

Gateway Rotary Club of Thurston County

2018 Request for Proposals for service grants



Thank you for your interest in applying for a service grant from the Gateway Rotary Club of Thurston County. Gateway Rotary club is interested in granting monetary awards to area nonprofits that align with the club's mission and values.

Please complete the application coversheet and answer the following questions to apply for a grant. Please limit your response to all four questions to no more than two pages.

1. What is the mission of your organization and how do you go about achieving your work?
2. How much funding are you requesting, and what do you plan to do with the funds, if awarded?
3. How do you, or will you, measure the success of your project or program for which you seek funding?
4. "Service above self" is the Rotary International motto. How would your group utilize Gateway Rotarian volunteer support to advance our shared goals?
5. If funded, how will your organization recognize Gateway Rotary's contribution and what will your organization do to help us achieve our goal to raise awareness about Gateway Rotary and its contributions to our local communities?

See the attached *Gateway Rotary Club Service Committee Strategy* for applicable award activities and expectations

Anticipated 2018 Request for Proposals Timeline:

- October 2, 2017 – RFP is posted and distributed
- November 20, 2017 – RFP's are due to the Gateway Rotary Club of Thurston County
- November 29, 2017 – RFP responses are reviewed by the Club's Service Committee
- December 5, 2017 – Final Service Committee review and recommendations are completed
- January 2, 2018 – Service Committee recommendations reviewed by the Board of Directors
- January 10, 2017 – Grant awards are announced

Please note the following grant constraints:

- *Note 1:* To qualify as a grant recipient your organization must be a registered nonprofit or under the fiscal agency of a registered nonprofit.
- *Note 2:* Gateway Rotary Grants will be awarded in calendar year 2018 and shall be expended by December 31, 2018.

Please email your completed application to Doug@dougmahassociates.com or mail the application to: Gateway Rotary Club, c/o Doug Mah, PO Box 2814, Olympia WA 98507-2814. *Applications must be received or postmarked no later than November 20, 2017 to be eligible for consideration.*

Gateway Rotary Club of Thurston County

Application Coversheet for 2018 Request for Proposals for service grants



Applicant Organization Name: _____

The year you incorporated: _____ ¹Tax-exempt 501(c)(3) organization (yes/no): _____

Contact information

Chief Executive's Name: _____

RFP contact's name: _____

Mailing Address: _____

Telephone number: _____

Email address: _____

Webpage: _____

Organizational information

Number of full time staff: _____ Number of clients served: _____

Number of part time staff: _____ Geographic Service Area: _____

Number of volunteers: _____

Financial information

Fiscal year starts: _____ ² Fiscal year ends: _____

Estimated 2018 revenue: _____ Estimated 2018 expenditures: _____

Sources of funding for programs and operations

Federal	_____ %	Corporate or Foundation Grants	_____ %
State	_____ %	Individual contributions	_____ %
County	_____ %	Special events	_____ %
City	_____ %	Other	_____ %
Fee/Earned Income	_____ %	TOTAL	100 %
United Way	_____ %		

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Gateway Rotary Club

Service Committee Strategy

Background

Gateway Rotary receives many requests each year to support non-profit community organizations or to sponsor a variety of community events. Each request has its merits, but Gateway Rotary requires a set of criteria for evaluating, and supporting, or declining requests.

Objective

Establish a set of criteria for determining if requests for support align with Gateway Rotary club's vision, values, and program objectives.

Overall Service Project Focus

Gateway Rotary Club Service Projects shall focus on providing direct education services to youth in the community and/or support to children of military families who have had a parent killed or injured during active service to our country.

Gateway Rotary Club Service Projects are long-term efforts that take place on a quarterly basis for about 4 hours at a time. Projects should create, provide, and enable positive health, education, mentoring, and lifestyle activities and choices for youth, and especially at-risk youth.

Service Projects shall provide opportunities for every club member to volunteer, be present, and participate in activities that meet the objectives of Rotary.

Overall Sponsorship Focus

Gateway Rotary Club shall focus on supporting and promoting youth programs in Thurston County, supporting children in Thurston County who have lost a parent in military service to our country, and supporting International public health projects identified by Rotary International.

Gateway Rotary shall support programs that provide and enable positive health, education, mentoring, and lifestyle activities and choices as well as services and activities that provide direct care and support for youth that are socially and economically disadvantaged.

Gateway Rotary Club Service Committee Strategy

Requests that address the Overall Sponsorship Focus shall meet the following criteria:

- Provide a clear description of the program and activities
- Provide results and outcomes that are measurable and can be evaluated
- Demonstrate fiscal and management capabilities proportionate to the request
- Demonstrate broad-based community support
- Demonstrate competent and qualified, board members, qualified staff, and /or committed volunteers
- Demonstrate that the activity or program is beneficial to a substantial segment of the community
- Demonstrate that the amount of the contribution is reasonable and justified
- Provide meaningful public recognition of Gateway Rotary's support and/or sponsorship
- Enable and encourage group or individual Gateway Rotary club member involvement.

Requests and support restrictions include, but are not limited to, the following:

- Alumni drives
- Memberships
- Memorial funds
- Travel, tourism, or tours
- Professional sporting events or athletes
- Organizations based outside of the United States
- Religious organizations for purposes not related to health and wellness
- Organizations that practice discrimination on the basis of age, political affiliation, race, national origin, ethnicity, gender, disability, sexual orientation or religious beliefs

Originally approved by the Service Committee: September 9, 2015
Revalidated by the Service Committee: August 30, 2017
Approved by the Board of Directors: September 5, 2017