

Agenda – Phone Conference Call

Objective	2018 PETS Planning	
Date	September 18, 2017	
Time	From: 4:00 P.M. To: 5:00 P.M.	
Call In Number	712-775-7031	
Access Code	972-966-660	
Scribe	Dale Schultz	
Convener	Barb Redder	
Attendees	PETS Planning Committee Members in Attendance:	
Discussion Leader	Agenda Items	Notes
Barb	Review/Approve minutes from August 28th meeting	
Barb & Arlene	PETS Flyer Review & E-mail Schedule for PEs/PENs	
Peter	Vendor & Exhibit Update	
Barb & DGEs	Sending Flyer & Save the date Information to PEs/Clubs	
Karen & Becky	Facilitator Selection Update	
	Survey of Past Presidents Update	
Arlene & Bill E	PETS Exchange for 2018 – Yes or No	
Doug	AV discussion – if needed at this time	
Ruthe	Selecting the registration bag/folders	
Arlene	Review proposed wording change in Guidelines for Adding/Exiting a District	
Barb	Next Phone Meeting – October 16th	

TO DO LIST:

DGEs: ____ Facilitator Training is in Denver on January 13th. Review PETS Guidelines for what costs are covered and what the district will need to cover.

____ District PETS Registrars – report any changes or confirm if the same as last year by Oct. 1 to Arlene.
(Registrar is responsible to edit, add registrations for their district.

NOTE: >> Registration needs to open no later than November 15th. PREFER Nov. 1st.

Rooms at the Renaissance can be booked now.

>> PETS flyer info must be finalized so it can be ready for first DGE letters that go out on November 1.

>> DGs serve as aides to guest speakers and special RI guests. Assignments will be made by December.