

*Ellsworth Noontime Rotary Board Meeting Minutes*  
*8:00 AM Darlings Chevrolet Conference Room*  
*Tuesday, January 23, 2018*

**Attendance:**

Tiffany McMullen, Leann Beal, Megan Harmon, Josh Kelsey, and Heidi Grindle.

**Old business:**

Community Service Project.

Tiffany will follow-up with Jody Wolford-Tucker to see what level of interest and landscaping needs Hospice would have in regards to being the benefactor of the Community Service project. Tiffany will also check with the Beth C. Wright center to verify whether or not they would have any level of interest in being the benefactor for this service project. Tiffany will confirm with both non-profits that they are interested and have enough landscaping needs to keep the Club, Students and any other volunteers busy for a few hours the day of the service project. Josh volunteered to inquire with the YMCA and Hospital to see if they are interested in being a benefactor as well as if they have a project that would fit into our criteria. The four locations being investigated currently are Beth C. Wright, Hospice, YMCA, and Maine Coast Memorial Hospital. Once it has been confirmed the locations are interested, Tiffany will bring the locations back to the Club for a formal vote. The project would involve planting a few low maintenance perennials, light mulching, yard cleanup, trimming and similar landscaping tasks.

New member dues, pro-rating policy.

Tiffany presented a policy concerning the process for pro-rating new member dues, see attachment #1. The Board discussed adding this policy to the Club Bylaws opposed to adopting it as a policy only. A suggestion was made to amend Article 6 of the Club Bylaws by adding Section 3 New Member Dues. The Board was in agreement that adding this section to the Bylaws would be the best option to ensure consistency in the future. The first paragraph of attachment #1 will be added to the Bylaws. The second paragraph was included as an explanation to be included with the minutes only. Tiffany will retype the first paragraph to include language to amend Article 6 of the Bylaws by adding Section 3. Upon completion Tiffany will follow the steps to have it formally adopted by the Club.

Summit at Mount Washington.

Tiffany inquired if there was a Board member interested in attending the Summit to be held at Mount Washington this year. It was noted there are very limited funds in the budget that could be used to pay for a portion of attendance at this event. Tiffany will ask the Club members at a weekly meeting if anyone is interested in attending the Summit.

**New business:**

E-Waste.

Electronic End reached out to Jen to set a date for the event this year. They suggested holding the event on July 21, 2018 this year which is consistent with past years. Jen mentioned the concerns the Board had with the event last year to them. Electronic End told Jen they had a meeting with their staff already concerning the disruptions that happened last year. The Board did not have any objections with the tentative date of July 21, 2018 for the event.

Tiffany would like to invite the 2018-2019 Board members to start attending the Board meetings in April. They would not have voting powers yet; however, could participate in the discussions. During the May and June Board meetings Leann as the in-coming President will likely start taking over portions of the Board meeting in preparation for her term.

**Committee reports:**

**Jen Saunders, Treasurer**

No report this month.

**Heidi-Noel Grindle, Secretary**

The attendance numbers have been very low during the past month or so. It was felt this could be contributed to the freezing cold weather and vacations.

**Mark Politte, Focus group**

There was a discussion on scheduling more focus groups and how to find candidates for these. A suggestion was made to add more members to this Committee group for the purpose of capturing interested candidates to take part in a focus group session. It appeared once a candidate is located there are adequate members for the preparation meetings.

**Leann Beal, Program**

Leann will follow-up with Bella Cimeo, who was recommended as a very interesting speaker. There are two dates in February that still need programs scheduled. Some possible programs include Fog Town Brewery, Annie Sargent, Friends in Action, and the Master Gardeners.

## **Paul Pangburn, Students**

Tiffany noted the suggestions for amending the Scholarship form were forwarded to Paul following the December Board meeting. There was a discussion on having the students submit a quote in relation to the Student Mentoring Program that could be incorporated into the video clip that was recently made documenting the program. The Board also discussed making a business card holder booklet for each of the senior students in the program to be presented at the last student meeting. This would serve as a nice networking tool for them as they move into life after graduation.

## **Crystal Richards, Membership**

Rachel Nobel – Submitted an application, Board approved the application and the waiting period for Club comment was completed. While Tiffany was working with Rachel on scheduling the induction ceremony, Rachel's work responsibilities changed making it impossible to attend meetings. Although in theory, Rachel had the backing of her employer, the practical matter is mandatory meetings are going to make it impossible to attend the weekly Noontime Rotary meetings at this time. Rachel will approach the Club for consideration when her schedule allows in the future.

Sarah Catanese – Heidi checked-in with Sarah as that was the understanding when a leave of absence was approved earlier this Club year. Sarah indicated her schedule still did not allow time for her to attend meetings and asked to stay on a leave of absence for the remainder of the Club year. As Sarah's dues are paid in full for this Club year and the Club is currently working to recruit Chelsea Sawyer to represent Bar Harbor Bank; the Board was willing to extend Sarah's leave of absence until June. In June, Heidi will reach out to Sarah just to confirm the situation has not changed and if not, Sarah will be removed in June. Sarah asked permission to pop into weekly meetings as her schedule allows.

Elsie Flemings – Tiffany will reach out to Elsie. Upon investigation, it appears Elsie may have changed careers and the Board will try to figure out how to contact Elsie.

Betty Egner and Phyllis Young – On a motion by Leann and seconded by Josh Kelsey the Board voted unanimously in favor of formally accepting the retirement resignations from both members. Betty has since transferred to a Club in Portland.

Currently, there are a lot of prospective members in the works; however, we could always use more. Once the prospective members start attending meetings the Board discussed ways to close the deal quicker and hold the induction ceremonies in a timely manner. Unfortunately, in the next year or so the Club may see a few more long standing members reach retirement from their careers and ultimately the Club. Currently, the Membership Committee is working on recruiting approximately 7 new members.

Michael Fisher's application to transfer from the Ellsworth Evening Club to the Ellsworth Noontime Rotary Club was approved unanimously by the Board upon a motion by Leann and seconded by Heidi. This request will now go out to the Club membership for the 14 day waiting

period and the induction ceremony will be scheduled very shortly after that.

Tiffany will remind the Club to focus on completing the Challenge Card distributed earlier in the Club year during the next few weekly meetings.

**Josh Kelsey, Foundation Chair**

Josh presented the Foundation Giving letter/invoice, see attachment #2. He also reviewed the benefits of participating to the Board which does include being eligible for a financial grant. Most importantly, taking part in donating to the Foundation as a Club with 100% involvement secures the Noontime Rotary Club as a true Rotary Club and not just a social club. Jen has mailed in the manual report itemizing all Club members who submitted money directly to the Club rather than using the online module. Josh and Tiffany will check the online donations. Josh and Tiffany agreed to be responsible for tracking the Foundation donations by printing off a list of the members and checking off those who have given along with the amount, to ensure the Club meets the grant requirements. It was suggested the website address for making a donation to the Foundation be added to the letter (attachment #2) as well as a period to the end of the third paragraph (after the word meeting).

**Board decisions:**

Michael Fisher's membership application was approved by the Board.  
Retirement resignations from Betty and Phyllis were approved by the Board.

**Follow-up action:**

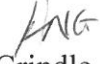
Tiffany will email the Bylaw amendments to the Club for approval.  
Tiffany and Josh will finish qualifying the Beth C. Wright center, Hospice, YMCA, and Maine Coast Memorial Hospital as a possible beneficiary of the Service Project and then will bring the list back to the Club for a formal vote.

**Next Board meeting:**

As the next Board meeting would have fallen on the day after a holiday for most Board members (February 20, 2018) a decision was made to hold the next Board meeting on the preceding Tuesday (February 13, 2018). The Board meeting will be held in the upstairs Darling's Chevrolet Conference Room.

**Adjournment:** The meeting was adjourned at 9:12 AM.

Date: February 5, 2018

Signature: Heidi-Noël Grindle 

Submitted by Secretary Heidi Grindle

Date emailed to President: February 5, 2018



## Ellsworth Noontime Rotary

### **New Membership Dues:**

A new member will pay a true proration for months served during the club year plus the \$50 new member fee. The months served will begin the first day of the month the member is inducted. Example: new member joins February 5<sup>th</sup>, they will be billed \$135 (\$17 per month (5) +\$50 new member fee). When renewal invoices are generated for the next year, new member will be invoice the full year membership dues of \$200.

Club invoices for membership dues are sent out in June for the Club year running July 1<sup>st</sup> – June 30<sup>th</sup> with payment due July 31<sup>st</sup>. Members are allowed to pay the dues in two halves. If the second half is still outstanding on January 1<sup>st</sup>, another invoice is sent to the member. International and District send invoices to the club twice a year. The membership must be accurate in Clubrunner on July 1<sup>st</sup> and January 1<sup>st</sup> so the Club is invoices correctly. International and Distrist no longer prorate the dues for members who are not shown on the roster as of July 1<sup>st</sup> and January 1<sup>st</sup>. Likewise, they do not credit the club if a member was not deleted by those dates.



# Ellsworth Noontime Rotary Foundation Giving

The Rotary Foundation transforms our gifts into service projects that change lives both close to home and around the world.

This year we have a goal of \$40/member in order to qualify us for a district grant up to \$780 that we'll apply to our Scholarships! Your donation is also tax deductible.

You can give two ways. You can submit this form along with your donation to the club's treasurer at a weekly meeting (●)

You can also submit through your <sup>my rotary</sup> ClubRunner account. If you choose this way please let the treasurer know so we can confirm your donation!

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Please fill this out

Name: \_\_\_\_\_

Donation Amount: \$40  Other: \_\_\_\_\_

Cash  Check  ClubRunner

*my rotary*

Our Tax ID# 26-2684901

**Thank You for your donation!**