

FW26 Volunteer Overview

May 2026

Please read this overview before you commence your shift.

Main contact details:

- Coordinator – David Hyde 0416 028 212
- Risk Lead – Peter Antaw - 0481 351 436
- Security – Peter Russell - 0417 427 586 | Jon Gidney - 0434 600 031

Poor / dangerous behaviour:

Politely ask children to not kick balls etc around if it may cause problems and certainly they are not to do so after 4:00pm

- Do not get involved in any verbal or physical, but...
- If there are material issues then look for Police / security guards; and
- Notify a **Rotarian** in a hi-vis vest / red t-shirt / blue Rotary shirt; and
- Call David / Peter Antaw / Peter Russell

If you are in any doubt – ESCALATE the concern immediately (emergency dial 000).

Security:

- We have 4 paid Police:
 - 2 Police will be around the front gate; 2 will be around the oval
- Also 10 security guards on the day. Their placement remains flexible but will include:
 - Being positioned with the fireworks people from 5:00pm
 - Being around the oval and golf course
 - Being around the gate and car park
- We envisage a further police presence for some of the event, but this is not confirmed

Toilets:

- Portable toilets are on the driveway.
- Disability toilet is on the eastern side of the grandstand
- Additional female toilets are on the eastern side of the grandstand

First aid / rest area:

- St John are located in the western side of the grandstand
- Rest area for a break is in the Rotary Tent (grandstand side on the oval)

Lost children:

- If an immediate search for a parent does not resolve the issue then please ask a **Rotarian** in a hi-vis vest / red t-shirt / blue shirt to escort the child directly to the microphone – upstairs at the front of the grandstand and we will do a shout out.

- Never be alone with a child. If this is an issue / potential issue then look for another adult to assist you to take the child to safety.

Personal items:

- Personal items (not valuables) can be stored at the Rotary tent on the oval.

Emergency vehicle access:

- Emergency vehicle access to the oval is via the Northbridge Public School gates on Sailors Bay Road. This avoids the driveway which will be blocked with tables, etc.
- For ambulance, if the patient is with St John at the change rooms, then the ambulance would go to the car park rather than to the oval.
- RFS will position a fire truck and a number of fire extinguishers at the Eastern end next to the food vans as a precaution.

In the event of an emergency evacuation:

The alert will be sounded via a siren on the megaphone or over the PA system.

There are 4 exits this year:

- i. Main gate
- ii. Northbridge Public School via main ramp
- iii. Car park via the 2 stairways
- iv. The eastern end of the ground behind the goal post

Police / RFS / **Rotarians** / Security will coordinate the evacuation of the oval via these exits. Please refer to the **attached** Emergency Plan.

Fatigue Management

Fatigue is more than feeling tired and drowsy. and can be characterised by a state of mental and/or physical exhaustion which reduces a person's ability to perform work safely and effectively.

Volunteers feeling fatigued should ensure that they request assistance and take a rest break.

Volunteers at the end of their shift should ensure that they take time out to rest and recharge if they feel the need to and not take on any role that may involve conflict, be physically and mentally demanding work involving heavy, repetitive, or prolonged manual handling impacts on the job demands.

Volunteer Code of Conduct:

Please refer to the **attached** Volunteer Code of Conduct and our expectations for all those who assist in our Fireworks event.

Fireworks Emergency Evacuation Plan

May 2026

Scope & Application

This emergency plan provides guidance for Rotarians and volunteers attending the Northbridge Community Fireworks, on actions to be taken in the event of an emergency during the event.

An emergency is any situation where it is likely (not just possible) that there is a significant threat of physical or other harm to patrons or volunteers at the event.

Should such a threat be identified in advance of the event, any two of the Club President, the Fireworks Co-ordinator and the Risk Officer has the authority to cancel the event, without notice.

Should the threat occur during the event, Rotarians should immediately contact the relevant emergency contact for further instructions - see below.

This Plan should be read in conjunction with the Northbridge Community Fireworks Risk Assessment Worksheet document and Northbridge Rotary Management of Risk of Public Events framework.

