



# New Richmond Rotary Grant Application Form

We are pleased to receive your request for funds. Rotary is an international service organization which sponsors programs and projects in almost every country in the world. Our club members are dedicated people who share a passion for both community service and friendship. This process reflects the New Richmond Rotary Club's commitment to local community projects and programs benefiting the community. Grant awards range up to \$500.

**Grants are awarded twice a year with application submission deadlines of April 1 and October 1**

## Organization's Information (Please attach brochures or additional information)

Name: \_\_\_\_\_ Website: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_  
 Email: \_\_\_\_\_ Address: \_\_\_\_\_  
 Tax Status: \_\_\_\_\_ Registered with State? Yes No Date Organization Founded: \_\_\_\_\_  
 Communities Served: \_\_\_\_\_  
 # of Staff: \_\_\_\_\_ # of Volunteers: \_\_\_\_\_

We would like to invite you to present to our club! We meet on Mondays at 11:45. Dates available: \_\_\_\_\_  
 Fiscal Year: \_\_\_\_\_ Annual Revenue: \_\_\_\_\_ % of Annual Funds used for Administration: \_\_\_\_\_  
 Please list other organizations from which you receive financial support: \_\_\_\_\_

## Contact Information

Name: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Alt. Phone Number: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Address: \_\_\_\_\_

## Presenter's Information (if different)

Name \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Alt. Phone Number: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Address: \_\_\_\_\_

## Funds Request Information

Amount Requested: \_\_\_\_\_ When are Funds Needed: \_\_\_\_\_  
 Is this a: One Time Request Annual/Repeating Request Date Program Founded: \_\_\_\_\_  
 Specify what the requested funds would be used for: \_\_\_\_\_  
 \_\_\_\_\_ (attach additional pages as needed)

Describe: Who, How, and How Many will benefit from these funds: \_\_\_\_\_  
 \_\_\_\_\_ (attach additional pages as needed)

## Review and Approval Procedures

Date Request Received: \_\_\_\_\_  
 Grant Committee Review Date: \_\_\_\_\_ Recommendation Date: \_\_\_\_\_  
 Chairperson's Initials: \_\_\_\_\_ Recommendation: Approved Denied Other  
 Comments: \_\_\_\_\_  
 Recommended Presentation to the Club: Yes No Date: \_\_\_\_\_  
 Board of Directors Review Date: \_\_\_\_\_ President's Initials: \_\_\_\_\_ Action Taken: Approved Denied Other  
 Comments: \_\_\_\_\_