

Rotary Club of Port Macquarie Sunrise Attendance Requirements

For attendance, the Constitution refers to “each half year”. These are:

- 1) 1 July to 31 December; and
- 2) 1 January to 30 June.

To honour the attendance requirements each member should in each half year:

- 1) attend or make up a minimum of 50% of regular meetings;
- 2) attend a minimum of 30% of our Club’s regular meetings; and
- 3) Not miss attending or making up 4 consecutive meetings.

The “Leave of Absence” policy for the Club: Essentially, any Club member can apply for a “Leave of Absence” from the club. It is a matter for the Board to determine the merits of the application and to deal with it accordingly. The general feeling is that the Club should set some guidelines so that all members have an understanding as to how the Board will approach applications received.

The Board has agreed that it will be sympathetic toward applications for a Leave of Absence that are based on

- health issues
- personal/family issues
- overseas travel & extensive internal travel

An application for a Leave of Absence must be made in writing to the President setting out the reasons for the request and provide details of a specific period of absence.

A member who is granted a Leave of Absence must remain a financial member during the period of absence.

With respect to “100% Attendance Awards”, to be eligible to receive such an Award, the member’s attendance must be in compliance with the Constitution, meaning that the member must attend a minimum of 30% of our Club’s regular meeting in each half year.

As part of our new induction process, all new members will be fully aware of these requirements **before** being inducted into the Club.