

The 2016 PETS committee held its first in person planning meeting at the Renaissance Hotel August 15, 2015 at 8:30.

Peter Ewing convened the Meeting and the following members were present: Arlene Weber, Barb Redder, Bill Downes, Bill Emslie, Bill Spath, Bob Delavan, Diana Royce Smith, Don Peterson, Doug McLemore, George Small, Jerry Milner, Joe McBride, Karen Briggs, Ken Small, Kurt Bartley, Malinda Shafman, Mary Eisenzimmer, Mary Kay Hasz, Michael Brady, Paulette Church, Peter Ewing, Phyllis Abt, Teresa Anson, Thomas Mortimer, Brandi Monger

Review/Approval of the Minutes from March 8, 2015 Closeout meeting: It was duly moved and seconded to approve the minutes as presented. The motion carried.

Review Survey of 2015 Pets – The Committee reviewed the 2015 PETS Survey. Discussed having two PEN breakout sessions and additional AG training session on Sunday.

Also discussed letting people know they need badges for meals and the need for Sargent at Arms, perhaps better use of spouses or Rotarians in the leadership string and AG spouses also discussed getting Rotarian volunteers from Districts 5450 and 5440.

It was noted there were a couple of comments complaining about too many references to drinking and too much focus on drinking. Also people discussed needing more information on running a club, maybe including some check lists.

Time Line – Handout and review Peter/Arlene

Budget review – Arlene - 2015 PETS came out \$6000.00 ahead. Plan to keep registration at \$375.00, same as 2015. PETS needs 400 paid attendees at \$375.00 to break even in 2016. One of the things that has helped the budget is District 5450 bought audio video equipment that has helped keep costs down.

Speaker and Vendor – Speakers - John Germ will be at 2016 PETS and will be the Friday evening speaker. Still need speakers for Saturday morning, lunch and dinner, and Sunday morning. Committee discussed having a panel of past presidents on Saturday noon, then maybe the Rotary Acronyms skit at Saturday dinner. There was also some discussion of having Greg Podd come to speak. **The DGEs will have a conference call and will get together in San Antonio to discuss the speakers and entertainment and will report back at the next meeting. The DGEs will also discuss whether to give speaker gifts or contributions to TRF/Polio Plus**

Vendors – Had only two vendors last year, looking at 4-5 vendors this year. Talk to vendors about putting together suggested “supply list” to send out before meeting. After some discussion of space issues, committee decided to have four vendors.

Utilizing meeting space – District Rooms, training rooms, hospitality Arlene – Discussion about when to close the hospitality rooms, 9:00-10:00 p.m. both nights. This year daylight savings time will fall on PETS Sunday making for a very early morning on Sunday.

Also there was a discussion about how to handle the ballrooms for breakout sessions, it is important to get people out of the rooms after full sessions so hotel can get breakout rooms together. Also a discussion of putting additional PEN session in the ballroom.

Selecting and training facilitators – Karen- Need DGEs to each recommend three facilitators, they should not be AGs. **Please provide these names by September 10-15.**

Review of PETS Alliance Meeting - Karen – John Germ was there, spoke about the opportunity to engage younger members. Flexibility is the key. Only 30 cases of polio reported. Focus on brand strength. There were 87 new Arch Klumph members.

Rotary would like people to make donations to the Foundation online, it is less expensive than processing checks. They are working on problems with online training modules. Currently you can only have 5-6 users at a time.

AG, Rotary & Foundation 101 training segments – Karen – Discussion of timing and whether to finish at 10:30 on Sunday. It was agreed to not hold the nondenominational service on Sunday. Committee agreed that it was important to have great speaker Sunday morning. Arlene noted that youth speakers always do well.

Options for Sunday are two identified breakouts or more district specific training. Some discussion of pushing online training, then only doing three breakout sessions.

It was duly moved and seconded to hold 4 PE breakout sessions – 3 on Saturday and one on Sunday. The motion carried.

PETS Exchange for 2016 – Bill will consider where he wants to go for the PETS exchange in 2016.

Need to consider Sunday training for AG’s and where they could go in terms of physical location.

The district trainers will send the Friday schedule for their district specific training.

Also a discussion about satellite clubs and Rotaract. It was decided that the sponsoring clubs will pay to send the satellite leaders to PETS.

It was also agreed by the DGEs to receive electronic, rather than paper manuals. If trainers need specific materials from the manuals, then we can make sure paper portions are provided. Otherwise DGEs will push PE and PENs to download manuals before coming to PETS. **Each DGE needs to email James Damato to let RI know not to send paper manuals**

PERT team – AV for 2016 – Doug – Needs schedule for each of the days, every speaker needs to meet with PERT team for sound check.

Reminder that every district will need to bring their own projector and computer. Also need to provide Doug with any video.

Doug will need photos and bios of DGEs and Speakers 60 days prior to PETS.

The team will need to know the equipment needs from each district for the breakout sessions.

Review www.highcountrypets.org – changes & updates Arlene – Discussed the website and the process for registering for PETS.

PETS Guidelines – Reviewed and discussed proposed changes. Added in language requiring a certain level of attendance on committee calls before a person could be reimbursed for PETS.

Next meeting is a conference call on Monday, September 21, 2015 at 4:00 P.M

Dates for following conference calls as follows (all calls will be from 4-5:30 P.M.):

October 12, 2015

November 9, 2015

December 14, 2015

January 11, 2015

February 8, 2015

Respectfully submitted,

Barbara Redder
DGE District 5440