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| *Rotary club of Melville Inc.* |  |
| *VOCATIONAL COMMITTEE MEETING*  |

***Monday 11/02/2019 at 1.45PM***

**Meeting called by Director Ross Ballard**

**Venue: South of Perth Yacht Club, Applecross**

Attendees:

Ross Ballard

Lyn Ware

Janice Pounder

David Porter - AG

Apologies

Massimo Cau

Laura Poratto

Reza Jafari

MINUTES

Agenda Item: Projects 2018 / 2019

**PROJECTS**

* **Employee Award**
* **Community Award**
* **Apprentice Award**
* **Pride of Workmanship Awards**

Massimo Cau has verbally advised the nomination submitted by Rotarian Paul Stott for an award in the workplace, is now to a stage where the Vocational Committee is able to proceed.

**Action:** Massimo Cau is to arrange for the plaque to be engraved for presentation at a future lunch meeting. Ross Ballard is to handover the plaque for Massimo Cau to proceed with inscription and for presentation to the awardee, at a date to be determined by programs coordinator.

It is noted that the Plaques (2) are held by Vocational Committee and Massimo Cau is to look to further nominations, for review and to present to worthy people in the work place.

* **Thumbnail sketches / Vocational Talks**

Committee members are looking to new inducted members, for their presentation as a vocational talk on their career and family interests.

**ACTION:** Massimo Cau and Mohamad Alaei will assist in this club member’s introduction process, and the opportunity for new inducted members to participate by being called upon, is to be arranged with the Programs Manager in 2019.

* **4 Way Speaking Competition**

David Porter outlined the process for Melville Rotary Club to participate as a host club with the Zone Final at our luncheon on Monday 18 February 2019.

All contestants – students/teachers are listed and the role of coordinator – Janice Pounder; time keeper – Ross Ballard and visitor’s lunch menu attendance officer – Lyn Ware with the duties to be

performed, are as allocated to provide a smooth meeting outcome.

David Porter confirmed the three judges were notified as to their attendance and they are to be located on separate tables.

It is anticipated 40 + persons will attend and South of Perth Yacht Club are to provide 6 tables for attendees.

**ACTION:**

David Porter is to be the main event official who is to introduce each student to those in attendance at the meeting. Janice Pounder will record each student’s data and Ross Ballard is to control the time of speech – 5 minutes bell and final bell on 6 minutes of speech.

Lyn Ware is to provide assistance with our club paying for lunches to each student/teacher, whilst other club Rotarians and any family members are to pay for their own lunches.

**Note:** Rotary Club business is to be kept to 10 minutes – allowing 45 minutes to conduct the 4 Way Speaking Competition.

* **Site Visits**

Massimo Cau and Mohammad Alaei will follow up on possible options for rotary site visits in March – May 2019.

* **“Gender Equality in the workplace”**

Reza Jafari has documentation issued by University of WA for Melville Rotary Club consideration.

It is proposed the inclusion of a clause to the ongoing future support of this project by our club be reviewed by President Lynne Newton, prior to program acceptance and release of funds in 2019.

**Recommendation:** Director Ross Ballard and Reza Jafari are to meet after luncheon meeting on 18 February 2019, to determine our club’s initial contribution of funds to UWA nominees.

Funding $5,000.00 in Rotary Year 2018/19 is for the award of a Grant to two worthy recipients.

Future funding is subject to the initial operation and report on this project and its success to promote workplace equality to gender applicants at UWA.

General Business

No other item was discussed

Closure

The meeting closed at 2.15PM

Next Meeting:

TBA - March 2019