

Agenda – Denver Embassy Suites Meeting

Objective	2017 PETS Planning	
Date	July 23, 2016	
Time	From: 8:30 a.m. To: 4:00 p.m.	
Meeting Room	To Be Determined	
Scribe	<u>(2017-18 class must pick their Chair – this person is the scribe)</u>	
Convener	Bill Spath	
Attendees	PETS Planning Committee Members in Attendance:	
Approx. Time	Agenda Items	Discussion Leader
8:30 AM	Introductions & Review/Approve minutes from PETS closeout Meeting	Bill
9:00 AM	Review Survey of the 2016 PETS	ALL
	Time Line – Handout and review	Bill/Arlene
	Budget review	Arlene
	Speaker and Vendor proposals	Bill
	Utilizing meeting space – District Rooms, training rooms, hospitality	Arlene
	Leadership Briefing – who speaks, topics	Barb
11:00 AM	Selecting and training facilitators	Karen
12:00 PM	LUNCH	
12:30 – 4:00	Review Renaissance (district rooms, training rooms, hospitality, etc.)	Group
	Review of PETS Alliance Meeting	Bill
	AG, Rotary & Foundation 101 training segments	Karen
	PETS Exchange for 2016 and proposed for 2017	Bill
	ERT team – AV for 2017 and cost savings	Doug
	Review www.highcountrypets.org – changes & updates	Arlene
	PETS Guidelines – Review any proposed changes – who will be reimbursed at PETS	Bill & Arlene
	Review hotel contract provisions	Arlene/Bill
	Vendors/exhibits for 2017	Arlene

NOTE: Items discussed may not be brought up in the order given above.