

CHIANG MAI INTERNATIONAL ROTARY CLUB NEW MEMBER ORIENTATION CHECKLIST

Rotarian	Sponsor	Mentor
<u>Action</u>	<u>Done with</u>	<u>Date completed</u>
Payment of dues	Treasurer	_____
Induction into club	President	_____
Presentation of Business Cards	President/Secretary	_____
Assignment of a Mentor	President/Secretary	_____
Lunch with sponsor/mentor and Membership Chair	Mentor/ Membership chair	_____
Review of new member Brief Guidelines brochure & Power Point Presentation on Rotary	Mentor/ Membership Chair	_____
Orientation to club website (Sponsor/mentor will review website with Webmaster & new member in private meeting)	Webmaster	_____
Orientation to myrotary.org	Membership Chair	_____
Personal Lunch with President (4 to 6 weeks after induction)	President	_____
File with membership papers	Secretary	_____