

## GRANT APPLICATION

### I. Introduction

The Rotary Club of Baraboo will award mini grants on a competitive basis to nonprofit and other community organizations to support their efforts to serve our community.

These mini grants are for special projects. They are not intended for ongoing operations. The grant should be sufficient for your organization to complete the project. If you have matching funds from other sources, the Club will participate as long as the total funds are sufficient to complete the project.

Mini grants are generally in the \$500 to \$1,000 range.

### II. Award Considerations

The target population for this grant program is the Baraboo area, and serving or relating to at least one of the following Rotary focus areas:

- Promoting Peace
- Fighting Disease
- Clean Water, Sanitation, Hygiene
- Supporting Education
- Supporting Local Economies
- Healthy Mothers and Children
- Protecting the Environment

### III. Process:

Complete the Grant Application (which follows). Deadlines are as follows:

DATE	ACTION
October 1, 2023	Application Due (No Exceptions)
After November 1, 2023	Notification of Grant Decision

Mail (or email) your completed application to:

Lynn Arndt, Community Service Chair  
Rotary Club of Baraboo  
PO Box 50  
Baraboo, WI 53913  
larndt@baraboobank.com

A committee will review and evaluate your grant application and make recommendations to the Club's Board of Directors. You will be notified via e-mail and/or letter once the Board makes its decision after the application deadline.

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### IV. RULES

- Grants are awarded at the sole discretion of the Rotary Club of Baraboo. All requests, if approved, are for one time only and do not automatically renew.
- The grant is public information. The Rotary Club of Baraboo may use any part of your application to promote our program or to provide public information.
- If you are awarded grant funds, you will be requested to assist us in spreading the word about our organization.
- If you purchased equipment or other form of hard assets, we request that you place the Rotary logo on the equipment/asset. This will consist of a Rotary logo decal, or in the case of large assets, a permanent Rotary wheel. We will provide them to you at no cost.
- All successful grant projects will publicize the Rotary Club of Baraboo to the public and their members / supporters.
- Grants will be awarded at a Rotary meeting. You will be asked to appear for the presentation of the funds or provide a brief written follow up on their project including who benefited and numbers, how often and where. Photos are encouraged! The club generally meets every Wednesday from 12:00 p.m. - 1:00 p.m at Mike's Italian Restaurant.
- If the terms outlined in these rules are not followed, you agree that the Rotary Club may recover the grant funds at their sole discretion.

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### REQUESTED BY:

Organization Name: \_\_\_\_\_

Organization Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Email: \_\_\_\_\_ Phone: \_\_\_\_\_

*I certify that the attached grant application and all attachments are true and complete to the best of my knowledge. I have the authority to bind the organization to the Rotary Club of Baraboo Grant Rules and, if funded, will do so.*

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Title

AMOUNT REQUESTED: \_\_\_\_\_

MONTH GRANT NEEDED (2023) \_\_\_\_\_

FOCUS AREA YOU WOULD LIKE TO APPLY YOUR GRANT UNDER:

\_\_\_\_\_

If approved, please send contribution to (if different from above):

Attention: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

For Rotary Club of Baraboo Use Only

Received By: \_\_\_\_\_

Date: \_\_\_\_\_

Amount Approved: \_\_\_\_\_

Date: \_\_\_\_\_

**GRANT APPLICATION**

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1. Please tell us a little about your organization and service mission to the community. You may attach additional sheets or material you have readily available.

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2. What will the grant funds be used for? Please be as specific as possible (attach extra sheets if necessary)

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3. Who will be served by this grant? How many people will benefit?

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4. What effort is your organization putting forth -- or willing to put forth -- to accomplish this project?

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5. Is this project sustainable, or will it need additional funding?

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6. Please provide any additional information that you would like to have considered that was not covered in the above questions.

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