



ClubRunner™

FOR YOUR ROTARY CLUB

Wes Brooks

District 6840 • Asst. Gov. ClubRunner
Rotary Club of Hattiesburg • P.R. & Communications Chair



DISCLAIMER

** FOR INTERNAL USE ONLY **

This is not a paid endorsement for the ClubRunner™ platform, nor should it be replicated or used for profit or gain. This is purely for informative and educational purposes for those District 6840 Clubs who may be considering or have recently acquired the ClubRunner™ solution.

The information shared here are from my own experiences using this platform over the last four years.

—*Wes Brooks*



What is ClubRunner™?

ClubRunner™, is an award-winning software for clubs that want to effectively:

- *Boost Public Relations*
- *Increase visibility*
- *Improve communication between members*
- *Better organize their club*

It is an online service comprised of powerful tools designed to:

- *Give your club a strong online presence*
- *Maintain your club data*
- *Boost communications*
- *Organize events and volunteers*
- *Help your club run more efficiently and easily*



That's great, but what we really want to know is...

...how much does it cost?



CLUB SIZE	PER MONTH	PER YEAR
20 members and smaller	\$22.95	\$275.40
21–30 members	\$28.95	\$347.40
31–40 members	\$34.95	\$419.40
41–50 members	\$39.95	\$479.40
51–80 members	\$45.95	\$551.40
81–120 members	\$57.95	\$695.40
121–200 members	\$68.95	\$827.40
201–300 members	\$91.95	\$1103.40
301–500 members	\$114.95	\$1379.40



**Okay, but are there
additional costs?**



**Only if you would like ClubRunner™ to
host your club's website.**

*You can create a new one or transfer your existing
URL to the ClubRunner™ platform.*

**One time set up fee:
\$199**



What can we accomplish with ClubRunner™?

[Website Designer](#)

[Member Directory](#)

[Email Message Center](#)

[eBulletin](#)

[Contacts Module](#)

[Event Planner & Calendar](#)

[Volunteers Module](#)

[Dues & Billing](#)

[Attendance Manager](#)

[RI Database Integration](#)

[Custom Reports & Directories](#)

[Photo Albums](#)

[Committee Management](#)

[Online Payment & E-Commerce](#)

[MyEventRunner](#)

[Mobile App](#)

[Social Media Integration](#)

[Sponsorship Feature](#)



Member Access

Members will login by clicking on the “Member Area” tab in the upper right of the screen.

Home Page | Rotary Club of Hattiesburg | Settings

rotaryofhattiesburg.com

Search Welcome, Wes Brooks | Member Area | Logout

CELEBRATING Rotary District 6840 100 DAYS OF SERVICE THE ROTARY FOUNDATION YEARS OF DOING GOOD IN THE WORLD ROTARY CLUB OF HATTIESBURG DISTRICT 6840 • CLUB 4003 EST. 1918

HOME NEWS MEDIA PHOTOS CALENDAR RESOURCES MEETING INFO DISTRICT 6840 CONTACT US

UPCOMING SPEAKERS

Carolyn Katterjohn
Feb 07, 2017
The Claiborne, "New Options in Retirement Living and Senior Care"

Randy Swan
Feb 14, 2017
Fox News

Miles Doleac
Feb 21, 2017
Local history professor, movie professional and arts advocate

Rick Cleveland
Feb 28, 2017
Mississippi Today Sports Writer

[VIEW ENTIRE LIST...](#)

LINKS

NEWS

ROTARY WORK DAY THIS SATURDAY

Posted by Wes Brooks on Feb 03, 2017

PHOTO: WJTV

THIS SATURDAY (FEB. 4) @ 9:00A
ALL ROTARY VOLUNTEERS PLEASE CONVENE AT THE HATTIESBURG VRC
LOCATED AT 410 S. TIPTON ST., EAST JERUSALEM BAPTIST CHURCH.
VOLUNTEERS ARE REQUIRED TO DOWNLOAD AND COMPLETE THE FORM BELOW!

**DOWNLOAD
VOLUNTEER HATTIESBURG
RELEASE FORM**

TORNADO RELIEF WITH MERCY CHEFS

LOGIN

If your Club already uses ClubRunner™ members will enter their username and password here.

If you are new to ClubRunner members will click on the link below and their temporary password will be sent to the email address on file for that respective member.



