

Board meeting AGENDA Rotary Tauranga Sunrise

Date: 29 May 2018	Location: ANZ Boardroom	Start Time: 5:30 but doors lock so come earlier
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Our Vision: The Sunrise Club of Tauranga is a vibrant breakfast club that supports the local community efforts of our members and nurtures the precepts of good business, good fellowship and service to humanity.

Our Mission: Serving humanity and improving community in Tauranga and the Bay of Plenty.

Culture: Friendly, focused, supportive, making a difference, Respect for others and their differences

Our Goals for 2017-2018:

1. **Membership Participation/engagement and development** – Includes growing membership and stabilising club between 70-80, event participation of 60%, and engagement of 80%. Vibrant Club – change up format of meeting. Exit interview as well as joining interview.
2. **Fellowship** – Events like Friday 5s monthly, social events every quarter (affordable for all members),
3. **Developing members** – District Assembly and RLI, other trainings and support
4. **Service:** 60% local (new generations and community service), 20% international (Shelter box, ROMAC , Interplas)and 20% foundation (including Polio)

Present	Dave Robinson, Wayne Shadbolt, Warwick de Vere, Roberta Budvietas, Pat Taylor, Julie Hignett, Barbara Whitton, Neville Whitworth, Warren Scobie,
Apologies	Dave Woodhouse
Minutes Last Meeting	Minutes approved by email and distributed to members
Matters Arising from Last Minutes Not Covered Elsewhere	

Club Treasurer's Report

[Xero Report for May](#)

Print Date: 28 May 2018 10:24:46 NZT

ANZ Direct Online

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Balances

JULIE

ANZ

Tauranga Sunrise Rotary

419584

Report Date: 25/05/2018

Account Number	Account Name	Opening Balance	Total Debits	Total Credits	Closing Balance	Date
06-0433-0182233-000	TAURANGA SUNR	10,673.21	-1,000.00	160.00	9,833.21	25/05/2018
06-0433-0182233-002	TAURANGA SUNR	6,665.14	0.00	242.90	6,908.04	25/05/2018

Items to Approve

LOA requesting for accounting processes-

Date for invoicing Subs (before or after change over) – 10 July 2018. Pat et all to call people who have been absent to confirm if they are renewing before 30 June 2018. Email to Secretary and Treasurer conversation so that they are not invoiced and are taken off ClubRunner.

Invoices - Save a Life = \$120

Invoices for RLI for Warren, Les, Barbara, Ron to be paid in June

Invoices for RYPEN to be paid: **\$9061.37**

Daniel in the Park \$480

Beth Coaches \$440

Pak'n Save \$1189.89

Pak'n Save \$146.47 (Paul B)

Pak'n Save \$202.11 (David R)

Adventure Works \$6589.50

Enviro Bin \$13.40

Dave moved to pay Rypen bills and Savealife. Seconded Roberta Passed. Julie to invoice other clubs

Julie brought sample of black toilet paper as a fund raiser idea. Need to write up proposal and how we can sell. Julie and Warwick to write up

Setting up ClubRunner with Payment Express to allow bookings and to take credit card payments. Larissa wants NOW for TA and Bike

Events. Changeover Dinner too. Moved by Warrant to set this up. Seconded by Julie. Passed. **Roberta to action**

Trust Report

[Link to Trust Report](#)

Only change Surplus from 02 accounts moved to 00 accounts.
25 account interest \$4.37

- Save A Life: Sales \$30. Purchases \$44.27. Net - \$14.27.
- No accounts to pay.
- Alzheimer's Foundation: Commitment \$10, 00 was to be spread between 5 clubs @ \$2,000 each. Delay in getting invoices sent out to the other clubs. Going out this week. Do we pay the \$10,000 and seek reimbursement or wait for the clubs to pay then make the payment? Moved to pay \$10000 Pat, Seconded Wayne. Need to get trustees approval.
- Signing Authorities: Now all sorted out for Neville to come on and replace Warwick as Treasurer. New authorities to Bank today.
- Donations to ROMAC and Polio+ for this year? **Dave/Wayne moved that we pay \$1500 to each. Roberta seconded. Passed. Neville to take to trustees for approval**

Membership Committee Report:

Calendar in place until August to effect smooth changeover

Cost of members not intending to renew membership - how do we reduce our costs for them?
Gail Page has told Roberta she is not renewing.

Membership Requests		Approved
LOA Requests	2 x LOA upcoming (Ross Brown and Stuart Pedersen - both short term for holidays)	Approved:
Transfers	Roberta to Ahuriri Sunrise on 30 June 2018	

New Generations Committee Report

International Student Exchange – Inbound

Eduardo, Brazil, continues to enjoy NZ and entertain us.
With new family in Otumoetai now.

International Student Exchange – Outbound

Katie Scott in Austria.

