



Corning Rotary Club
Request for Payment

Please attach all receipts or invoices.

Date: _____

Please pay _____ in the amount of _____ .

Or

Please reimburse _____ with \$ _____ for _____ .

Committee Chairs please send request to Club President for approval. The President will review and forward approved requests to the Club Treasurer for payment. Only approved expenses will be paid.

Signature of Committee Chair

Signature of Club President