ClubRunner™ Connect. Collaborate. Communicate.

Rotary Club of Hattiesburg [Home Page](#)

Enter your login information below:



Login Name

Password

[New and existing users: retrieve login and/or reset password](#)

☒ Keep me logged in

Website Designer

 My ClubRunner	 Membership Manager
Edit My Profile	Club Dashboard
Change My Password	Active Member List
Upload My Photo	Other Users List
My Commitments	Inactive Members List
My New Member Activities NEW!	Friends of the Club
My Friends	Bulletin Subscribers
View Club Directory	New Member Program
View Club Photo Directory	Dues & Billing
eDirectory Reports 2.0	Switch on Data Integration with RI (Automatic)
View Printable Mailing Labels NEW!	Report Data Changes to RI (Manual Emails)
Email Message Center	Request Member Updates
View Club Documents	Edit Executives and Directors
My Attendance	Committee Management
My Committees	Birthday & Anniversary Report
My Billing Account Balance	Gender Distribution (Summary)
	Download Member Data NEW!
	Custom Reports (Optional)
	Member Designations
 Website Manager	 Meeting Services
Website Designer 3.0	Input Attendance (Current Year)
Edit Home Page Links	Input Attendance (Previous Year)
Edit Stories	Report Make-ups
Edit Events Events 2.0 NEW!	Print Member List/Attendance Sheet
Edit Speakers	Print Member List (Simple Version)
Edit Download Files	Attendance Report (Current Year)
Edit Site Pages	Attendance Report (Previous Year)
Edit Photo Albums	Monthly Club Report
Edit Club Documents	Customized Attendance Report
MyEventRunner Registration (new window)	Edit Duty Roster - Who Does What
	Member Leaves of Absence
	Member Attendance Exemption
 Club eBulletin	 Administrator
Create Bulletin NEW!	Edit Club Info & Settings
Email Bulletin to Members	Edit Meta Tags
Archived Bulletins NEW!	Upload/Remove Meeting Venue Map
	Edit Club Logo NEW!
	Edit Custom Fields
	Website Sponsorship Area
	Upload Sponsorship Guide
	Google Analytics NEW!

Maintaining the website is done through a secure login.



ClubRunner™ has seven levels of access so you can get more members involved while maintaining security levels for each area.

