



West St. Paul/Mendota Heights Rotary Club Corporate Membership Program May 2012

A person who is an owner or employee of a business, company or corporation may choose to become a member of the West St. Paul/Mendota Heights Rotary Club through the Corporate Membership Program.

Purpose

The purpose of the Corporate Membership Program, is to promote, increase and improve:

- Club membership recruitment and retention
- Awareness of Rotary within the West St. Paul/Mendota Heights business community
- Program participation, sponsorships and fundraising
- Successful service projects, locally and internationally

Definitions

“Club” means the West St. Paul/Mendota Heights Rotary Club.

“Corporation” means a business organization, business association, company or a for-profit or non-profit corporation.

“Designee” means an employee of the Corporation who has been appointed by the Corporate Executive Member.

“District” means Rotary District 5960, to which the Club belongs.

“Corporate Executive Member” means a person who is a senior executive or manager of a Corporation who originally applies for a Corporate Membership.

“RI” means Rotary International.

Program Guidelines

1. **Approval.** A Corporate Executive Member may complete a Corporate Membership application and submit it to the Board of Directors for approval.
2. **Designees.** The Corporate Executive Member may appoint up to three (3) persons to be Designees. The Corporate Executive Member may add, remove or change any of the

Designees at any time, as long as the Corporate Executive Member is a member in good standing and is current on dues and fees.

3. **Attendance.** The Corporate Executive Member and each Designee shall attend at least one Club meeting or activity each month and should be encouraged to meet an overall attendance guideline of 60% through attendance at Club meetings and other Club activities.
4. **Classification.** The Corporate Executive Member and each Designee will be considered the same classification. This classification will be counted toward the classification limits set forth in the RI Constitution.
5. **RI registration.** The Corporate Executive Member and each Designee will be listed as official members of the West St. Paul/Mendota Heights Rotary Club.
6. **Badges.** The Corporate Executive Member and each Designee will receive a Club badge.
7. **Votes and quorum.** For the purpose of the general meetings and Club matters, the Corporate Executive Member and each Designee will have full voting rights, and will also apply toward RI election voting.
8. **Holding office.** The Corporate Executive Member and each Designee may be a member of the Club's Board of Directors. No more than two Corporate Members from one Corporation may be on the Board at any one time.
9. **Financial obligations.** The financial obligations of a Corporate Membership will be as follows:
 - a. The application fee for the Corporate Executive Member shall be \$100.
 - b. The Corporate Executive Member will be charged for one full membership fee, plus an additional \$50 per quarter for each Designee. The additional fee shall pay for RI, District dues and Club administrative costs to operate the Corporate Membership Program.
 - c. The Club's quarterly invoices will be sent to the Corporate Executive Member, who shall be responsible for timely payment. Nonpayment may result in the involuntary termination of the Corporate Membership.
 - d. Each Designee shall pay for each meal and event that each Designee attends. The Designee shall work with the Club Treasurer as to how these fees are collected, but it is encouraged that the Designee will pay at the time of the meal or event.
 - e. Each Designee shall be treated as an individual member for purposes of expectations regarding fundraising obligations, fees associated with special events or activities or any other financial obligations expected with an Individual Membership of the Club.

10. **Conversion.** The Corporate Executive Member or any of its Designees may convert from a Corporate Membership to an Individual Membership by notifying the President of the Club.
 - a. *Voluntary.* A Designee, while still an employee of the Corporation, may convert to an Individual Membership at any time. The Designee would then be personally responsible for individual dues, meals, and other financial obligations of an Individual Membership. The Designee will no longer count towards the Corporate Member's Designee limit.
 - b. *Involuntary.* If a Designee is no longer employed by the Corporation, or if a Corporate Membership converts to an Individual Membership, the Corporate Executive Member and its Designees have 30 days to convert to Individual Memberships. Failure to convert to an Individual Membership will result in termination of the Corporate Executive Member and each Designee.
11. **Newsletter, Communication and the Receipt of *Rotarian* magazine.** The Corporate Executive Member and each Designee shall be treated as a full member of the Club and will receive all communication from the Club, District and RI, including receipt of The *Rotarian* magazine.
12. **Public liability protection.** The Corporate Executive Member and each Designee will be included under the Club's liability insurance while participating in any approved Club activities or projects, if applicable.