by 8:00 a.m. means:
  - \*we consider the booth vacated and the booth fee forfeited
  - \*we may reassign the booth
- Booth set-up must be completed before 8:55 a.m. All aisles must be open and safe for public access.
- **Vehicles must be moved to the lot behind (east of) the High School or to the Middle School lot (across the street) when unloading is completed.**
- We provide 2 plastic folding chairs. We do **NOT** provide tables, carts/ dollies. We will try to have Scouts & Scout parents, Honor Society members, and/or similar student groups available to help unload/ load.
- Booth numbers are indicated on the booth sign attached to a chair in the booth. Please, post the sign in/ on your booth.

### ELECTRICITY

- If you will be using electricity, bring a multiple outlet strip, long extension cord and duct tape. Cords may **not** extend across an aisle.
- Crafters/ artisans share the outlets. In corridors D & G, classrooms may also be opened for electrical access.
- **NO** electricity available in E11-E26.

### WI-FI & ATM

- Whitnall High School has a public Internet path that does **not** require a password.
- There is an ATM in the main lobby.

### PARKING

- We reserve parking on the west (116<sup>th</sup>) in front of the school, south (tennis courts) area of the High School for Fair attendees. These are **your** customers. Let's make it inviting for them
- After unloading, **immediately move your vehicle** to the lot behind (east of) the High School or to the Middle School lot (across the street).
- Note: failure to move your vehicle may result in rejection of your application for future fairs.

### FOOD (Changes here)

- There will be **NO** high school cafeteria available.
- The Whitnall Booster Club will sell snacks, popcorn, soda, water, coffee, etc. in the popcorn stand throughout the Craft Fair.

- We can deliver pre-ordered lunch to your booth .

## **RAFFLE**

- It's the type for which customers drop their purchased tickets into the buckets of the items they would like to win. You will receive a certificate for your booth and a thank you letter.
- We do appreciate your donation.

## **END OF THE FAIR**

- Crafters will **not** begin to take down or to remove their booths before the **3:00 p.m.** closing. Customers deserve the opportunity to see all of the wares for sale. Failure to observe this time frame may result in your application for future fairs being refused.

## **WHAT WHITNALL PARK ROTARY DOES**

### • **EDUCATION**

**Award** five \$3000 academic scholarships (\$15,000) annually to college bound seniors from Greendale, Greenfield, Martin Luther and Whitnall high schools.

**Award** two \$1000 (\$2000) scholarships annually for technical/vocational school bound residents of Greendale, Greenfield and Hales Corners.

**Awarded** over \$6000 as education grants to teachers in the public or parochial schools in Greendale, Greenfield, and Hales Corners for innovative projects.

**Funded** Greendale second grade supplemental reading program via a District 6270 grant.

**Support** youth Summer Reading Programs at the Greendale, Greenfield, and Hales Corners public libraries annually.

**Assisted** with and provided funding for the outdoor classroom at Muskego-Norway School District.

**Supplied** winter coats, hats, gloves, boots, and ski pants for Greenfield, Greendale and Whitnall District students as needed via District 6270 grants.

### • **ENVIRONMENT**

**Created** a fully accessible pathway into Boerner Botanical Gardens and a memorial Circle; built a new bridge near the Circle; replaced the fountain pumps; repaired the fish ponds.

**Pick up** trash along Forest Home Avenue through the Adopt a Highway program semi-annually.

**Plant** trees for the Arbor Day celebrations annually.

**Supported** clean water projects in Guatemala 2019 & in El Salvador 2019; supported water & sanitation project in El Salvador 2021 & 2022; supported water, sanitation & electrification projects in Kohler Gold Fields, India

### • **FOOD SCARCITY**

**Support** three local food pantries, provide bag lunches for a shelter, worked at Feeding America warehouse.

**Support** and work at Muskego Feeds.

### • **OTHER**

**Provide** Christmas presents and a meal for Healing Hearts of Southeast Wisconsin children and accompanying adults.

**Support** Eagle scout projects.

**Supply** medical equipment in Punta Gorda.

**Support** many other local/ regional projects.

**Support** the Rotary International efforts to eradicate polio, to provide clean water and disaster relief worldwide.



If you use Venmo to pay your booth fee, please, note this at the top of your application.

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