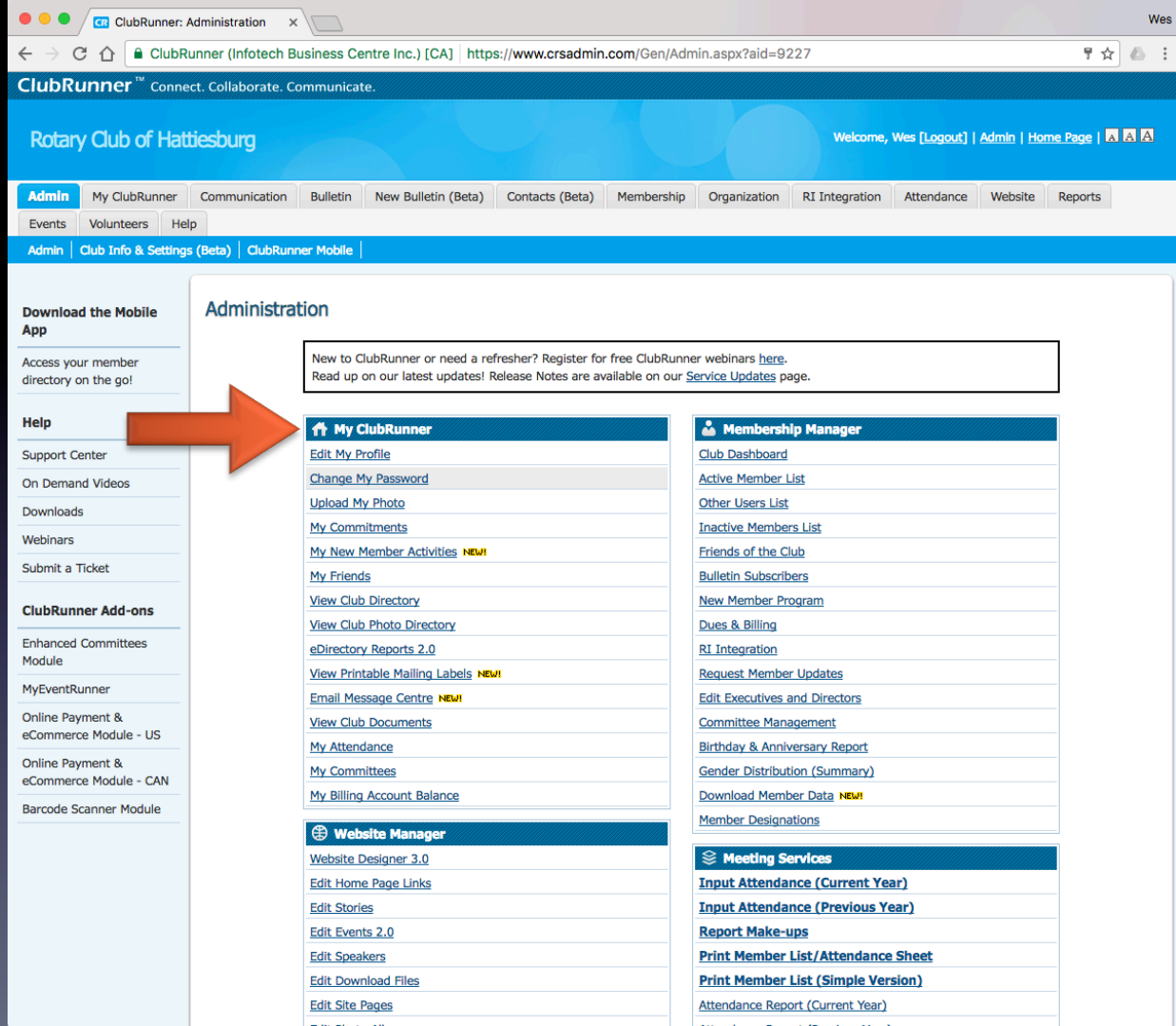


My ClubRunner™

Members can update their information (e.g. password, contact info, profile picture).

Officers and Chairs can report attendance, manage club documents, invoice club members for dues.

Members will also have the ability to pay their dues/fees/assessments here.



ClubRunner™ Connect. Collaborate. Communicate.

Rotary Club of Hattiesburg

Welcome, Wes [Logout] | Admin | Home Page

Admin My ClubRunner Communication Bulletin New Bulletin (Beta) Contacts (Beta) Membership Organization RI Integration Attendance Website Reports

Events Volunteers Help

Admin Club Info & Settings (Beta) ClubRunner Mobile

Download the Mobile App

Access your member directory on the go!

Help

Support Center

On Demand Videos

Downloads

Webinars

Submit a Ticket

ClubRunner Add-ons

Enhanced Committees Module

MyEventRunner

Online Payment & eCommerce Module - US

Online Payment & eCommerce Module - CAN

Barcode Scanner Module

Administration

New to ClubRunner or need a refresher? Register for free ClubRunner webinars [here](#). Read up on our latest updates! Release Notes are available on our [Service Updates](#) page.

My ClubRunner

- [Edit My Profile](#)
- [Change My Password](#)
- [Upload My Photo](#)
- [My Commitments](#)
- [My New Member Activities](#) **NEW!**
- [My Friends](#)
- [View Club Directory](#)
- [View Club Photo Directory](#)
- [eDirectory Reports 2.0](#)
- [View Printable Mailing Labels](#) **NEW!**
- [Email Message Centre](#) **NEW!**
- [View Club Documents](#)
- [My Attendance](#)
- [My Committees](#)
- [My Billing Account Balance](#)

Website Manager

- [Website Designer 3.0](#)
- [Edit Home Page Links](#)
- [Edit Stories](#)
- [Edit Events 2.0](#)
- [Edit Speakers](#)
- [Edit Download Files](#)
- [Edit Site Pages](#)

Membership Manager

- [Club Dashboard](#)
- [Active Member List](#)
- [Other Users List](#)
- [Inactive Members List](#)
- [Friends of the Club](#)
- [Bulletin Subscribers](#)
- [New Member Program](#)
- [Dues & Billing](#)
- [RI Integration](#)
- [Request Member Updates](#)
- [Edit Executives and Directors](#)
- [Committee Management](#)
- [Birthday & Anniversary Report](#)
- [Gender Distribution \(Summary\)](#)
- [Download Member Data](#) **NEW!**
- [Member Designations](#)

Meeting Services

- [Input Attendance \(Current Year\)](#)
- [Input Attendance \(Previous Year\)](#)
- [Report Make-ups](#)
- [Print Member List/Attendance Sheet](#)
- [Print Member List \(Simple Version\)](#)
- [Attendance Report \(Current Year\)](#)

Membership Manager

Manage your active and inactive members, "friends of the club," members dues/fees/assessments, designate officers and directors, and manage RI Integration.

