

Agenda – Phone Conference Call

Objective	2018 PETS Planning	
Date	February 19, 2018	
Time	From: 4:00 P.M. To: 5:15 P.M.	
Call In Number	712-775-7031	
Access Code	972-966-660	
Scribe	Dale Schultz	
Convener	Barb Redder	
Attendees	PETS Planning Committee Members in Attendance:	
Discussion Leader	Agenda Items	Notes
Barb	Review/Approve minutes from January 22nd meeting	
Doug & Arlene	AV discussion - What is still needed. Plenary Speaker Sound Check schedule	
Ruthie/Arlene/Diana	Registration materials – pick-up schedule on the 1st. Name badges – unpaid withheld. Coding on Badges	
Karen/Phil	Any Updates on the 101 sessions, AG training, breakout sessions	
Arlene	Room reservations and Registration, When meeting rooms are available. DGE: Seating for Your Plenary Guest Table – who should be there	
Bill	Leadership Update Session & PETS Exchange – anything new	
Arlene/ District Registrars	Final changes, last date to cancel, limit on walk-ins, Issues and/or questions	
Peter	Vendor & Exhibit Update	
Barb	Miscellaneous wrap up	

TO DO LIST:

DGEs – Still time to have your PEs and PENs register; but LATE FEE APPLIES. NO REFUNDS after Feb. 25th.