**Cedar Rapids Daybreak Rotary**

**Sunshine Fund Grant Guidelines and Process**

Daybreak Rotary’s Mission:

Cedar Rapids Daybreak Rotary Club is a service club, dedicated to providing service to the Cedar Rapids and international communities. Our club, founded in 1995, focuses the majority of its service toward helping children. In addition, Daybreak provides assistance to other organizations and international efforts such as Project Amigo and Rotary Youth Exchange Program. Since 1910, the Rotary Motto has been “Service Above Self.”

Grant Criteria:

As part of our service to this community, Daybreak Rotary will consider requests for funding to meet local organizational and community needs. Daybreak Rotary will award grants to qualified tax-exempt organizations (as determined under Section 501(c)(3) of the Internal Revenue Code) including organizations whose objectives or mission align with Daybreak Rotary’s mission. Special consideration will be given to the following:

* Groups that support disadvantaged children
* High-school aged students wanting to travel abroad internationally to supplement their learning who are in need of funds to finance their travel
* Groups and organizations whose project exemplifies Rotary’s objective of *“Service Above Self”*

All requests, including those organizations that have received funding in the past, must submit an application. If your organization receives a grant from the Daybreak Rotary Sunshine Fund, you must wait 2 grant periods after receiving your funds before applying and to be eligible for another grant.

Grant Amounts:

Average grant awards range between $500 to $750 dollars.

Grant Awards:

Grants awards are presented in person to the recipient(s) at a selected Daybreak Rotary meeting. At that time, recipients provide a brief overview of their organization’s purpose, mission and how specifically the funds will be used.

Grant Award Follow-Up:

Daybreak Rotary will follow up with grant recipients, later in the year of receiving their award, for a description and details of how grant dollars were utilize.

Previous Grants Awarded:

Following is a partial list of organizations having received funding from the Daybreak Rotary Grant Fund:

* Horizons – Meals on Wheels
* YMCA
* St. Luke’s Child Protection Center
* Metro Youth Football
* Memorial Lutheran Church – South Africa Mission Trip
* Spanda, Inc.
* Junior Achievement of Eastern Iowa
* Linn Mar Foundation
* Fellowship for Athletes
* Ends of the Earth Ministries
* Academy for Scholastic Success
* Young Parents Network

Process:

If you are requesting funds, please complete the attached Grant Application Form and mail or email to

Daybreak Rotary

Attn: Grant Committee

P.O. Box 1486

Cedar Rapids, IA 52406

daybreakrotarysunshinefund@gmail.com

**Applications are reviewed and considered twice annually. Grant applications for the summer period are taken from May 1st through May 31st with funds being distributed in July. Grant applications for the winter period are taken from November 1st through November 30th with funds being distributed in January. All funds allotted must be approved by the Cedar Rapids Daybreak Rotary Board of Directors. If approved, grant recipients are notified and funds are then distributed.**

Please contact us with any questions at daybreakrotarysunshinefund@gmail.com

**Grant Application Form**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount Requested: \_\_\_\_\_\_\_\_\_\_\_

Organization Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_

Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Please provide a brief description of your organization.

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1. Please provide a brief description of the purpose for the request, and how the funds will be used.
2. Please provide a brief impact statement: who and how many individuals will benefit from the grant funds.

1. Do you have a website? If so, can you provide the link?

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1. Do you anticipate receiving any additional funds from other sources to help meet your needs?

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1. Have you previously received financial support from:

Daybreak Rotary? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other Rotary clubs in Eastern Iowa? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Is your organization classified as a 501(c) 3?