ClubRunner: Administration x

ClubRunner (Infotech Business Centre Inc.) [CA] <https://www.crsadmin.com/Gen/Admin.aspx?aid=9227>

ClubRunner™ Connect. Collaborate. Communicate.

Rotary Club of Hattiesburg

Welcome, Wes [Logout] | Admin | Home Page | A A A

Admin My ClubRunner Communication Bulletin New Bulletin (Beta) Contacts (Beta) Membership Organization RI Integration Attendance Website Reports

Events Volunteers Help

Admin Club Info & Settings (Beta) ClubRunner Mobile

Administration

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- [My Billing Account Balance](#)

Website Manager

- [Website Designer 3.0](#)
- [Edit Home Page Links](#)
- [Edit Stories](#)
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- [Edit Speakers](#)
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- [Print Member List \(Simple Version\)](#)
- [Attendance Report \(Current Year\)](#)
- [Attendance Report \(Previous Year\)](#)

Meeting Services

NO MORE REPORTING THE SAME INFORMATION TWICE

This is your one-stop-shop for reporting attendance. Opt-in with RI Integration and your data automatically syncs with District 6840 and Rotary International!

The screenshot shows the ClubRunner Administration interface. The browser address bar displays "ClubRunner (Infotech Business Centre Inc.) [CA]" and the URL "https://www.crsadmin.com/Gen/Admin.aspx?aid=9227". The interface is divided into three main sections: ClubRunner Add-ons, Website Manager, and Meeting Services. The Meeting Services section is highlighted with a red arrow pointing to it from the Website Manager section.

ClubRunner Add-ons

- Enhanced Committees Module
- MyEventRunner
- Online Payment & eCommerce Module - US
- Online Payment & eCommerce Module - CAN
- Barcode Scanner Module

Website Manager

- [View Club Directory](#)
- [View Club Photo Directory](#)
- [eDirectory Reports 2.0](#)
- [View Printable Mailing Labels](#) **NEW!**
- [Email Message Centre](#) **NEW!**
- [View Club Documents](#)
- [My Attendance](#)
- [My Committees](#)
- [My Billing Account Balance](#)

Meeting Services

- [New Member Program](#)
- [Dues & Billing](#)
- [RI Integration](#)
- [Request Member Updates](#)
- [Edit Executives and Directors](#)
- [Committee Management](#)
- [Birthday & Anniversary Report](#)
- [Gender Distribution \(Summary\)](#)
- [Download Member Data](#) **NEW!**
- [Member Designations](#)

Website Manager

- [Website Designer 3.0](#)
- [Edit Home Page Links](#)
- [Edit Stories](#)
- [Edit Events 2.0](#)
- [Edit Speakers](#)
- [Edit Download Files](#)
- [Edit Site Pages](#)
- [Edit Photo Albums](#)
- [Edit Club Documents](#)
- [MyEventRunner Registration \(new window\)](#)

Club eBulletin

- [Edit Bulletins](#) **NEW!**
- [Send Bulletin](#)
- [Archived Bulletins](#) **NEW!**

