

## Resource Guide for Rotary Club Officers

### Staff Directory

[Regional Office Staff Contact List](#)

### MyRotary

[How to create a MyRotary account](#)

[How to pay your club invoice via credit card \*\*\(not available for the Philippines\)\*\*](#)

[How to add a member](#)

[How to manage club members](#) - remove , edit membership type

[How to manage club officers](#) - add or remove

[How to Manage District Committee Appointments](#)

[How to Update Club Details](#)

### Rotaract

[Rotaract Handbook](#)

[Rotaract Club Certification Form](#)

### Interact

[Interact Guide for Club Sponsors and Advisers](#)

[Interact Club Certification Form](#)

### Club Administration

#### New Club Chartering

- [Starting A New Club](#)
- [New Club Application](#)
- [New Club Charter Member List](#)

#### Satellite Club Chartering

- [Satellite Club Application](#)
- [New Satellite Club Member List](#)

#### Club Mergers

- [Merging of Two or More Rotary Clubs](#)
- [Spreadsheet of Member details - merger](#)

## Club Resignations

- [Club Voluntary Resignation Checklist \(SPPO\)](#)
- [Rotary Club Resignation Form](#)

## Club Invoice

### [RI Dues](#)

[Frequently Asked Questions on Club Invoice](#)

[Viewing the Club Invoice on MyRotary](#)

[How to pay Club Dues](#) (Australia, NZ, Pacific Islands)

[How to pay Club Dues - offline](#) (Philippines)

[How to pay Club Dues - online](#) (Philippines)

## Contributions

[The Rotary Foundation Contribution Form](#)

[The Rotary Foundation Multiple Donor Form](#)

[How to contribute via Bank Transfers \(EFT\)](#) (Australia only)

[How to contribute through Direct Deposits](#) (Philippines)

[How to contribute Online](#) (Philippines)

[How to contribute Offline](#) (Philippines)

[How to contribute on behalf of members via MyRotary](#)

[How to enroll in a recurring contribution on MyRotary \(RotaryDirect\)](#)

## Recognition

[Easy pointers on how to fill up a Paul Harris Fellow Recognition Transfer Request Form](#)

[PHF Transfer Request Form](#)

[How many recognition points does my club have?](#)

## **Citation**

[Presidential Theme and Rotary Citation Brochure](#)

[Goals and Instructions for Rotary Clubs](#)

[Goals and Instructions for Rotaract Clubs](#)

[Goals and Instructions for Interact Clubs](#)

## **Membership**

[Membership page on My Rotary](#)

[Club flexibility page on My Rotary](#)

[Membership Learning Plan](#)

[Membership Resource Guide \(English\)](#)

[Membership Resource Guide \(French\)](#)

[Club Planning Assistant](#)

[Club Models Matrix](#)

[Starting a club](#)

[Customisable Club Brochure](#)

[Creating your membership development plan](#)

[Committing to Diversity, Equity and Inclusion \(course\)](#)

[Online Member Leads \(course\)](#)

[Membership Voice \(Webinar Series\)](#)

[Rotary Voices \(Blog\)](#)

[Rotary on the Move \(Zone 8 newsletter\)](#)

## **Communications and Public Relations**

[How do I Promote My Club Projects?](#)

[Rotary International's Social Media Content](#)

[7 Tips for Creating Compelling Media Content](#)

[Rotary Storytelling](#)

[Photo Release Form](#)

Rotary

