

Agenda – Conference Call

Objective	2016 PETS Planning	
Date	November 9, 2015	
Time	From: 4:00 p.m. To: 5:15 p.m. Mountain Time	
Dial-in-Number	641-715-3276	
Pass code	778590	
Scribe	Barb Redder, (Meeting will be recorded for future reference)	
Convener	Peter Ewing	
Attendees	PETS Planning Committee Members:	
No.	Agenda Items	Discussion Leader
1	Review/Approve minutes from 10/12/15	Peter
2	Event Resource Team Items	Doug/Peter
3	Vendor Info (if available from Kurt)	Kurt or Arlene
4	Contact schedule for PE/PENs; PETS flyer; room reservations	Arlene
5	Materials – questions and updates	Brandi
6	Update on Facilitators, Rotary 101; AG training session; PEN session	Karen
7	Leadership Update session – what’s new & PETS Exchange	Bill Spath
8	Registration – update about on-line format, Start Date	Arlene
9	Saturday Entertainment	DGEs
10	Next meeting - December 14th	
Assignments	Obtain high resolution size for speaker photos for Plenary session programs and obtain the completed speaker information/needs form - Speaker Aides	
Upcoming	Speaker Aides : Mary Kay Hasz for John Germ; Don Peterson for Greg Podd; Ken Small for Tanis Roeder; Coordinator for Saturday entertainment group - ??; Coordinator for the Past President’s Panel - ??	
	DGEs and DGNs: <u>Stay on schedule for PE and PEN reminder messages</u>	