**Rotary Club of Fair Oaks**

**Community Grant Application**



The Rotary Club of Fair Oaks (RCFO) is pleased to announce grant funding available for programs and projects of nonprofit organizations and schools for charitable and educational activities to benefit children and senior citizens in Sacramento County, particularly in the community of Fair Oaks, CA.

Applications for up to $1,000 are considered three times a year, as follows:

Application Deadlines Awards Announced By

October 1st November 25th

January 1st February 25th

April 1st May 25th

Requests will be considered only if all the following required information is included in the application package:

□ Cover Page

□ Answers for Section I. (one page maximum)

□ Itemized budget and answers for Section II.

□ Signature page

**COVER PAGE**

Date of Request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Area: \_\_\_\_ Community \_\_\_\_ Educational

Applicant’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant’s Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: (\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of School or Other Organization (if applicable):

Amount of Request: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Make Check Payable To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please describe how funds will be used (2 sentences maximum):

**I. PROGRAM/PROJECT DESCRIPTION**

1. Please explain the need for this program / project.
2. Describe the purpose and activities of the program or project. Who will benefit from this program / project? How many will be served?
3. How will you accomplish this program / project?
4. What are the expected outcomes of this program / project?
5. Do you have plans to continue the program / project? What other resources will you consider to continue the program / project?

What is the starting date of the program / project? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is the ending date of the program / project? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**II. FUNDING**

Please attach an *itemized* breakdown of the budget for this project, including any additional sources and anticipated expense/proceeds outlays. Include a discussion as to additional sources received/to be received.

Have you or the requesting organization requested funds from the RCFO in the past?

Received any funds or projects supported by RCFO? Please list projects and dates.

Did you submit a final report from prior year’s funding? If not, please submit a final report with this application. Your report should summarize project activities and outcomes, even if the project outcomes did not meet your expectations.

**III. ADDITIONAL INFORMATION**

Please attach additional information or photos that are relevant to your request.

**IV. ACKNOWLEDGEMENT**

I understand that acceptance and receipt of this grant will require that I provide:

1. **Periodic written reports** documenting the progress, accomplishments and any revised completion dates.
2. **Final report** of completed project, including copies of receipts. Please consider presenting a final report at one of our Monday meetings (prior arrangements required).
3. **Digital photos and/or videos** that can be used on the website of the Rotary Club of Fair Oaks.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant

Name of School Administrator/Agency Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please send completed application, with signatures, to:

Jimcralle2@gmail.com

OR

Rotary Club of Fair Oaks

ATTN: Community Grant Committee

PO Box 236

Fair Oaks, CA 95628

Questions? Call Jim Cralle 916-541-7596

FOR FAIR OAKS ROTARY GRANTS COMMITTEE USE

RCFO Committee Approvals:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

RCFO Board Approval:

President: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(2016-17)