

Agenda – Phone Conference Call

Objective	2017 PETS Planning
Date	January 22, 2018
Time	From: 4:00 P.M. To: 5:15 P.M.
Call In Number	712-775-7031
Access Code	972-966-660
Scribe	Dale Schultz
Convener	Barb Redder
Attendees	PETS Planning Committee Members in Attendance:

Discussion Leader	Agenda Items	Notes
Barb	Review/Approve minutes from December 18 th meeting	
Peter	Vendor & Exhibit Update	
Doug & DGEs	AV discussion - What is still needed	
Ruthie or Arlene	Registration materials/packets/bag	
Karen/ Arlene	Facilitator Training Summary and Suggestions from Facilitators	
	Any Updates on the 101 sessions, AG training, breakout sessions	
Arlene	Room reservations and Registration, Transportation from/to airport, Hospitality Room Use Review, Review PETS reimbursement policy; Inspiration guidelines.	
Bill	Leadership Update Session & PETS Exchange – anything new	
Arlene	Club Member counts by District – DG or DGE need to provide.	
Barb	District Reps for the Past Presidents panel & Miscellaneous wrap up	
Barb	Final Phone Meeting Date (Invite District Registrars)	

TO DO LIST:

DGEs – 1. Stay on Schedule for the PE/PEN letters.

2. Provide a copy of your district training agenda to Karen Briggs.

3. Check the PETS program for information needed from you (people doing pledge and/or inspiration, name for Presidents panel (plus club name and size)

4. Send Arlene and Karen a copy of your club report – club name and current membership total

DGs: Speaker Aid Assignments: Mac Bledsoe is DG Joe McBride; Lindsey Schwartz is DG George Small; Tanis Roeder is DG Jerry Milner; and Members of the Past Presidents Panel is _____.