Administrator

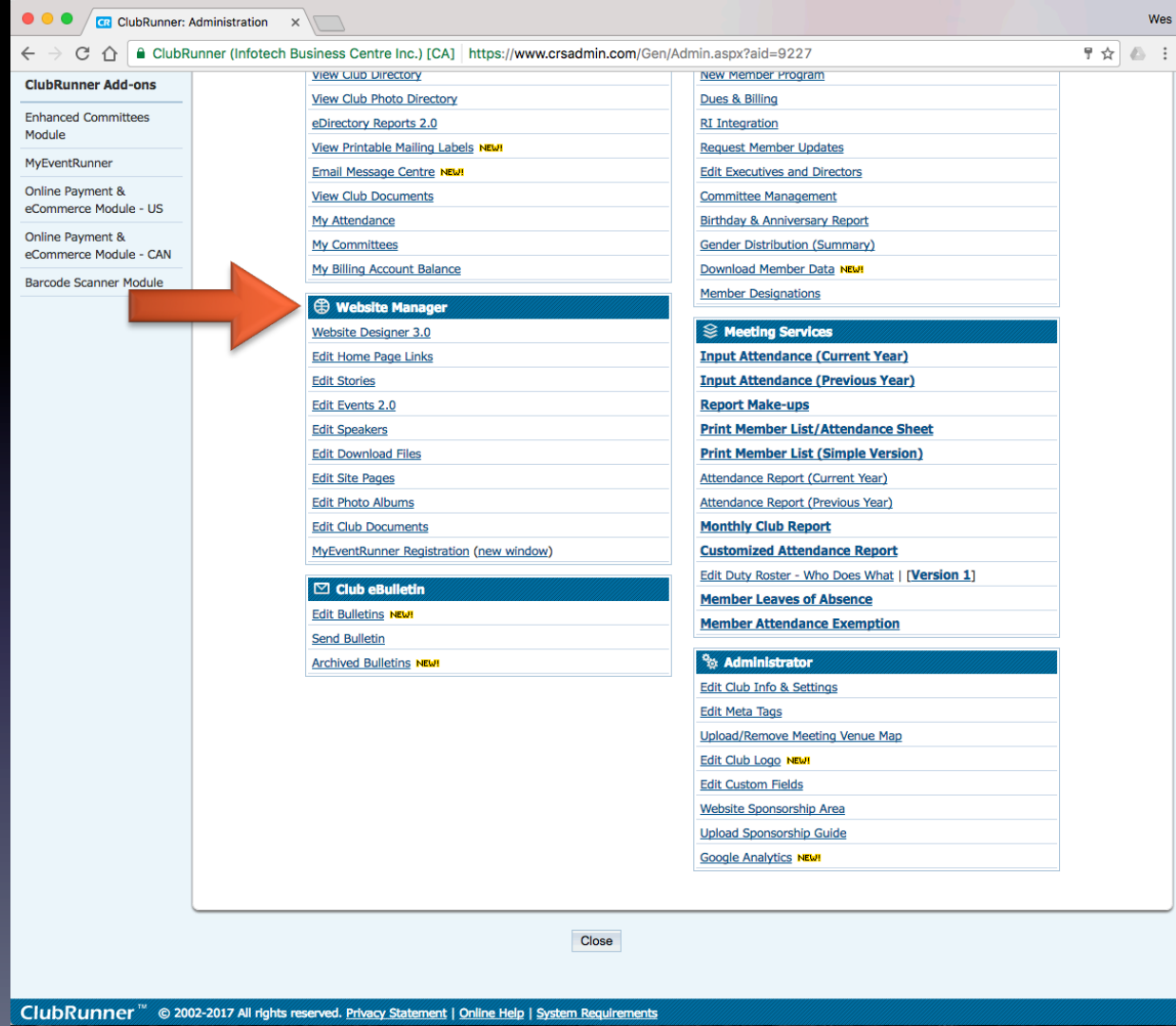
- [Edit Club Info & Settings](#)
- [Edit Meta Tags](#)
- [Upload/Remove Meeting Venue Map](#)
- [Edit Club Logo](#) **NEW!**
- [Edit Custom Fields](#)
- [Website Sponsorship Area](#)
- [Upload Sponsorship Guide](#)
- [Google Analytics](#) **NEW!**

Close

Website Designer

If you don't have website building experience, DON'T WORRY! The ClubRunner™ makes it easy for those with no experience to manage their club's website.

Choose the "theme" or look of your website from pre-made templates, manage files online, submit stories, and manage photos and photo albums.



