



High Country PETS (Teleconference)

November 14, 2016

The conference meeting was called to order by PETS Chair Bill Spath at 4:00P with a roll call of the following members; Bill Spath (Chair-5390), Malinda Shafman (5390), Joe McBride (5390), Rick Moore (5390), Lori Commings 5390), Teresa Anson (5470), George Small (5470), Barb Reeder (5440), Bill Emslie (5440), Bill Downs (5450), Abbas Rajabi (5450), Sandra Mortenson (5450), Michael Brady (5450), Jerry Milner (), Dale Schultz (5630), Diane Edwards (5450) for Adair Reese (5630), Arlene Weber (Admin-5390), Diane RoyceSmith (5460), Peter Ewing (Exhibits-5440), Peter Ewing (5450), Doug McLemore (5460), Karen Briggs (5450), Karen Trusler and Ruthie Gleeson.

Not present were Chris Peterson, Becky Smith, Chris Peterson (5470), Becky Smith (5470), Phyllis Abt (5440), Chuck Rutenberg (5440), Thomas Mortimer (5630) and Larry Hall.

The agenda was distributed via email prior to the meeting. *It was moved by Dale Schultz and seconded by Malinda Shafman to approve the minutes of the October 13, 2016, with the following corrections: Karen Briggs joined the meeting in progress, correct spelling for "Malinda and Redder" and note Diane as 5450. The motion carried.*

Vendor and Exhibit Update (Peter Ewing) - Let Peter know if there are exhibits from any District. Peter is recovering from an accident and surgery. We wish him a speedy recovery.

PETS RI Materials (Ruthie and Arlene) – Ruthie wanted to know our printing needs in regards to the 600 bags that were ordered for the RI materials. She will get the numbers from registration for papers, pens and pads.

Facilitator Selection (Arlene/Karen Briggs) – Facilitator training will be in January 15. DGE's should keep mentioning to PE's to bring manual materials to the training. Based on feedback, there is an emphasis on a "tool kit" needs in District and PE breakouts, rather than philosophy. Some PE's are not internet literate and trainers need to be aware of this issue. Content for PE breakout topics are set and not focused on issues, like 990's and other general issues. Topics for High Country PE's breakouts are on the website. District Training Assemblies should follow soon after PETS. "Lead Your Club" books are intended for PE's only. Other items of interest:

- PE letters are posted on the website.
- Send PETS flyer with every other letter.
- The room reservation link is at the top of the website.
- DGE's make room reservations for facilitators.
- Committee member reservation tab is at the top-left hand.
- Districts must provide binders and index for RI and other materials, as needed.

PETS Exchange (Barb) – There was an update on polio and she will contact Kalyan.

Photo Room – District are responsible for the expense of member photos. Please contact Arlene for room availability.

Event Resource Team (Doug) – DGE's need to provide a "head shot", name, District, title and AV support 4 weeks in advance. It is preferred that it is a JPEG HQ of at least 75kb setting.

Other planning issues:

- Speaker info form & letter from aide to speaker.
- Past-President's panel (1 month out). Can Becky Smith moderate this group again this year?
- Greg Podd need to have District specific times and topic. Sandy will contact John Hewko for PETS (March 2-8, 2018).

Next meeting - The next meeting will be scheduled by a meeting request notice. It was moved by Bill Spath and seconded by Dale Schultz to adjourn the meeting at 5:01P.

Minutes submitted by:

