

Rotary Club of Nashoba Valley



Project Support Guidelines

Background

Throughout the year, the Rotary Club of Nashoba Valley receives many requests for community service support from several different sources – locally, regionally, and internationally. Often, members will propose new ideas throughout the year as well. These ad hoc requests span beyond the annual planning process, and the club implements these guidelines to be flexible and fair in responding to them.

Purpose

The purpose of these guidelines is to establish a consistent procedure for reviewing and prioritizing new project opportunities. These guidelines are designed to facilitate and gain club support and commitment for new requests.

Procedure for New Project Opportunities

- All club-sponsored community service requests should be directed to the Board of Directors of the club (through the President), which will determine whether the particular request should be considered for club support. Consideration will be based on the criteria specified in this policy.
- The Board may recommend that a proposal proceed with additional planning before determining whether the proposal should be presented to the club.
- Should the Board of Directors be interested in supporting the request, the request will be forwarded to the club for a recommendation at its next meetings (morning and/or evening) before the Board determines final approval.
- The President will also promote the request at meetings and the weekly bulletin should individual members wish to support the request individually.

Criteria

Requests will be considered and prioritized according to the following criteria. The Board of Directors may choose to support a request that does not meet this criteria; however, competing projects that meet one or more of these criteria will have higher priority.

- The request has a clear owner: a club member who commits to leading the activity, enlisting support from the club, managing volunteers if required, and tracking the results.
- The club has the funding and time commitment available to meet the request.
- As our club has several members who are on the Board of Directors, are long-time volunteers, or are employed by area non-profit organizations, the request supports a non-profit service organization involving a member of the Rotary Club of Nashoba Valley. A personal connection is highly recommended.
- The request meets community needs and supports residents in the towns that our club services: Lancaster, Bolton, and Stow, MA.
- The request involves the support of families, friends, and neighbors of our club members.
- The request includes local community involvement and support and will enhance our public image and awareness.

- The request meets the needs of an international community with a clear owner/project manager from the partnering organization in the recipient country. The partnering organization must be a viable organization, and the involvement of another Rotary Club within the country is highly recommended.
- Travel to another country to validate the need and viability of the partnering organization is highly desired for global grant projects. The club is not obligated to pay travel costs.
- The request relates to a project undertaken by another Rotary Club within District 7910. Additional priority will be given to requests from Rotary Clubs that have supported our grant projects.
- The request relates to a project undertaken by another Rotary Club outside District 7910 with whom our club has a relationship.

Approved by vote of the Board at a regular Board Meeting on June 2, 2014.