

Agenda – Phone Conference Call

Objective	2017 PETS Planning	
Date	August 15, 2016	
Time	From: 4:00 P.M. To: 5:30 P.M.	
Call In Number	641-715-3276	
Access Code	778590	
Scribe		
Convener	Bill Spath	
Attendees	PETS Planning Committee Members in Attendance:	
Discussion Leader	Agenda Items	Notes
Bill	Review/Approve minutes from July 23 rd meeting	
All	Review Changes to PETS Guidelines	
Peter	Vendor & Exhibit Update	
Bill & DGEs	Speaker Selection Review. First mailing of RI materials.	
Karen & DGEs	Facilitator Selection Update	
	Based on updated club manuals – breakout sessions vs. district topics	
Arlene & Barb	PETS Exchange for 2017	
Doug & DGEs	Do we want to play short Rotary videos during meals? If so, assign person to select.	
Arlene	Registration – district registrar duties	

TO DO LIST:

DGEs: ____ Send Karen names of recommended facilitators from your district by OCTOBER 1. Training is in Denver on January 14, 2017.

____ Names of district registrar to Arlene by OCTOBER 1. (Registrar is responsible to edit, add registrations for their district.

NOTE: >> Registration needs to open no later than November 15th. Rooms at the Renaissance can be booked now.

>> Registrar names and confirmed speakers needed by October 1 so that PETS flyer can be ready for first DGE letters that go out on November 1.

>> DGs serve as aides to guest speakers and special RI guests. Assignments will be made by December.