RYPEN – Rotary Youth Programme of Enrichment.

Camp went very well and booked for next year.

RYLEA – Rotary Youth Leadership Award.

Three candidates attended this weekend and will speak to the Club.

Outward Bound.

Will McCall completed Outward Bound Mind Body & Soul course on 8th of April.

Unfortunately did not speak to club – to be rescheduled.

Still looking to support 1-2 over the next year can be the Bind Body Soul course for teens, or the Classic course for 18-26 year olds.

Treasured Art.

Organisation is well underway. Anyone who wants to help. Talk to Kathy.

Books In Schools

Mary is looking into this, what are the costs etc.

Merrivale School is interested. Chris & Mary to follow up

Community Service Committee Report

Nothing to report

International Committee Report

Nuku Alofa School Book Project

Still awaiting report from Nuku Alofa.

Delays caused by need to prioritise infrastructure repairs following summer cyclone.

President Amanaki has taken charge of this project as Peter Paulsen, our contact at the club has had a series of family issues to resolve which has limited his Rotary involvement. Amanaki has undertaken to report by end of Rotary year.

Once received we can claim retention of \$1365 held by District.

Frustrating but pressure being maintained by regular emails and phone calls.

Lausanganu Water Tank Project

Successfully completed and good media coverage.

Photos and media articles displayed at Conference

ROMAC

Glenys gave a presentation to the Club

Committee will champion her 20/20 fundraising campaign in new Rotary year.

Glenys is doing an amazing job heading up ROMAC for NZ and I would like to see her being recognised in some way perhaps at the DG's visit.

Vinna Sapa is progressing well and ready to go home in September.

Guess Who's Coming to Dinner

Second round under way at the moment.

Some last minute cancellations for host were covered and by all accounts first Saturday went well.

Next scheduled date is 9 June.

Expected to have 40 participants and raise \$1200 for Shelter Box

Shelter Box

One purchased earlier this year.

Club has agreed to subsidise funds raised from GWCTD to enable purchase of two units.

Next Year

Julie Hignett is very keen to take on this committee and already has several projects in mind including ROMAC 20/20 initiative and is working on a fundraiser to cover this.

The committee has two possible projects to consider in Taveuni and Nuku Alofa respectively and will be looking to work with other clubs outside of District 9930. Rotary Club of Botany East Tamaki has expressed interest in being involved in some way.

An application for funding will be made to District should the Nuku Alofa project go ahead.

In addition Glenys has been working on a possible project in Port Vila which will be run along similar lines to the successful Lausanganu project.

Foundation Committee Report

Per announcement at last meeting it is time for a coffee mug collection. *Collection 8 June*

Events and Public Relations Committee Report

1. **The Great K Valley Adventure Race** – Date for next year’s event is provisionally set for Sunday 3rd March 2019. This will be subject to any conflicting events in Tauranga. This will be confirmed with Sport Bay of Plenty and Tauranga City Council. -
2. **Change over Dinner** - Friday 6th July - the Charthouse. Cost is set at \$70p.p. Pat Taylor, Monique Edlinger and Warren had a look at the venue to determine the space available for displays of projects. The intention is to showcase projects and events held over the last year. Co MC Ron Devlin and Greg Brownless. – no loss this year
3. **Treasured Art** – Working with the Treasured Art Committee on this.
4. **Fellowship events** to be held at least monthly to encourage social contact and that include partners.
5. **Events and projects** will be put into the calendar so that members will be able to access the information to get details of what is coming up. This can also be displayed at the meetings on Friday mornings to prompt club members.

Save A Life Update. Still bumbling along

Correspondence (mailbox, but important emails not covered elsewhere)

In

Email: From James Clague

Out

Response to James – Board has considered the item and *the president will draft a response for the secretary to send to James.*

General Business

Applying for President’s Citation –President update meeting. *Wayne to manage.*

T-shirts for club members? *Talk to Wendy about how*

Documenting responsibilities for website and hosting of all 3 URLs owned by Sunrise. ***Wayne and Roberta to document with input from all***

Discussion relative to Code of Conduct and By-Laws.

Treasurer has been given approval that with annual subs, requirements for weekly meeting fee is to be reiterated to all members. New financial year and exceptions need to be applied for to the board on an annual basis to ensure that we do not get charged by the Tauranga Club. As of 1 July 2018 no exceptions to meeting fee.

Meeting fee is \$17.50 per week. Cooked breakfast is \$3.00 extra for all members. ***Notice goes out to all members by 15th June re meeting fees and that subs will be \$300.00. Please notify if you will not be renewing your membership.***

District Conference attendance in 2019 - How to Inspire members to learn more and do more?

Discussion on request by members to expel 3 club members. Decision was to not take action on this matter.

Meeting Closed at: 7:06 pm

Next Meeting: 26 June 2018 with new Board and directors attending.