



ANNUAL FALL FESTIVAL VETERANS DAY CAR SHOW

*Serve your special recipe and draw in the crowds to support
Liberty Organization for Veterans & Emergency Responders*



2025 FOOD TRUCK INFORMATION

Saturday, November 15, 2025
12:00 p.m. – 4:00 p.m.

Chesterfield Public Library, Central Library
7051 Lucy Corr Blvd., Chesterfield, VA 23832

SET-UP INFORMATION:

Check-in before setting up and enter the parking lot using the **Lori Road/Frith Lane entrance**.

Arrival is strictly between **9:00 a.m. – 10:00 a.m.**

HEALTH PERMIT:

Food Trucks **must** have all necessary Chesterfield County Health Department Food Permits. Permit application and fees are separate and processed directly with the Health Department **NO LATER** than **November 1, 2025**.



TERMS & CONDITIONS:

- All Food Trucks agree to remain all day until after 4 p.m. or when officials deem it safe to exit.
- Food Trucks are responsible for the security of their own property.
- Food Trucks must be always maintained.
- Food Trucks must provide their own tents, tables, and chairs if needed. Any tents, banners, or advertisements containing profanity, nudity, or anything that is in violation of Chesterfield County code are prohibited.
- Food Trucks are responsible for the collection of all sales tax and meeting local license and permit requirements for resale, if applicable.
- Any music or sound equipment should be heard at your location only (no profanity, clean versions only).
- Food Trucks are responsible to completely clean up their area, including removal of all trash (use of the garbage bins supplied for the event patrons is prohibited).
- Alcohol is strictly prohibited. It cannot be brought to the festival area by anyone.
- All food and non-alcoholic drink items will be sold by food trucks only.
- All cooking equipment must meet state and county safety codes.
- Proper food preparation, temperature control, and cleanliness are the responsibility of the Food Truck and associates.
- **Electricity is not available.** Use of a generator requires prior approval.
- No rain date if event is cancelled and registration fees will be refunded.

For questions or additional information, please email us at chestervarotary@gmail.com or call (804) 715-1829. You may also visit us online at chestervarotary.org.

**This is an all-volunteer organization, and responses may not be immediate, we appreciate your patience.*



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ENTERANCE: Enter the parking lot using the Lori Road/Frith Lane entrance between 9:00 a.m. – 10:00 a.m.

2025 FOOD TRUCK REGISTRATION

\$150 Single Item Food Truck Registration Fee.

\$300 Multiple Item Food Truck Registration Fee.

LIMIT: Food Trucks are first come, first serve, and limited to **2 trucks** at the event. No similar food items are allowed.

SUBMIT: Registration must be submitted and received before **November 1, 2025**, by mail or email to chestervarotary@gmail.com. Registration received after this date will be considered on a case-by-case basis and if approved, will be subject to a 10% late fee.

PAYMENT: Online payments at chestervarotary.org; Checks, or Money Orders payable to: Chester Rotary
Any returned checks will be assessed a \$35 return fee.

PLEASE PRINT OR TYPE OUT INFORMATION:

Business/Organization Name: _____

Contact Name: _____

Contact Number: _____ **Contact Email:** _____

Type of Truck: Truck Trailer Tent **Will you use a generator?** Yes No

Website/Facebook/Square Store: _____

List all food items for sale (you will only be allowed to sell what is listed): _____

In consideration to signing this form, I (the undersign, their staff, and their affiliates), do hereby release any and all rights and claims against The Rotary Club of Chester, The Annual Fall Festival Veterans Day Car Show, its Coordinators, and assignees for any and all injuries and incidents suffered or by loss at the car show. I further authorize The Rotary Club of Chester to utilize my business name, logo, and website on any and all promotional materials verbally, printed, and digitally.

Signature: _____

Date: _____

By signing the above, I am stating that I have read and understand the application and information sheet enclosed.