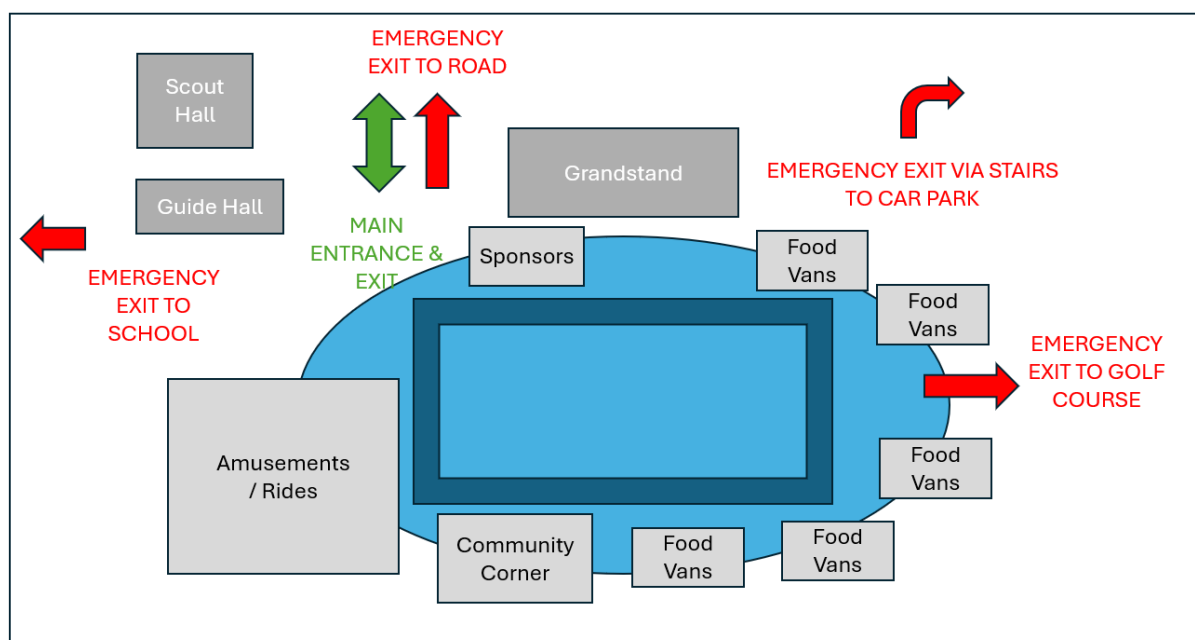
Emergency contacts

Contact	Name	Phone number or location
Club President	Joe Campisi	0411 879 155
Fireworks Co-ordinator	David Hyde	0416 028 212
Risk Officer	Peter Antaw	0481 351 436
Emergency services	Fire / Police / Ambulance	000
Police	North Shore (Chatswood)	131 444 (24 hrs)
Willoughby Council	Rangers	02 9777 1000 (24 hrs)
First Aid	St John Ambulance	Grandstand
RFS	Warringah	Driveway
Aces Security	Lachlan McDonald	0489 228 477

Evacuation plan (if required)

Should any of Club President, Fireworks Co-ordinator, Risk Officer or Emergency Services consider an evacuation is warranted the following should occur:

1. A siren will be activated on one of two megaphones (either at the MC station or on the Oval), followed by a request asking attendees to evacuate the Oval as soon as possible in an orderly manner (if power is available through the sound system, if not through the megaphones). This request should then be repeated on any other megaphone available and by Rotarians on duty.
2. Rotarians should then direct patrons to one of **four signed exits** (* denotes emergency exit only):
 - Main driveway entrance / exit
 - Gates to Northbridge Public School (behind the Girl Guide Hall) *
 - Stairs to the eastern Car Park next to the Grandstand *
 - To the Golf Course via the eastern end of the oval (behind the goal post) *



On exit, all attendees should be asked to assemble at the Northbridge Golf Club Car Park and not remain around the Oval precinct, so as to not impede emergency services access.

Once the evacuation is complete, Rotarians should remain in attendance at the Golf Club Car Park until they receive further instructions from Emergency Services personnel or Rotary Leadership.



As a Rotarian or a Friend of Rotary / Volunteer:

Promoting integrity through ethical behaviour is an essential part of what it means to be a Rotarian.

I will:

- i. Exemplify the core value of integrity in all behaviours and activities.
- ii. Use my vocational experience and talents to serve in Rotary.
- iii. Conduct all of my personal, business, and professional affairs ethically, encouraging and fostering high ethical standards as an example to others.
- iv. Be fair in all dealings with others and treat them with the respect due to them as fellow human beings.
- v. Promote recognition and respect for all occupations which are useful to society.
- vi. Offer my vocational talents: to provide opportunities for young people, to work for the relief of the special needs of others, and to improve the quality of life in my community.
- vii. Honour the trust that Rotary and fellow Rotarians provide and not do anything that will bring dis favour or reflect adversely on Rotary or fellow Rotarians.
- viii. Not seek from a fellow Rotarian a privilege or advantage not normally accorded others. in a business or professional relationship.