

# Lubuntu / iMac mini-manual

## INITIAL SETUP

Plug the power cord into the wall. Keyboard and mouse have USB plugs that are on the lower right rear side of the computer – it doesn't matter which of the 4-5 USB slots you plug them in.

To turn the computer on press the round button that's on the lower left rear side of the computer. It's recessed and a bit hard to see at first.

## LOGGING IN

When you turn the computer on it will go through a startup ("boot") cycle. Eventually it will bring you to a login screen. Enter the username and password that you got with the computer.

## DESKTOP

We'll refer to the screen you see after logging in as "Desktop". You can see some icons on it, representing the computer itself, a Trash icon, and this document too.

At the bottom of the screen is a bar, let's call it the "task bar".

On the left of the task bar is a little icon with a hummingbird on it, call it the "start icon". You'll click on the start icon to access various applications and to configure the computer.

Next to the start icon, in the task bar, are some other icons that are shortcuts to applications. You'll see the Firefox web browser, the Chrome web browser, and a file manager.

All the way on the right side of the task bar are some system status icons. The clock needs no explanation. The little pie-shaped icon is the network indicator. This is what you'll use to connect to your wifi network.

## WI-FI

To connect to wifi click on the network icon (pie-shaped icon) in the task bar. It will display the networks that are available – find the one you want to connect to, and when you select it you should see a dialog for the password. Enter the password for that wifi network, and you should be connected.

## GETTING ON THE INTERNET

There are two web browsers installed, Chrome and Firefox. Both are modern, secure, and fairly fast. There are two ways you can start them:

1. The simplest is to click the browser icon in the task bar.
2. Alternatively, you can click the start icon, go to the "Internet" menu, and select the browser you want.

## APPLICATIONS

This system comes with a variety of applications. Here are some, as you would access them from the start icon:

- Internet → Firefox and Chrome web browsers (covered above)
- Internet → Zoom: the popular web conferencing system, also Skype
- Graphics → GNU Image Manipulation Program (aka GIMP): Photoshop-like image editor
- Graphics → Skanlite: interfaces with a scanner to scan documents
- Office → LibreOffice suite: like Microsoft Office, edits spreadsheets, documents, and more

## INSTALLING MORE APPLICATIONS

Although Lubuntu doesn't have an app store exactly, there is something similar. You can access it by going to the start icon → System Tools → Discover.

## USER MANAGEMENT

It's a good idea for each user to have their own area and their own password. You can manage users by going to start icon → Preferences → LXQT Settings → Users and Groups. You can also change a user's password in the same panel.

## UPDATING THE SYSTEM

From time to time the system will ask you to update the software. Although not mandatory, it's usually a good idea.

You can also update it by going to the start icon → Preferences → Apply Full Upgrade.

As with any update, make sure to backup everything first!

## FOR MORE INFORMATION...

Lots of information is available on the internet, and I recommend starting at the Lubuntu official page at <https://www.lubuntu.me/>.

There is a manual available at: <https://manual.lubuntu.me/stable/>