

Agenda – Denver Renaissance Hotel Meeting

Objective	2016 PETS Planning	
Date	August 15, 2015	
Time	From: 8:30 a.m. To: 4:00 p.m.	
Meeting Room	Telluride A, Atrium Level (tentative)	
Scribe		
Convener	Peter Ewing	
Attendees	PETS Planning Committee Members in Attendance:	
Approx. Time	Agenda Items	Discussion Leader
8:30 AM	Introductions & Review/Approve minutes from PETS closeout Meeting	Peter
9:00 AM	Review Survey of the 2015 PETS	ALL
	Time Line – Handout and review	Peter/Arlene
	Budget review	Arlene
	Speaker and Vendor proposals	Peter
	Utilizing meeting space – District Rooms, training rooms, hospitality	Arlene
11:00 AM	Selecting and training facilitators	Karen
11:30 AM	LUNCH	
12:00 – 4:00	Review Renaissance (district rooms, training rooms, hospitality, etc.)	Group
	Review of PETS Alliance Meeting	Karen
	AG, Rotary & Foundation 101 training segments	Karen
	PETS Exchange for 2015 and proposed for 2016	Arlene
	PERT team – AV for 2016 and cost savings	Doug
	Review www.highcountrypets.org – changes & updates	Arlene
	PETS Guidelines – Review any proposed changes – who will be reimbursed at PETS	Peter & Arlene
	Review hotel contract provisions	Arlene/Peter

NOTE: Items discussed may not be brought up in the order given above.