



STANDING RESOLUTIONS OF THE Melbourne Sunrise Probus Club

PREAMBLE

Statement of Purposes of the Club.

These purposes are

1. To provide regular opportunities for active retiree members to keep their minds alive, expand their interests and enjoy the fellowship of new friends.
2. To provide a rich and varied program of speakers, activities and events for members.

ARTICLE 1 – TERRITORY

Membership of the Melbourne Sunrise Probus Club shall be primarily for the residents of Docklands, Southbank and surrounding areas.

ARTICLE II – MEMBERSHIP

(a) Membership of this club shall be contingent upon attendance at regular meetings of not less than fifty percent in any club year, subject to leave of absence in cases of sickness or on any other reasonable grounds.

(b) Honorary members may be elected at the discretion of and on such terms as may be decided upon by a majority of members at an ordinary meeting. Honorary members shall not be required to pay membership subscriptions, shall not be eligible to hold office and shall not be entitled to vote but shall enjoy all other privileges of membership.

(c) Life Membership may be conferred upon a member who has rendered outstanding service to the club. Nominations shall be submitted in writing to the Management Committee for consideration, and if approved, referred to the next general meeting of the club for confirmation. Life Members shall not be required to pay membership subscriptions but shall enjoy all other privileges of membership. There shall be not more than three life members at any one time.

(d) Non Active Membership may be conferred upon a member who because of illness or a physical disability has been granted leave of absence by the club, such members shall not be included in the member number of the club during that period of absence. Non financial membership may be granted to Non Active members.

ARTICLE III – MANAGEMENT

- (a) The club shall be managed by a Management Committee, herein after called “the committee” comprising a president, a vice president, secretary, treasurer and six committee members to be responsible for guest speakers, tours and visits, membership, hospitality, member welfare, publicity/sponsorship and such other activities as may be decided from time to time by the club. The immediate past president shall be a member, ex-officio, of the committee.
- (b) The term of office of the president shall be one year, which may be extended to not more than two years if required due to special circumstances. Officers and committee members may serve for not more than three successive years in any one office except as otherwise determined by the committee.
- (c) A casual vacancy on the committee shall be filled by action of the committee.

ARTICLE IV – ELECTION OF OFFICERS

- (a) As required by the Constitution, the election of officers shall be held before the end of March in each year.
- (b) Notice of the election of officers shall be given at a general meeting of the club at least one month before the election.
- (c) All nominations and acceptance of nominations shall be in writing and signed by the nominators and candidates and shall be in the hands of the secretary before the commencement of the meeting at which the election is scheduled.
- (d) A returning officer and a scrutineer, neither of whom are candidates for election, shall be appointed by the presiding officer before the election begins.
- (e) Voting shall be by show of hands or by ballot as decided by the members. The candidate receiving the greatest number of votes of members present and voting in the election for each office or committee position shall be declared elected.
- (f) If two candidates receive an equal number of votes, the members shall decide the method by which the tie shall be resolved.

ARTICLE V – FINANCIAL YEAR

The financial year of this club shall begin on 1st February and end on 31st January.

ARTICLE VI – MEETINGS

- (a) General meetings of the club shall be held monthly at such time and place as the members decide.
- (b) The Annual General Meeting shall be held in the month of March each year, at which the annual report and annual accounts will be received and an auditor shall be appointed.
- (c) Meetings of the committee shall be held monthly or as otherwise determined by the committee.
- (d) A quorum at a general meeting shall be twenty five percent of the membership excluding honorary members
- (e) A quorum at meetings of the committee shall be a majority of the members thereof.
- (f) An extraordinary general meeting shall be called on the request in writing of not less than twenty five percent of the total membership, excluding honorary members. Notice of such meetings shall be given to members at least one month before the extraordinary general meeting is to be held with statement setting out the purposes for which the meeting has been called and any motions submitted.
- (g) Voting at a general meeting shall be by show of hands, or by ballot if required by a majority of members.
- (h) Where there is an equal division of votes at a committee meeting or a general meeting, the chairman shall have a casting vote in addition to a deliberative vote.
- (i) The president or, in her/his absence or inability to do so the vice president, shall preside at all meetings. In the absence of both the president and vice president, the members present shall elect a chairman of the meeting.

ARTICLE VII – ACCOUNTS

(a) An income and expenditure account (and balance sheet if appropriate) for the twelve months to the end of January in each year shall be presented to the Annual General Meeting after being audited by a person appointed at the previous Annual General Meeting.

(b) The treasurer shall deposit all funds of the club in a bank, building society or other financial institution decided upon by the committee. Signatories shall be the president, vice president(s), secretary, treasurer with any two to operate the accounts.

ARTICLE VIII – SUBSCRIPTIONS

(a) The annual subscription payable by members shall be as determined from time to time by the members.

(b) The Committee may terminate the membership of any member who has not paid the prescribed subscription within three months of the Annual General Meeting.

ARTICLE 1X – CARETAKER PERIOD

Members elected at the Annual General Meeting shall be authorised to administer the affairs of the club prior to April 1st, and shall report on such matters to the members at the April General Meeting for Ratification.

ARTICLE X – Joining Fee

The Joining Fee shall be \$10.00

ARTICLE X1 – Annual Fee

The annual fee shall be \$40.00

ARTICLE X11 – Voting

The criteria for successful adoption of Standing Resolutions shall be an affirmation by 75% of the members voting.

ARTICLE X111 – Meeting dates

The club will meet at 10 am on the first Thursday of the month, commencing Thursday February 3, 2011, unless otherwise decided.

ARTICLE X1V – Electronic Funds Transfer

The Treasurer, Secretary and any other deligated officer are authorised to use Electronic Funds Transfers for payment of the club’s accounts.

ARTICLE XV – CAR POOLING

At the discretion of members, car pooling may be undertaken when attending monthly scheduled club meetings and recognised Probus club activities and trips. Any vehicle used for transporting Probus members must be registered and insured, and the driver should be licensed, unintoxicated and reliable. No “fee for service” shall be set by the driver or passengers.