

Grant Application

Organisation:		
Contact Person:		Job Title:
Address:		
Contact Details:	Phone No:	E-mail:

Purpose or Project for Grant:		
Project completion Date:	Or On-going purpose: YES / NO	
Amount Sought:	Over \$ 2000 please supply Budget & latest Audited Accounts Under \$2000 please supply Project or Annual Budget only	
Are you Registered for GST?	No / Yes	GST. No.

Has the Club assisted prior to this application?	List details for past 3 years.	
Has the applicant organisation applied for funds for the same purpose from any other source?	Please list:	Amounts:
Other information that would be helpful.		
Names & Contact details of two referees not associated with your organisation:		

Is your organisation affiliated to a National Body:	Please Name:	
Does your Organisation receive Government Funding:	What Department(s): What Level:	
Is your Organisation a registered charity:	Charities Commission registration Number:	
Is the application on behalf of an individual or family?	Please provide a non-identifying profile of the person and/or family and their circumstances (Privacy Act 1993) Has the person and/or family consented to this application being made? Yes / No	
Bank account details: (successful application donation may be paid by direct credit)		

Name of Grant applicant:	Grant Number:
Date received:	Request acknowledged:
Date completed form and request to Grants Committee:	

Recommendation from Grants Committee:

Considered by Directors: Date:	Supported	Declined
Amount supported:		
Any special conditions attached to Grant?		
Date Applicant advised of outcome:	Cheque and covering letter sent:	

Funds to come from:	Charitable Trust	Sunshine/General	EXPO
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Follow-up to confirm use of funds: Who:	When:
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- *Attach copies of correspondence to this Form.*
- *Applicants should be advised in writing of the outcome.*
- *If successful, list a full description of any terms and conditions of the grant.*
- *Diarise for follow-up.*