

# Faribault Rotary Club

Donation Request Letter

Today's Date: \_\_\_\_\_

Name of Organization/Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Does your organization have a Rotary Club Member? Yes, NO N/A

Dollar amount requested and date when funds are required: \_\_\_\_\_

Check made payable to: \_\_\_\_\_

Address to send check or items to: \_\_\_\_\_

Reason for request:

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The Faribault Rotary Club has a focus on Youth. Does your request have an impact on the youth of our community?

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How does your request support our Rotary 4-Way Test: Is it the Truth? *Is it Fair to all concerned? Will it build goodwill and better friendships? Will it be beneficial to all concerned?*

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How many people will this request impact/benefit? \_\_\_\_\_ # of Youth? \_\_\_\_\_

What other sources of funds have you obtained?

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Signature of Applicant \_\_\_\_\_ Date- \_\_\_\_\_

Please submit form or contact Eric Craig with Questions: [EricCraig@jodcpa.com](mailto:EricCraig@jodcpa.com)

\_\_\_\_\_ Approved for the amount of: \_\_\_\_\_

\_\_\_\_\_ Denied

Date Reviewed by Board: \_\_\_\_\_