

## **2018 PETS Steering Committee Meeting**

### **Face to Face Meeting, PETS Wrap Up**

**March 4, 2018**

The meeting was called to order by Chair Barb Redder. Roll call was taken.

#### **Those in attendance:**

**District 5390:** Rick Moore, Sandy Wong, Lori Cummings

**District 5470:** Chris Peterson, Becky Smith, David Wood, George Small

**District 5440:** Barb Redder, Chris Woodruff, Karen Trusler, Bill Emslie, Chuck Rutenburg

**District 5450:** Sandra Mortenson, Curt Harris, Amy Weed, Connie Syferd

**District 5630:** Dale Schultz

**Support Staff:** Arlene Weber, Karen Briggs, Peter Ewing, Diana Smith, Ruthe Gleason, Phil Murphy, Doug McLemore

**Registrars** - Shauna Secker 5390, Kellie Tovar 5440, Bev Mendel 5450

**DGND** Bob Kemp 5450, **DGND** Bill Shilling 5440

**Registrars** - Want more responsibilities for registration, such as doing name tags themselves rather than the PETS office staff. It was suggested that we discuss at the face-to-face meeting in July. Was decided to discuss this on a Zoom meeting with the PETS registrars, Arlene and the Lead Trainer. This Zoom meeting will be held prior to the face-to-face meeting and the notes with suggestions/recommendations be given to the PETS 2019 planning committee.

**Registrations** - Arlene. She will be giving us the final registration #s later. The bill from the Hotel is around \$107,000 for meals, rooms, etc. Arlene will get the final breakdown and send to me for the records.

We were reminded that registration costs for 2019 PETS will increase from \$375 to \$00. Room rates will also increase from \$118 to \$129 + tax.

**Materials** - Ruthe Gleason. The message to be given to the DGEs for 2019 PETS is that all material for next year can be sent to her at 14129 West Center Drive, Lakewood, CO 80228. Her phone # is 720-319-6731. DGEs will need to give this to RI prior to the July meeting so that all the material gets sent to her rather than to each individual DGE.

- She had about 200 bags left over from this year that will be used at next year. Ruthe has done some checking into bags for next year and she discussed four to look at. They ranged from \$1.95 - 2.75/bag. After we all had a chance to look them over, it was recommended and agreed upon to go with the bag that cost \$2.39/bag. Ruthe will take care of this.
- She also said that we had about 70 notepads and pens left over. These will also be used for the 2019 PETS.

**Hanna Brennan with the Renaissance Hotel** - We listed [our concerns](#):

1. Temperatures in the breakout rooms were too high.
2. Restaurant wasn't fully staffed on Friday which caused delays in ordering food.
3. Ballroom D (need help in moving them for the breakout sessions).
4. The soup for the lunch Saturday was bit salty (not all agreed this was the case).
5. Room 1111 wasn't fully functional - no hot water, not all electrical outlets worked.
6. No safes in the room - Hanna stated that there are safes at the front desk.
7. Need additional rooms for Wednesday night.

[The positives](#):

1. Food was good.
2. Staff was very helpful.
3. Friday lunches were good.
4. Breakout rooms were set up good.

**Plenary Speakers** - Barb Redder.

1. Tanis Roeder was fun, had an incredible message, was energetic.
2. Lindsey Schwartz had a positive and good message.
3. Mac Bledsoe - some reported to Barb that they felt he was polarizing, particularly was political when he mentioned the US flag and the NFL issue on the flag. This attendee felt that this shouldn't have happened as Rotary is supposed to be non-political. However, many liked his message and felt he was inspirational. Rick Moore discussed that Mac assumed he had 1 hour and 20 minutes to speak and was told that he only had up to 45 minutes so he had to adjust his speech just prior to giving it. Rick was told from Mac Bledsoe that this made it difficult to present his full message. This is noted for future reference when selecting speakers.

**Wade Nomura - representing SW PETS.** He commented on several positives for High Country PETS:

1. We have AG training which their PETS doesn't have.
2. We had a lot of time to network.
3. District breakout sessions covered a lot of topics.
4. The grouping of PEs was a good size.
5. Very efficient planning committee.
6. Well run registration process.

He had one suggestion - Divide out the planning committee responsibilities. Their PETS has 7 sub-committees: Marketing, Education, General Session, Registration, Finance, Logistics and Sergeant at Arms.

**PETS Schedule** - Arlene. The first breakout session was a good move to late Friday afternoon versus Friday after dinner. Not having a speaker after the Saturday dinner was a good idea. Some on the committee said that people stayed around to network and that was the positive from not having a speaker. If you remember, that was one of the suggestions given to us from the Past President's survey.

**Facilitators** - Karen Briggs.

1. Attendance was taken at all breakout sessions.

2. Evaluations from the PEs will be condensed and sent out to the committee.
3. PEs having one facilitator for the full weekend versus the past where facilitators rotated, was a good idea. In the breakouts PEs were told at the beginning that Chapters 2, 3 and 4 would be covered the most. That helped the PEs.
4. Less duplication is occurring.
5. Saturday late session - some of the PEs left for pictures and it is suggested that we try to avoid pulling them or before the breakout session is over.
6. Facilitators were phenomenal. Phil Murphy will conduct a survey with them on a 3-month basis to discuss their responsibility with the idea of gaining some suggestions on how to improve.
7. Consider having the DGN sit in on the PEN sessions.
8. Having more time in each session by having fewer total sessions.

**AV** - Doug McLemore. The process is going well and showing signs of continued improvement. All the plenary sessions, except for Mac Bledsoe, were recorded. Doug will let the committee know when they are available.

**Vendors, Sergeant-at-Arms** - Peter Ewing. He suggested that we need more communication between the PETS staff and the individual District registrars to coordinate the time when District registration is open as well as when the PETS office is open. There were suggestions that it would have been good to have both open at the same time. Peter reported that space for all the vendors and exhibits were adequate. He will send out a survey to all the vendors.

**Housekeeping** - Barb.

1. Arlene's last PETS is 2019. Need to have a replacement by the face-to-face meeting so that individual will have time to shadow Arlene's job responsibilities. It was suggested that we consider dividing her responsibilities into three positions, Administrative, Web

page, Hotel. Barb suggested that we get the message out to the Districts of the open position starting in 2019.

2. The date for the face-to-face planning committee meeting will be July 22, 2018 at the Courtyard Marriott.
3. The date for the Zone Leadership Institute will be July 20-21, 2018.
4. DGNs need to decide who will be the PETS chair for 2021. This person will be the scribe for all planning committee meetings for PETS 2019 starting at the face-to-face July 21, 2018 meeting.
5. We discussed that the date for the PETS 2022 needs to be set. Was decided it would be the last weekend in February 2022.

With no further discussion, the meeting was adjourned.

Respectfully submitted,

***Dale Schultz***

**DG 2018-19, District 5630**

**PETS Scribe**