



1st December 2020

Dear Club President

Dr Ken Collins Award for Excellence in Rotary

The two Rotary International Districts in Western Australia have combined to inaugurate an annual award to recognise the outstanding service of a Western Australian Rotarian.

The award is named in honour of Dr Ken Collins AM.

Ken joined the Rotary Club of Belmont on the 1st April 1967 and since that time has served Rotary at Club, District, National and International levels in each of our Avenues of Service. Ken's service to Rotary's PolioPlus program since 1985 is of particular note but also includes service at clubs in both of our Districts, as District Governor, as a Trustee of the Rotary Foundation and as a Director of Rotary International. Ken has initiated 154 Matching Grant projects in 15 countries, represented the Rotary International President at 17 District Conferences and served as a Rotary Volunteer in 13 countries. In 1991 Ken was given the International Exemplary Rotarian Award, by Rotary International President Paulo V.C. Costa, in 1999 Ken received the Rotary International Service Above Self Award and in 2020-21 received the Rotary International Avenues of Service Award.

Ken's service to and through Rotary is certainly outstanding and a fine example to us all. That service and service to the wider community has also been recognised by Ken being named the Western Australian Citizen of the Year in 1991, made a Member of the General Division of the Order of Australia in 1994, and named Western Australian Senior Citizen of the Year in 2007.

We are truly honoured to be able to name an award for Excellence in Rotary after Dr Ken Collins AM, CitWA who has demonstrated the meaning of such excellence.

The Ken Collins Award for Excellence in Rotary is open to any member of a Rotary Club in Western Australia who is nominated by such a member. Nominations must be endorsed by the President of the club of either the nominator or nominee or be recommended by the Board of either club.

We ask that you provide your club members with the information contained in this letter and invite them to nominate a Rotarian for this award.

Written nominations addressing the attached selection criteria along with a curriculum vitae of the nominee need to be submitted to either dg@rotary9465.org.au or dg@rotarywa9455.org by 31st January 2021.

Some advice on the preparation of successful nominations is attached.

Each nomination will be assessed by a panel of Rotarians from both districts to produce a short list that will be announced at the Joint District Conference in March 2021. We will appoint an independent panel of adjudicators to assess the short-listed nominations and select the winner of the award.

The short-listed nominees will be requested to attend the Centennial Gala Ball to be held at the Ritz Carlton on the 23rd of April 2021 where the award will be presented.

We look forward to you and your club's consideration of this matter and to receiving a nomination of a Rotarian for the award.

Jon Bilson
Governor
Rotary International District 9455
DG@rotarywa9455.org

Colin Burns
Governor
Rotary International District 9465
dg@rotary9465.org.au

Dr Ken Collins Award for Excellence in Rotary

SELECTION CRITERIA

The nominee should be someone who has given a number of years of service to Rotary.

The nominee must:

- Have provided service in at least three of the Avenues of Service with one of those avenues being Club Service. It should be noted that:
 - the Avenues of Service include Club, Vocational, International, Youth and Community;
 - while not designated as an Avenue of Service, service to the Rotary Foundation will also be considered; and
 - public Relations/Marketing is considered to be an aspect of Club Service;
- The nominee may have provided service to Rotary at the following levels:
 - Club
 - District
 - Zone (National)
 - International
- Nominations must be:
 - endorsed by the President and/or recommended by of the Board of the club of the nominee or nominator;
 - forwarded by email to dg@rotary9465.org.au or dg@rotarywa9455.org by 5:00 pm, Sunday 31st January 2021;
 - no longer than 2000 Words (excluding the curriculum vitae); and
 - be accompanied by curriculum vitae of the nominee

Guidelines to assist with your nomination.

- Has the Rotarian inspired and or introduced people to Rotary?
- Has the Rotarian been active in promoting Rotary in the Community?
- Has the Rotarian introduced a member to Rotary?
- Has the Rotarian actively mentored new Rotarians?
- Has the Rotarian developed or instigated a substantial and sustainable project?
- Has the Rotarian project managed a substantial project?
- Has the Rotarian served Rotary outside of the Club – District/Zone or International?
- Has the Rotarian served on a Board in the community as a representative of Rotary?
- Has the service had a demonstrable and outstanding impact in the community? Fundraiser projects vs active projects that have outcomes/impact
- Has the Rotarian project managed fundraiser endeavours above and beyond the normal?



TIPS ON HOW TO WRITE A COMPELLING AWARD NOMINATION:

1. First, review the nomination criteria for the award to determine the most appropriate candidate.
2. Be sure the nomination is clear and easy to read. Avoid run-on sentences.
3. Give specific examples that show why the nominee embodies the award's criteria. Give dates, times, volunteer hours, project names, and the focus of those projects.
4. Talk with people who have worked with the nominee and get specific leadership examples.
5. Address all parts of each question completely to ensure that the selection committee has adequate information to review your nominee's qualities.
6. **Share what makes your candidate stand out!** What makes this person outstanding? How has the nominee's accomplishments and service affected the community? How has this candidate embodied the mission of Rotary and Rotarians alike?
7. Remember, the selection committee is not as acquainted with the nominee as you are; be sure to explain in detail what is best about the candidate.
8. Proofread carefully. Grammatical errors, typos, and misspellings can detract from the quality of the nomination.