

Dear Rotarian Sponsor of a new member,

Thank you for proposing a new member to Rapid City Rotary Club! The following information is for you to consider when proposing your prospect. A form is attached to fill out and turn in to begin the process. Please allow time for your Rotary board to meet and consider the application, and assemble the membership materials for induction.

Your participation in this process is important! First, have you educated your prospect on the following:

- \_\_\_ given copies of Rotary membership materials from our Membership Chair or on our Rotary club website? [www.rapidcityrotary.org](http://www.rapidcityrotary.org)
- \_\_\_ provided the prospect with membership benefits and service responsibilities, and dues cost, which is currently \$250/year?
- \_\_\_ encouraged the prospect to visit our District 5610 website [www.rotary5610.org](http://www.rotary5610.org), and the Rotary International website [www.Rotary.org](http://www.Rotary.org) ?
- \_\_\_ presented our club's projects and programs to the prospect and encouraged participation?

How to propose and inform a new member about our club:

- \_\_\_ bring your prospect to several meetings before proposing.
- \_\_\_ act as mentor and sponsor, encouraging attendance, introduce to other members, participation in club activities, and answer any questions the applicant may have.
- \_\_\_ fully complete and sign the attached application. Turn in to the President or Membership Chair of this club. This information is important to prepare the membership materials and report to RI.
- \_\_\_ assist the board during induction with introduction and pinning ceremony.

Please note: when dues have been prepared and submitted to the new member, the club board reports the new member to Rotary International and their Rotarian magazine is subscribed. Dues are prorated to the month beginning membership. Dues include District and Rotary International member costs.

Qualified candidates for Rotary membership are adults of good character and good business and professional reputation, who hold or have held a worthy and recognized position in a business or profession. Active members must live or work within the club's locality or area. Each active member of a Rotary club is classified according to the member's business or profession and the classification describes the recognized activity. Retired persons are also active members and are listed in their former classification, but do not count against number in that classification.

With your assistance, we can strengthen our club and ensure its growth and longevity. Together with your fellow Rotarians, you can help your club fully represent our community's business and professional life. Together we can improve the lives of people in our community and around the world with service!

Thank you!

Rapid City Rotary Club President & Board