

Organisation Name: **For Referrals/Contact:**

Email Address: **Phone:**

Address:

Position Name:

Short Description (Max 500 characters)

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Detailed Description (Please state purpose of position, duties, essential criteria for position any special requirements)

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Location of this position (including postcode):

Number of volunteers required:

Head Office

Phone: 07 5526 0688

Email: reception@volunteeringgc.org.au

Website: www.VolunteeringGC.org.au

Address: 2074 Gold Coast Hwy, Miami, QLD, 4220

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Tick all requirements:

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|--|--|--|
| <input type="checkbox"/> Driver's Licence (C) | <input type="checkbox"/> Driver's Licence (LR) | <input type="checkbox"/> Traffic Check |
| <input type="checkbox"/> Driver's Licence (F) | <input type="checkbox"/> Heavy Lifting | <input type="checkbox"/> Working with Children Check |
| <input type="checkbox"/> Driver's Licence (HR) | <input type="checkbox"/> Medical Check | Others |
| <input type="checkbox"/> Driver's Licence (MR) | <input type="checkbox"/> National Police Certificate | |

Advertise on the Internet? <i>Recommended</i>			
Duration <i>Special Event/Short Term/Long Term</i>			
Time/s required?			
Age range <i>check insurance requirements</i>			
Working <i>Alone/with others</i>			
Training <i>What training is provided for this position</i>			
Reimbursement <i>e.g. petrol allowance, lunch, tea/coffee</i>			
What transport is available? <i>Number of bus/train/own transport</i>			

Position available (mark all that apply)			
	Morning	Afternoon	Evening
Monday			
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Wednesday			
Thursday			
Friday			
Saturday			
Sunday			
Public Hol.			

Is this position urgent?	
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- Centrelink Approved Volunteering**
Select only if you are Centrelink approved, and this position is suitable for a Centrelink volunteer.
- Youth Volunteer**
Please check your insurance cover before accepting young volunteers.
- Large Group Volunteering (10+)**
Group volunteering positions will need to be able to cope with a large number of Volunteers (20+) on a single day. They need to be well organised, and may require additional administration. Please contact us for details.
- Disaster Recovery**
This is an emergency response or disaster recovery position, dealing with a crisis.
- Accessible Volunteers**
This role is accessible for people of all abilities.
- Families**
Family group Volunteering. Please verify your insurance cover.
- Volunteers with Limited English**
Some volunteers may take on volunteer roles to help improve their English language skills.
- Skilled Volunteer**
This position requires a volunteer with a specific qualification and/or skill set. (Eg: Lawyer, Accountant, etc). The position must require that specific skill to select this option
- Travelling/Short Term Volunteers**
Project based volunteering that volunteers can complete and move on
- Work Experience / Internship**
This position is suitable for a volunteer seeking work experience. It must provide a real world work experience.
- Virtual Volunteering**
The position can be done entirely from any location the volunteer chooses, e.g. home, work etc. This would usually be an online or telephone based position.
- Wheelchair Accessible**

When completed, please return by post or email attachment.

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