

A Taste of Mechanicsburg



ROTARY CLUB OF MECHANICSBURG

Community

Wine



EXPLORE

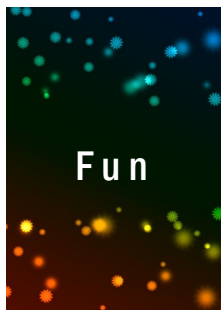
Food



Fellowship



Beer



Fun



Music



Friendship



April 26, 2020
2-5 PM

Joseph T. Simpson Public Library
16 North Walnut Street
Mechanicsburg, PA 17055

Recruiting Vendors

The Rotary Club of Mechanicsburg would like to invite you to serve as a vendor for the annual event, A Taste of Mechanicsburg, Sunday, April 26, 2020 from 2:00 PM—5:00 PM at the Joseph T. Simpson Public Library. This is the third annual tasting event to feature food and beverage vendors from Mechanicsburg, PA and surrounding locales and with your participation we will be able to high-light many of the delights of our wonderful area.

The benefits to participating in this event are:

- ◆ Introduce your food or beverage establishment to local people who enjoy dining out.
- ◆ Recognition on all public relations materials, including all press releases, listing on the event site, information posters, and other printed materials.
- ◆ A Taste of Mechanicsburg “Best of” Awards: Four awards will be given in the following categories: Entree, Dessert, Beverage, and Best of Show.
- ◆ Free registration: We supply signage, paper goods, tables and chairs in booth area.

Requirements:

- ◆ Vendors supply individual samples (at no additional cost to attendees) of at least 2 items within the categories of entree, dessert, or beverage.
- ◆ Restaurant agrees to prepare for **250** attendees.
- ◆ Set-up must be *complete* by 1:45 pm on April 26, 2019.
- ◆ Breakdown is not permitted to begin until 5:00 pm.
- ◆ A representative from the restaurant **MUST** be present for the entire event.
- ◆ **Menu items & paper good needs must be submitted by April 12, 2020.** Form is attached.
- ◆ Each restaurant agrees to abide by health inspection requirements.

Most importantly, as a participant, you will be...

- ◆ Supporting an event that will raise money for projects that will improve, beautify, enhance, and effect positive change in our local and global community.

If you have any questions or concerns, contact Amy Bockis at 717-713-7722.

A Taste of Mechanicsburg



ROTARY CLUB OF MECHANICSBURG

Sunday, April 26, 2020 from 2-5 pm at the Joseph T. Simpson Public Library

VENDOR PARTICIPATION FORM
INFORMATION **MUST BE COMPLETE** TO GUARANTEE SPACE
FORM IS DUE NO LATER THAN MARCH 31, 2020

Please complete forms carefully and in full. If you decide on a change, please let Amy Bockis know immediately. This ensures adequate supplies are provided for you and we provide you with a location appropriate to your electricity needs and offerings.

RESTAURANT/VENDOR NAME: _____

PRIMARY CONTACT: _____

CONTACT PHONE: _____

CONTACT EMAIL: _____

RESTAURANT STREET ADDRESS: _____

RESTAURANT OTHER VENDOR

I AGREE TO:

- ◆ Provide individual samples of 2 items within the categories of Entrée, Dessert, and/or beverage.
- ◆ Complete and submit the menu submission form by March 31, 2020 shown to inform the committee of my menu selection, electricity requirements, etc.
- ◆ Prepare for the number of portions necessary to serve each ticket holder. 250 tickets are expected to be sold.
- ◆ Be completely set up by 1:45 pm on April 26, 2020 and will have booth set up and manned for the duration of the event. Breakdown will begin **after** 5:00 pm.
- ◆ Abide by all health inspection requirements.

PARTICIPANT SIGNATURE: _____ DATE: _____

Please return form to AToM@mechrotary.org. Contact Amy Bockis at 717-713-7722 with any questions.

A Taste of Mechanicsburg



ROTARY CLUB OF MECHANICSBURG

Sunday, April 26, 2020 from 2-5 pm at the Joseph T. Simpson Public Library

MENU SUBMISSION FORM

INFORMATION **MUST BE COMPLETE** TO GUARANTEE SPACE & SUPPLIES
FORM IS DUE NO LATER THAN APRIL 12, 2020

RESTAURANT NAME: _____

CONTACT PERSON: _____

PHONE: _____ EMAIL: _____

MENU SELECTIONS (AT LEAST TWO):

1) ENTREE DESSERT BEVERAGE

MENU ITEM: _____

DESCRIPTION: _____

PAPER GOODS NEEDED: PLATES BOWLS HOT/COLD CUPS

FORKS SPOONS

2) ENTREE DESSERT BEVERAGE

MENU ITEM: _____

DESCRIPTION: _____

PAPER GOODS NEEDED: PLATES BOWLS HOT/COLD CUPS

FORKS SPOONS

Electricity Requested:

Electricity will be provided on a first come, first served basis. If electricity is requested and cannot be provided, you will be notified immediately. Note: The Library does NOT have sufficient electricity for ALL vendors. *If you do not request electricity, you will not have access to it.*

PARTICIPANT SIGNATURE: _____ DATE: _____

Please return form to AToM@mechrotary.org.