

# Downtown Rotary Club of New Braunfels

## Application for Funding

Welcome to the application process to request funding from the Downtown Rotary Club of New Braunfels. Completing and giving this application to your Rotary Sponsor/Rotary Contact, or dropping it off at the reception desk at McKenna Events Center, 801 W. San Antonio Street (along with the required attachments) is the first step in the process.

**Application Due Date is February 28, 2019**  
**The committee will make recommendations to the club**

**PLEASE NOTE: The Downtown Rotary Club of New Braunfels is interested in funding specific projects. To increase the likelihood of your organization being invited to present, gain approval and gain funding for your request, we suggest that you request funding for a specific project or need. Funds *will not* be approved for general operating expenses.**

We will review your paperwork, and if complete, we will invite eligible organizations to make a live presentation to the Donations Committee. The Committee will then make its recommendations to our Board of Directors, who will then determine which applications will be presented to the full Club membership for vote. The vote will be “approve” or disapprove” at the Committee level. We will not discuss approving an amount other than the amount requested in this application.

Please complete the following information and return to your Rotary Sponsor/Contact or the McKenna Events Center receptionist:

---

Name of Organization applying:

Address:

Website:

Phone:

Fax:

E-mail:

Tax ID Number:

Tax Status (circle one): Exempt

Taxable

Fiscal Year:

Year Founded:

List Officers and Directors (Name & position held):

1. State your mission:
  
2. Overview of programs offered (not just the program for which you are requesting funding):
  
3. What geographic area is served by this organization? (If part of a larger organization, describe both the geographic coverage of the parent and branch.)
  
4. Describe the supplementary fundraising activities conducted by the organization as a whole (e.g. events, social entrepreneurial efforts):

Activity	Net \$ Results	Month(s) Held

5. Are there matching funds available? If so, please list specifics.
  
6. Have we given you money in the past? If so, date, amount received and for what purpose(s)?

7. List the programs/projects for which the organization is requesting funds from Downtown Rotary Club of New Braunfels. Please indicate whether each program is new or continuing.

Program	New or Continuing	\$\$ Amount Requested

8. Describe the specific objectives of each program listed above:
9. Describe the target population for the programs:
10. How many individuals were served last calendar year by this project?
11. How many individuals are anticipated for service in this current year by this project?

Program	# Served

12. What other sources of funds will be used for this project?

**Program Title:**

Funding Source	Percentage




TOTAL EXPENSES \$ \_\_\_\_\_

Total number of individuals targeted:

Net cost per individual served:

**Supporting Documentation and Attachments**

Please provide the following:

- Your most recent, full year financial statement
- Your most recent IRS Form 990
- A Copy of your IRS Determination Letter for your Filing Status

**Signature of Primary Contact:**

\_\_\_\_\_  
 Signature Title Date

**Signature of Organization’s Officer or Board Member indicating organizational approval or request:**

\_\_\_\_\_  
 Signature Title Date

Please do not write below this line.

\_\_\_\_\_  
 Rotary Sponsor Committee Chairman Date