



Rotary Club of Minden Foundation Grant Application

☐ Public School Application ☐ non-profit organization

☐ Other Applicant and/or Organization _____

501(c)3 ☐ Yes ☐ No If Yes, Tax ID# _____

Mailing Address: _____

Contact Person: _____

Phone # _____ E-mail Address: _____

Applicant Signature: _____

Background/Brief History: If the grant is requested by an organization, **BRIEFLY** describe, in fifty words or less, the purpose and history of the organization. If the grant is requested by an individual, describe your relationship with the project. (What we want to know is: Who are you? Who is it for?)

Description of Project: What will the grant be used for? If this is part of a larger project, **BRIEFLY** describe that project. How will this grant benefit the community and/or at-risk youth?

PROJECT BUDGET: (REQUIRED) List all items being sought and indicate those being sought from the Minden Rotary Club Foundation. Attach copies of an itemized list of all hard costs, e.g., an Amazon shopping list or website printout.

Items	Cost	Rotary \$
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
Total Cost of Project:		
Amount Requested from Minden Rotary Grant:		

LIST ALL SOURCES OF PROJECT FUNDS TO INCLUDE REQUEST FROM ROTARY (REQUIRED)

Source of Funds (including In-kind)	\$ Amount
Total Amount of Project Funds:	

Rotary Club Member _____ Date: _____
 (Signature of a sponsor from the Rotary Club of Minden is required)

Phone Number: _____ Email: _____

Minden Rotary Club Foundation Grant Application GUIDELINES FOR THE ROTARY YEAR 26-27

Grants are awarded by the Minden Rotary Club Foundation to deserving groups and individuals for projects, activities, and/or materials that benefit the community, and/or have a focus on at-risk youth. The grant awards may be up to \$2,000.

Application timeline:

Cycle	Application Due Date	Funds Awarded
Fall	September 11, 2026	October 22, 2026
Winter	November 12, 2026	December 10, 2026
Spring	January 7, 2027	February 18, 2027

It is the responsibility of the applicant to:

Complete the application, have a Rotary sponsor sign it, and submit pages 1 & 2 in one of the following ways to ensure receipt by the Foundation Board secretary by the due date:

- 1) Have the sponsor turn it into the Foundation Board secretary.
- 2) Email the completed application to: mindenrotaryclubfoundation@gmail.com
- 3) Mail by USPS to Rotary Club of Minden P.O. Box 284 Minden Nevada 89423.

For all applications from Douglas County School District school employees, attach the completed signed off DCSD Prospective Grant Proposal form.

All applications must be signed and dated by a member of the Rotary Club of Minden before submission to the Foundation Board.

It is the responsibility of the applicant to collaborate with the Rotary sponsor to ensure the application meets the grant criteria, is completed properly, and is received by the due date.

The recipient (or their representative) of a grant must attend the Rotary meeting as shown in the above chart when funds are awarded. They should be prepared to provide a 5-minute or less overview describing how the funds will be used.

Recipients are requested to provide, within six months of receipt of their grant funds, a brief report on how the funds were used. The report can be an in-person presentation, a video, or a written summary.

It is the responsibility of the Rotary Club sponsor to:

Ensure the application is complete including the budget section.

Ensure the application is within Rotary guidelines, i.e., benefit the community, and/or focus at-risk youth.

Ensure the application is turned in on time.

It is recommended that sponsors attend the Foundation Board meeting when their sponsored application is up for approval to answer questions that may arise or provide additional information if needed.