The screenshot displays the ClubRunner Administration interface. The browser address bar shows the URL: <https://www.crsadmin.com/Gen/Admin.aspx?aid=9227>. The interface is divided into three main sections:

- ClubRunner Add-ons:** A sidebar on the left containing links for Enhanced Committees Module, MyEventRunner, Online Payment & eCommerce Module - US, Online Payment & eCommerce Module - CAN, and Barcode Scanner Module.
- Website Manager:** A central section highlighted by a large orange arrow. It contains a list of links for website management, including Website Designer 3.0, Edit Home Page Links, Edit Stories, Edit Events 2.0, Edit Speakers, Edit Download Files, Edit Site Pages, Edit Photo Albums, Edit Club Documents, MyEventRunner Registration (new window), Club eBulletin, Edit Bulletins, Send Bulletin, and Archived Bulletins.
- Other Sections:** On the right, there are sections for New Member Program (with links for Dues & Billing, RI Integration, Request Member Updates, Edit Executives and Directors, Committee Management, Birthday & Anniversary Report, Gender Distribution (Summary), Download Member Data, and Member Designations), Meeting Services (with links for Input Attendance (Current Year), Input Attendance (Previous Year), Report Make-ups, Print Member List/Attendance Sheet, Print Member List (Simple Version), Attendance Report (Current Year), Attendance Report (Previous Year), Monthly Club Report, Customized Attendance Report, Edit Duty Roster - Who Does What | Version 1, Member Leaves of Absence, and Member Attendance Exemption), and Administrator (with links for Edit Club Info & Settings, Edit Meta Tags, Upload/Remove Meeting Venue Map, Edit Club Logo, Edit Custom Fields, Website Sponsorship Area, Upload Sponsorship Guide, and Google Analytics).

A "Close" button is located at the bottom center of the interface.

ClubRunner™ © 2002-2017 All rights reserved. [Privacy Statement](#) | [Online Help](#) | [System Requirements](#)

Website Designer

If you don't have website building experience, DON'T WORRY! The ClubRunner™ makes it easy for those with no experience to manage their club's website.

Choose the “theme” or look of your website from pre-made templates, manage files online, submit stories, and manage photos and photo albums.

The screenshot shows the ClubRunner Website Designer 3.0 interface in a web browser. The browser's address bar displays the URL <https://content.clubrunner.ca/9227/Page/Main>. The ClubRunner logo and tagline "Connect. Collaborate. Communicate." are at the top. The user is logged in as "Wes Brooks" with a "Logout" link. The navigation bar includes links for "English", "Small", and "Home". Below this is a menu with categories: Admin, My ClubRunner, Communication, Contacts (Beta), Bulletin, New Bulletin (Beta), Membership, Organization, RI Integration, Attendance, Website (selected), and Reports. The "Website Designer" tab is active, showing "Website Content" and "Website Designer 3.0" options. The main area is titled "Welcome to Website Designer 3.0" and instructs the user to click on one of the main sections: Banner, Menu, Content, or Footer. Each section has an "Edit" button. A tooltip points to the Banner Section, stating "Please click this section to edit your Banner." The left sidebar contains a "Designer" menu with links to Main, Banners, Menu, Content, and Footers, and a "Help" section with links to Video: Designer Overview (6 mins), Video: Homepage Content Part 1 (7 mins), Video: Homepage Content Part 2 (10 mins), and Help Articles.

Website Designer

Post upcoming speakers, club stories and provide links for members and non-members so they can find out more about the great things your club is doing.

The screenshot shows the ClubRunner Website Designer interface for the Rotary Club of Hattiesburg. The browser address bar shows the URL <https://content.clubrunner.ca/9227/Content/Design>. The ClubRunner logo and name are at the top, along with the tagline "Connect. Collaborate. Communicate." and a welcome message for "Wes Brooks". The interface includes a navigation menu with options like Admin, My ClubRunner, Communication, Contacts (Beta), Bulletin, New Bulletin (Beta), Membership, Organization, RI Integration, Attendance, Website, and Reports. The Website Designer section is active, showing the "Website Designer 3.0" interface. On the left, there are icons for Home, Design, Themes, and Settings. Below these, a list of widgets is available for selection, including Meeting Information, Executives & Directors, Home Page Stories, Home Page News, Home Page Download Files, and Home Page Photo Albums. The main area is the "Page Designer: Home Page" editor, which features a grid layout with sections for Home Page Banner, Home Page Menu, Left (containing Upcoming Speakers and Links), Main (containing NEWS), and Home Page Footer. A "Content Template" button is visible in the top right corner of the editor.

Website Designer

Adding Content

To add a story to the home page, any member who has been granted editor rights can log in, then type content into the built-in editor.

Pictures are automatically resized and compressed for optimized downloading on the web and are saved in your image library for future use.

Options available to allow you publish or save as draft, hide or show an article on the home page, story library, and eBulletin.

Edit OUR MEETING TODAY

Preview

Story Settings

Title: OUR MEETING TODAY

Format ?

Thumbnail Image:

Permalink: our-meeting-today

Author: Wes Brooks

☒ Display author

Date: Jan 31, 2017



☒ Display date

☒ Display Social Media Share Bar

Change

Story Brief

ROTARIANS:
ONE FINAL REMINDER THAT WE WILL NOT MEET AT SOUTHERN OAKS TODAY.
For those of you who have signed up, please go to The Venue at the time you agreed to volunteer. If you are unable to fulfill this obligation you will need to find someone to cover for you (they do not have to be a member of Rotary).

TODAY AT THE VENUE 127 BUSCHMAN ST	11-12p Jerome Brown Lamar Evans Mary Cromartie Maura McLaughlin Taylor Backstrom Johnny Stevens Bill MacLauchlan Jennifer Payne Jonathan Shemper Lucy Parkman Brandon Hodges Paula Braham	12-1p Wes Brooks Lynn Walton Mary Cromartie Mike Ratliff Maura McLaughlin Sean Priebe Bill MacLauchlan Jennifer Payne Lucy Parkman Erin Granberry Bill McLeod Paula Braham
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Total characters: 977/20000

Website Designer

Adding Content

Press the publish button and your content appears immediately.

Links can also be embedded in your article to go to other sites or download forms or documents.

The screenshot shows a web browser window with the URL rotaryofhattiesburg.com. The page features a header with a search bar, user information (Welcome, Wes Brooks), and links for Member Area and Logout. The main content area is divided into two columns. The left column contains a section for National Awards, Club & District Trading Banners, and a list of upcoming speakers. The right column features a news section titled "OUR MEETING TODAY" with a post from Jan 31, 2017, and a detailed agenda for the meeting at the venue.

Website Designer | Rotary Club of Hattiesburg | Home Page | Rotary Club of Hattiesburg

Search Welcome, Wes Brooks | Member Area | Logout

CELEBRATING Rotary District 6840 100 DAYS OF SERVICE THE ROTARY FOUNDATION YEARS OF DOING GOOD IN THE WORLD ROTARY CLUB OF HATTIESBURG INTERNATIONAL EST. 1918 DISTRICT 6840 • CLUB 4003

HOME NEWS MEDIA PHOTOS CALENDAR RESOURCES MEETING INFO DISTRICT 6840 CONTACT US

NATIONAL AWARDS/CLUB & DISTRICT TRADING BANNERS

UPCOMING SPEAKERS

Carolyn Katterjohn
Feb 07, 2017
The Claiborne, "New Options in Retirement Living and Senior Care"

Randy Swan
Feb 14, 2017
Fox News

Miles Doleac
Feb 21, 2017
Local history professor, movie professional and arts advocate

Rick Cleveland
Feb 28, 2017
Mississippi Today Sports Writer

NEWS

OUR MEETING TODAY

Posted by Wes Brooks on Jan 31, 2017

ROTARIANS:
ONE FINAL REMINDER THAT WE WILL NOT MEET AT SOUTHERN OAKS TODAY.
For those of you who have signed up, please go to The Venue at the time you agreed to volunteer. If you are unable to fulfill this obligation you will need to find someone to cover for you (they do not have to be a member of Rotary).

**TODAY AT THE VENUE
127 BUSCHMAN ST**

CELEBRATING Rotary Club of Hattiesburg 100 DAYS OF SERVICE THE ROTARY FOUNDATION YEARS OF DOING GOOD IN THE WORLD

11-12p	12-1p
Jerome Brown	Wes Brooks
Lamar Evans	Lynn Walton
Mary Cromartie	Mary Cromartie
Maura McLaughlin	Mike Ratliff
Taylor Backstrom	Maura McLaughlin
Johnny Stevens	Sean Priebe
Bill MacLauchlan	Bill MacLauchlan
Jennifer Payne	Jennifer Payne
Jonathan Shemper	Lucy Parkman
Lucy Parkman	Erin Granberry
Brandon Hodges	Bill McLeod
Paula Braham	Paula Braham
Amber Chancellor	Ben Donald
Mickey Allen	Mickey Allen

Please visit

www.rotaryofhattiesburg.com

to see how we've employed the
ClubRunner™ solution to improve
communication and collaboration
for our club.